

Your Office of Administration and Management has been reviewing options to assist with any hardships due to the lapse of appropriations.

Below is a letter that you can provide to your creditors to help explain the situation and support any requests for payment flexibility. In addition, DOT and the Office of Personnel Management have guidance that you may find helpful at the following links:

<https://www.transportation.gov/lapse>

<https://www.opm.gov/policy-data-oversight/pay-leave/furlough-guidance/#url=Overview>

Many banks and credit unions are offering financial assistance to impacted employees. Please contact your preferred lender for loan options that may be available to you.

As new information and guidance is created, DOT and OPM's furlough sites will be updated so please monitor them closely.

V/R

Willis Morris
Office of the Assistant Secretary for Administration



**U.S. Department
of Transportation**

Office of the Secretary
of Transportation

1200 New Jersey Avenue, SE
Washington, DC 20590

JAN 07 2019

To Whom It May Concern:

This letter is to inform you that many employees of the U.S. Department of Transportation (DOT) have been placed on furlough due to a lapse in appropriations. Through no fault of their own, many DOT employees may not be paid their salaries for the duration of this furlough. If Congress enacts legislation, they would be paid for the period of the furlough.

We recognize the hardships that the furlough will impose on our employees. For many of our employees, the furlough will result in financial challenges. Therefore, we ask that you consider the temporary and unforeseeable nature of the furlough when making decisions as to any financial flexibility that may be extended to DOT employees during this pressing time.

Once the furlough has ended, employees will begin receiving their salaries again. Your patience and consideration in this matter is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lisa M. Williams".

Lisa M. Williams, Director
Departmental Office of Human Resource Management
Office of the Secretary
U.S. Department of Transportation