



**U.S. Department
of Transportation**

Office of the Secretary
of Transportation

1200 New Jersey Avenue, SE
Washington, DC 20590

JAN 18 2019

To Whom It May Concern:

On December 22, 2018, the U.S. Department of Transportation (DOT) was partially shut down due to a lapse in appropriations. As a result, many DOT employees were subject to furlough, which placed them in a non-pay status until Congress passes an appropriation. In addition, even those employees who are reporting to work to perform excepted functions will not receive pay until an appropriation is passed by Congress.

Because these employees will not receive pay during the lapse in appropriations, some of our employees may have difficulty in timely meeting their financial obligations. This lapse in appropriations is expected to be a temporary situation and one that is beyond our employees' control. We appreciate your organization's understanding and flexibility toward DOT employees until this situation is resolved.

Our furloughed and excepted employees will be returned to pay status as soon as possible after Congress passes an appropriation. We hope this letter helps explain the furlough process for our DOT employees, and we extend our thanks for your patience and compassion towards our employees during this time when they may be negatively impacted by the lapse in appropriations.

Sincerely,

Lisa M. Williams, Director
Departmental Office of Human Resource Management
Office of the Secretary
U.S. Department of Transportation