

Department of Transportation

Office of the Secretary

Washington, D.C.

ORDER

DOT 1000.7A

6/25/71

OFFICIAL
FILE COPY

SUBJECT: DEPARTMENTAL FLAG

1. PURPOSE. This order describes the official Department of Transportation (DOT) flag and prescribes its use.
2. CANCELLATION. DOT 1000.7, DEPARTMENTAL FLAG, of 9/16/68.
3. SCOPE. The provisions of this order apply to the Office of the Secretary (OST) and the operating administrations. In addition, pursuant to delegation by the National Transportation Safety Board (NTSB) under Section 5(m) of the DOT Act, this directive is applicable to NTSB.
4. REFERENCES.
 - a. DOT 1000.3A, Official Seal and Insignia of the Department of Transportation, of 8/30/68.
 - b. DOT 1000.6, Personal Flags of Secretarial Officers, of 9/16/68.
5. POLICY. The DOT flag described in this order is the only official flag of the Department. No additional organizational flags will be established within the Department. The display of the existing flags of the Federal Aviation Administration, the U.S. Coast Guard, and the Saint Lawrence Seaway Development Corporation is authorized in accordance with the usages prescribed in this order.
6. DESCRIPTION OF THE DOT FLAG (Colors are based on the Ninth Edition, Standard Color Code of America).
 - a. Design. On a white rectangular background is the seal of DOT applied in red, white, and black.
 - (1) White of background and triskelion in the seal must match white cable code #70001.
 - (2) Red in the seal must match scarlet cable code #70180.

DISTRIBUTION: All Secretarial Offices
All Operating Administrations
National Transportation Safety Board

OPI: Office of
Management
Systems

b. Indoor Flag.

- (1) Seal. The seal is appliqued to both sides, back to back.
- (2) Material. Indoor flags are manufactured of banner rayon with a 2½" Gold Fringe, a 9' Gold Cord, and with a 6" Gold Tassel at each end of the cord.
- (3) Size. All indoor flags are 4'4" by 5'6" with the seals 2' in diameter.

c. Outdoor Flags.

- (1) Seal. The seal is appliqued or silk screened to both sides, back to back.
- (2) Material. Outdoor flags are made of heavy nylon which meets the requirements of U.S. Government Specification CCC-C-476. No fringe is used on outdoor flags.
- (3) Size. Flags of various sizes may be purchased for outdoor use. The size of the seals will be in the ratio prescribed for the indoor flag. Flag sizes are always to be compatible with the sizes of the United States Flags with which they are flown.

7. USE AND DISPLAY OF DOT FLAG.

a. Indoor Flags.

- (1) Indoor DOT flags will displayed in the offices of the following officials:
 - (a) Secretary
 - (b) Under Secretary
 - (c) Deputy Under Secretary
 - (d) Assistant Secretaries and the General Counsel
 - (e) Heads of Operating Administrations

- (2) The following officials may authorize additional display of the DOT indoor flag as they determine it necessary to properly represent the Department to employees and the public:

- (a) Assistant Secretary for Administration
- (b) Commandant of the U.S. Coast Guard
- (c) Federal Aviation Administrator
- (d) Federal Highway Administrator
- (e) Federal Railroad Administrator
- (f) National Highway Traffic Safety Administrator
- (g) Urban Mass Transportation Administrator
- (h) Administrator, St. Lawrence Seaway Development Corporation
- (i) Chairman, National Transportation Safety Board

- (3) The United States Flag is always displayed with the DOT flag and is always given precedence. The indoor DOT flag will always be displayed where any other DOT flag is displayed and will always be given precedence over any other DOT flag.

b. Outdoor Flags.

- (1) An 8'11" x 17' outdoor flag will be displayed daily with the United States Flag, weather permitting, at the two Departmental headquarters buildings, 400 Seventh Street, S.W., Washington, D.C., and 800 Independence Avenue, S.W., Washington, D.C.
- (2) The Assistant Secretary for Administration and the heads of operating administrations and the NTSB may designate other locations where the DOT flag may be displayed. It must always be flown with the United States Flag and where any other organizational flags of the Department are displayed except on ships and shore units of the U.S. Coast Guard. However, the Commandant may direct that the Departmental flag be flown at shore units where facilities are available. The Departmental flag will always be flown at the top of a staff when flown with another organizational flag from the same staff.

8. SUPPLY OF DEPARTMENTAL FLAGS.

- a. Indoor and outdoor flags may be ordered from the U.S. Coast Guard Supply Center (see Attachment 1 for procedures).
- b. The Assistant Secretary for Administration and the heads of operating administrations and the NTSB may contract for outdoor Departmental flags in sizes other than those in Attachment 1, if necessary to meet their needs. Flags must be in conformance with the specifications contained in this order. Before entering into a contract for an initial supply, the ordering organization should consult with the Director of Administrative Operations, OST.



John A. Volpe
Secretary of Transportation

Supply of Departmental Flags

1. PROCEDURE. Order flags by letter, FEDSTRIP (GSA Form 1348) or MILSTRIP (DOD Form 1348). Include stock number, description, and size. Flagstaffs, ornaments, and stands may also be ordered. Include a citation of funds and shipping instructions. Billing will be by Standard Form 1080, Voucher for Transfers Between Appropriations and/or Funds.
2. ADDRESS. Address orders to:

Commanding Officer
U.S. Coast Guard Supply Center
31st Street and 3rd Avenue
Brooklyn, New York 11232

3. TYPES. The following types of flags will be available in stock:

<u>Stock Number</u>	<u>Type</u>	<u>Size</u>
		Hoist Fly
CG8345-G00-3055	Departmental Flag - Rayon, Indoor Use. 2½" Gold Fringe, Gold Cord and Tassels (9D8345-902-5126)	4'4" x 5'6"
CG8345-G00-1404	Flagstaff Head, Eagle Ornament, Gold Color	7" wing spread x 8½" high
CG8345-G00-1405	Flagstaff	9' Assembled
CG8345-G00-1443	Stand, Flagstaff, Gold Color	4½" high x 11" diameter base
CG8345-G00-3056	Departmental Flag - Nylon, Outdoor Use. Departmental Headquarters and as otherwise appropriate for the size flagpole	8'11 3/8" x 17'
CG8345-G00-3057	Departmental Flag - Nylon, Outdoor Use. St. Lawrence Seaway Development Corporation	2' x 3'
CG8345-G00-3058	Department Flag - Nylon, Outdoor Use. St. Lawrence Seaway Development Corporation	6' x 8'
CG8345-G00-3059	Department Flag - Nylon, Outdoor Use. General use on buildings, etc.	5' x 9'4"