

# DRAFT

**Tuesday and Wednesday, August 16-17, 2016**  
**Crystal City Marriott; Potomac Ballroom D,E,F**  
**1999 Jefferson Davis Hwy**  
**Arlington, VA 22202**  
*Business Casual*

## **Tuesday, August 16, 2016, 9:00 AM – 6:00 PM**

- 09:00 – 09:15 AM** Call to Order, Introductions, General Announcements  
Richard Parker, Facilitator, ACCESS Committee  
Blane Workie, Designated Federal Officer (DFO), ACCESS Committee
- 09:15 – 10:15 AM** Regulatory Negotiation: Overview of Advocates Proposal  
Overview of Airline Position  
Regulatory Negotiation, following order of Facilitator Draft Issue List  
*Documents: 1.IaP4.SA Advocates Proposal 072116.docx*  
*Ib.P4.SA.Carrier Response to Advocates Proposal.docx*  
*Ic.P4.SA.Facilitator Draft Issue List.docx*  
Also, see <http://www.psychdogpartners.org/dt> for an online “mock-up” demonstration of the sort of “decision tree” contemplated by advocates’ proposal. If interested, you are encouraged to experiment with this online tool before the meeting.
- 10:15 – 10:30 AM** **Break**
- 10:30 – 11:30 AM** Regulatory Negotiation: Advocate Service Animal Proposal and Airline Response (cont’d)
- 11:30 AM–12:30 PM** **IFE Interface/Cabin Announcement Task Force Kick-off**  
Presentation of Eric Lauzon (Manager, IFE, Marketing/Product Design, Air Canada) on Air Canada’s approach to achieving accessibility of IFE interfaces. Discussion and announcement of Interface/Cabin Announcement WGs.  
*Document: To be supplied*
- 12:30 – 02:00 PM** **Lunch**  
-- Caucuses to be scheduled subject to priorities established at morning plenary mtg
- 02:00 – 02:20 PM** **Service Animal Informational Presentation<sup>1</sup>**  
Presentation of Megan Talbert, Helping Hands (on capuchin monkeys)  
*Document: To be supplied*
- 02:20 – 04:00 PM** **IFE regulatory negotiation**  
*Document: To be supplied*
- 04:00 – 04:15 PM** **Break**
- 04:15 – 06:00 PM** **IFE regulatory negotiation (cont’d)**

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<sup>1</sup>This session is scheduled at this time to make possible Ms. Talbert’s participation. She was invited to present -- and made travel arrangements to DC -- based on the prior schedule that contemplated IFE going first, with service animals in the afternoon. That was changed recently to accommodate attendees at the midnight Aug 15 site visit at BWI who also want to attend IFE.

# DRAFT

**Wednesday, Aug 17, 2016 9 AM – 4:00 PM**

- 09:00** Call to Order
- 09:00 – 9:45 AM** Presentation of Hans-Gerhard Giesa (Head of Airbus Human Factors; Dr. Gordon Konieczny (Prof. University of Hamburg) on Hamburg Chair  
*Document: 3a.P4.Hamburg Chair presentation (To be supplied when received)*
- 09:45 – 10:15 AM** Presentation and Discussion of Results of Advocates' Survey  
*Document: 3b.P4.Advocates' survey (To be supplied)*
- 10:15 – 10:30 AM** **Break**
- 10:30 – 12:30 PM** Report of WG Co-chairs on results of Aug. 15 DOT meeting  
*Documents: 3c.P4.OEM.Airline Accessible Lav Presentation (to be supplied)*  
*3d.P4.Advocates' Accessible Lav Presentation (to be supplied)*
- 12:30 – 02:00 PM** **Lunch**  
-- Kickoff meetings of the Interface/Cabin Announcement Task Forces  
-- (Possible) meeting of the On-Board Wheelchair Task Force (subject to confirmation of no conflict with Interface/Cabin Announcement TFs)
- 02:00 – 02:45 PM** Discussion of cross-cutting jurisdictional issues  
Presentation of DOT on its past approach to jurisdictional issues and application to Service Animals/IFE/Lavatories, respectively  
*Document: P4.JTF.Applicable Provisions in 14 CFR Part 382*
- 02:45 – 04:00 PM** Wrap-Up; Discretionary time to be allocated as needed
- 4:00 PM** **Adjourn**