

DRAFT

ACCESS Committee

Tuesday and Wednesday, June 14-15, 2016
Capitol Hilton, 1001 16th St NW
Washington, D.C. 20036
Congressional Room
Business Casual

Tuesday, June 14, 2016, 9 AM – 5:00 PM

Meeting of Service Animal Subcommittee

- 09:00 – 09:15 AM** Call to Order and Introductions; Agenda Approval
Richard Parker, Facilitator, ACCESS Committee
Blane Workie, Designated Federal Officer (DFO), ACCESS Committee
- 09:15 – 10:30 AM** Service Animals
Discussion and vote on adoption of SA Issue List
Discussion of policies and practices of DOJ, FRA & FTA (Issue Matrix)
Documents: (a) Issue List; (b) Issue Matrix
- 10:30 – 10:45 AM** **Break**
- 10:45 – 12:00 AM** DOT presentation on original rationale for Emotional Support Animal (ESA) category. Group discussion.
Document: DOT Backgrounder on ESA

Discussion of Work Plan
- 12:00 – 01:30 PM** Lunch [on your own]

Meeting of the Accessible Lavatory Subcommittee

- 01:30 – 03:00 PM** Discussion of the scope of Committee jurisdiction (the “new aircraft” limitation and what constitutes a “new” aircraft); and committee scope for addressing on-board wheelchair design

Discussion and vote on Issue List (not action items)

Brief overview and discussion of Action Items as a whole
Document: Lav Issue List and Action Items
- 03:00 – 03:15 PM** **Break**
- 03:15 – 05:00 PM** Concurrent advocate/industry discussion (in breakout groups) of individual Action Items:
Advocates:
 (a) Performance Specifications for “Accessible” Lav
 (b) Possible user survey
Airlines/Aircraft OEM: (a) Methodology for constructing “representative cases”
 (b) Recommendation on the appropriate metric (seats, range, scheduled flight time) for scope of application of rule
Documents: (a) Draft performance specification; (b) Sample survey

Wednesday, June 15, 2016, 9 AM – 4:00 PM

Meeting of IFE/IFC Subcommittee

- 09:00 – 09:15 AM** Call to Order and Introductions; Agenda Approval
- 09:15 – 9:45 AM** FCC Presentation on the Applicability of the Federal Communications Commission's Rules to IFE
Presenter: Karen Peltz Strauss, Deputy Chief, Consumer and Governmental Affairs Bureau, Federal Communications Commission
- 09:45 - 10:30 AM** Report of the IFE WG Co-chairs:
Discussion and vote on IFE/IFC Issue List
Document: IFE/IFC Issue List
- 10:30 - 10:45 AM** **Break**
- 10:45 – 12:00 PM** Discussion of possible matrix approach; timeline issue; work plan
Documents: (a) issue matrix (forthcoming); (b) phase-in timeline powerpoint slide; (c) work plan template; (d) IFE/IFC glossary of terms
- 12:30 – 02:00 PM** Lunch [on your own]

Meeting of the full ACCESS Committee

- 02:00 – 03:00 PM** Discussion of legal framework for decisions – What is the “undue burden” test

Discussion of IP issues associated with information sharing in course of reg-neg and how to address them
- 03:00 – 03:15 PM** **Break**
- 03:15 – 04:00 PM** Administrative Issues: Scheduling, agenda, operation of WG, Dropbox, Google Docs, etc.
- 4:00 PM** **Adjourn**