



U.S Department of  
Transportation  
Office of the Secretary  
of Transportation

# ORDER

DOT 1120.50

July 19, 2012

**Subject: Secretary's Advisory Council on the U.S. Merchant Marine Academy**

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1. **PURPOSE.** This Order establishes the Secretary's Advisory Council on the U.S. Merchant Marine Academy (Council) within the U.S. Department of Transportation (DOT).
2. **POLICY.** The establishment of the Council will provide the Academy with the assistance, expertise, and guidance of senior executives and personnel within DOT.
3. **CANCELLATION.** This Order does not cancel any previously-issued DOT Orders.
4. **ESTABLISHMENT.** A Secretary's Advisory Council on the U.S. Merchant Marine Academy is constituted and composed of the following officials:
  - a. Secretary of Transportation, who will serve as Chair;
  - b. Deputy Secretary of Transportation, who will serve as Vice Chair;
  - c. Maritime Administrator;
  - d. Superintendent of the U.S. Merchant Marine Academy;
  - e. General Counsel;
  - f. Assistant Secretary for Budget and Programs and Chief Financial Officer;
  - g. Assistant Secretary for Administration; and
  - h. Assistant to the Secretary and Director of Public Affairs.

The Secretary of Transportation may designate three (3) DOT employees as at-large members of the Council.

The Council shall comprise only those members listed above. Members may not designate their deputies within their office or Operating Administration to act on their behalf.

5. **OPERATION.**
  - a. The primary purpose of the Council will be to provide strategic guidance, assistance, and oversight of the U.S. Merchant Marine Academy. The Council will also provide a forum for discussion of issues affecting the Academy with and among senior DOT officials with relevant expertise.

- b. The discussions and deliberations of the Council will provide a basis for consistent action by its members regarding the U.S. Merchant Marine Academy in the exercise of the respective duties.

6. **DUTIES OF THE CHAIR AND VICE CHAIR.**

- a. The Secretary of Transportation, as Chair, will call, lead, and adjourn meetings of the Council.
- b. In the absence of the Secretary of Transportation, the Deputy Secretary of Transportation, as Vice Chair, will carry out the duties of the Chair.

7. **MEETINGS.** The Council will meet on at least a quarterly basis.

8. **EFFECTIVE DATE.** This order is effective immediately.



Ray LaHood  
Secretary of Transportation

July 19, 2012