

CHARTER
DEPARTMENT OF TRANSPORTATION ADVISORY COMMITTEE
ON HUMAN TRAFFICKING

1. **Advisory Committee's Official Designation.** U.S. Department of Transportation (DOT) Advisory Committee on Human Trafficking and Transportation (ACHT).
2. **Authority.** ACHT is established pursuant to section 5 of the Combating Human Trafficking in Commercial Vehicles Act, Pub. L. No. 115–99, and section 23020 of the Infrastructure Investment and Jobs Act, Pub. L. No. 117–58. ACHT will operate in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. ch. 10.
3. **Objectives and Scope of Activities.** The purpose of ACHT is to make recommendations to the Secretary on actions DOT can take to help combat human trafficking and to develop recommended best practices for transportation stakeholders to follow in combating human trafficking.
4. **Description of Duties.** Consistent with the provisions of this charter, ACHT is authorized to develop a triennial report that relates to human trafficking violations involving commercial motor vehicles, which shall include recommendations for countering human trafficking, including an assessment of previous best practices by transportation stakeholders.
5. **Agency or Federal Officer Receiving the Advisory Committee's Advice/Recommendations.** ACHT reports to the Secretary of Transportation through the Assistant Secretary for Aviation and International Affairs.
6. **Support.** The Office of the Assistant Secretary for Aviation and International Affairs is the Federal sponsor of ACHT and will furnish support services for its operation.
7. **Estimated Annual Operating Costs and Staff Years.** Operating expenses are borne by the Office of the Assistant Secretary for Aviation and International Affairs. The estimated annual cost to the Government is \$264,000, including:
 - a) Federal personnel (based on full-time equivalent (FTE) usage basis) and other Federal internal costs: \$203,769. This includes 1.35 total FTEs, comprehensive committee administration, logistical meeting execution for all Committee and subcommittee meetings, and support for development of the final report to Congress.
 - b) Proposed payments to members and number of members: \$0 for 15 members.
 - c) Reimbursable costs: Based on the availability of funds, the Office of the Assistant Secretary for Aviation and International Affairs may reimburse members for their travel expenses related to ACHT activities.
8. **Estimated Number and Frequency of Meetings.** ACHT shall meet at least once a year, or more frequently as is determined necessary by the chairperson and the Designated Federal Officer (DFO). Unless otherwise required by law or approved by the Secretary, all meetings will be held virtually (or in a hybrid forum that does not require additional use of Federal funds).
9. **Duration.** Continuing, subject to renewal every 2 years.

10. **Termination.** The committee will terminate two years after its effective date unless renewed in accordance with FACA and other applicable regulations.
11. **Membership and Designation.**
 - a) ACHT comprises no more than 15 external stakeholder members, each of whom shall be appointed by the Secretary of Transportation. Members will include representatives from trafficking advocacy organizations; law enforcement; and trucking, bus, rail, aviation, maritime, and port sectors, including industry and labor. Members appointed solely for their expertise will serve as Special Government Employees.
 - b. The Secretary of Transportation shall appoint each member for the life of the ACHT. A vacancy in the Committee shall be filled in the manner in which the original appointment was made, in accordance with the process outlined in the DOT Committee Management Order and shall not affect the powers or duties of the Committee.
 - c. The Secretary of Transportation shall select a chair and vice chair of the ACHT.
 - d. Committee members shall serve without compensation, except for those SGEs appointed for their lived experience as survivors of human trafficking, who may receive compensation subject to applicable law and funding.
12. **Subcommittees.** Upon the Secretary's approval, the Assistant Secretary for Aviation and International Affairs may authorize the ACHT to establish subcommittee(s) as necessary to fulfill the ACHT's objectives. Subcommittees shall not work independently of ACHT and shall report all their recommendations and advice solely to the ACHT for full deliberation and discussion. Subcommittees have no authority to make decisions and recommendations, verbally or in writing, on behalf of ACHT; nor can any subcommittee or its members update or report directly to the Secretary or any Federal officer or employee. SGE subcommittee members appointed for their lived experience as survivors of human trafficking may receive compensation subject to applicable law and funding.
13. **Filing Date.** This charter is effective September 4, 2026. Unless it is renewed in accordance with FACA, it will expire 2 years from that date on September 4, 2028.