



DOT Headquarters Garage Safety and Operations Bulletin

BULLETIN: TSB-2026-05

DATE: June 11, 2026

SUBJECT: DOT Headquarters Garage Safety and Operational Requirements

PURPOSE: This bulletin re-emphasizes safety requirements and operational procedures for all patrons utilizing the Department of Transportation (DOT) Headquarters Parking Garage. Increased garage utilization, pedestrian activity, and ongoing facility operations require all patrons to remain vigilant and adhere to established safety protocols.

INFORMATION:

As garage utilization continues to increase, patrons should be aware of increased pedestrian traffic throughout the facility, particularly near elevator lobbies, stairwells, and access points. Employees who are new to DOT Headquarters may be unfamiliar with garage traffic patterns and vehicle movement areas. Drivers should exercise additional caution and remain alert for pedestrians at all times. Additionally, furniture and other building materials may be temporarily stored in designated areas of the garage in support of ongoing facility operations. Patrons should remain aware of their surroundings and exercise caution when traveling near these areas.

GARAGE SAFETY REQUIREMENTS:

All patrons using the DOT Headquarters parking garage must operate vehicles safely and comply with all posted traffic control measures and garage procedures.

Patrons must:

- Follow the posted **5 MPH speed limit** and come to a complete stop at all stop signs.
- Obey all garage markings and signage, including traffic lanes, directional arrows, traffic patterns, and speed controls.
- Drive cautiously at all times and park only in authorized spaces.

- Pull completely into tandem parking spaces to allow both vehicles to utilize the designated parking area when applicable.
- Yield to pedestrians and remain alert for increased foot traffic throughout the garage.
- Follow all lawful directions from Security Officers, parking attendants, and other authorized personnel.

PROHIBITED ACTIVITIES:

The following activities are prohibited in the DOT HQ garage:

- **Idling or Waiting in Travel Lanes** – Vehicles may not stop, stand, or wait in active travel lanes, including the base of ramps and other traffic circulation areas.
- **Blocking Traffic with Hazard Lights Activated** – The use of hazard lights does not authorize stopping, standing, or parking in active traffic lanes, thoroughfares, loading areas, or service entrances.
- **No Overnight Parking** – Overnight parking is prohibited without prior authorization from the PTRAN Office. Vehicles may not remain in the garage overnight unless advance approval has been obtained from the Parking and Transit Office (PTRAN). Unauthorized overnight parking may result in administrative action, including potential revocation of parking privileges and/or towing of the vehicle.

ENFORCEMENT:

Failure to comply with the governing rules and safety requirements of the garage may result in ticketing, suspension, or revocation of parking privileges.

Federal Protective Service (FPS), Security Officers, and other authorized personnel may monitor garage operations and, when appropriate, issue citations or take administrative action for unsafe driving practices or policy violations.

CONTACT: If you have questions regarding this bulletin, please contact the Parking and Transit Benefit Office at (202) 366-1398 or Parking.TransitOffice@dot.gov.