#### Furlough Updates and FAQ's

During the Fiscal Year (FY) 2025 shutdown, the Department of Transportation (DOT) will not be processing informal or formal Equal Employment Opportunity (EEO) complaints. All EEO complaint processing will resume when the shutdown is lifted.

If you are seeking **EEO** counseling, please message your DOT Operating Administration (OA) point of contact (POC) to ensure accurate recording of your initial engagement with the complaint process (the POC information below is found at the following link <u>Operating Administrations EEO Counselors | US Department of Transportation</u>). Once the shutdown is lifted, the OA POC will take the appropriate action on your request for counseling.

If you have received a Notice of Right to File (NTRF) from your EEO Counselor and wish to **file a formal EEO complaint** during the shutdown, please follow the instructions in the NTRF to file your complaint electronically. When the shutdown is lifted, Departmental Office of Civil Rights (DOCR) staff will initiate the processing of your complaint. You may contact DOCR for status information after the shutdown is lifted. The point of contact will be Program Assistant, Patricia Fields at <a href="mailto:patricia.fields@dot.gov">patricia.fields@dot.gov</a>.

# **EEO Counseling Points of Contact**

## Office of the Secretary

Terence Lewis
DOT Headquarters
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Washington, DC 20590
(202) 366-8532
Terence.Lewis@dot.gov

## Office of the Inspector General

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Federal Aviation Administration (FAA) National Intake Unit

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Atlantic City Int'l Airport
Atlantic City, NJ 08405
(609) 485-6091
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### **Federal Highway Administration (FHWA)**

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### **Federal Transit Administration (FTA)**

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# **Federal Railroad Administration (FRA)**

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# **National Highway Traffic Safety Administration (NHTSA)**

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#### Regina.Morgan@dot.gov

# Pipeline and Hazardous Materials Safety Administration (PHMSA) C.G. Garrard

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# **Great Lakes St. Lawrence Seaway Development Corporation (GLS) Sylvonica Madlock**

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(315) 764-3230
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# Maritime Administration (MARAD) Sophia Soler

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# Federal Motor Carrier Safety Administration (FMCSA) Carolyn Butler

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## Office of the Assistant Secretary for Research and Technology (OST-R)

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If you are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services.

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#### **FAQs**

Q: What should I do if I want to file an EEO complaint during the shutdown? A: If you have already received a Notice of Right to File (NTRF) from your EEO Counselor, please follow the instructions in the NTRF to file your complaint electronically. When the shutdown is lifted, DOCR staff will initiate the processing of your complaint. You may contact DOCR for status information after the shutdown is lifted. The point of contact will be Program Assistant Patricia Fields at patricia.fields@dot.gov.

Q. My complaint is already in the investigation stage. What will happen to my complaint during the shutdown?

A: No action will be taken on EEO investigations during the shutdown. Once the shutdown is lifted, the investigations will resume. You may contact DOCR's Case Management Branch for status information after the shutdown is lifted at <a href="docr.cmb@dot.gov">docr.cmb@dot.gov</a>

Q: I have filed a complaint, but I have not received a response. What will happen to my complaint during the shutdown?

A: No action will be taken on formal or informal complaints during the shutdown. Once the shutdown is lifted, complaints processing will recommence. If you have filed an informal complaint, you may contact the office where you filed it for status information after the shutdown is lifted. If you have filed a formal complaint, you may contact DOCR for status information after the shutdown is lifted. The point of contact will be Program Assistant Patricia Fields at <a href="mailto:patricia.fields@dot.gov">patricia.fields@dot.gov</a>.

Q. I requested a Final Agency Decision (FAD). What will happen with my FAD during the shutdown?

A: No action will be taken on EEO FADs during the shutdown. Once the shutdown is lifted, FAD processing will continue. You may request status information regarding your

FAD by sending an email to **DOCR**-

<u>AdjudicationandEvaluationCorrespondence@dot.gov</u> or by calling 202-366-4648. You will receive a response after the shutdown is lifted.

Q. I requested a Hearing or filed an Appeal with the EEOC. What will happen to my Hearing Request/Appeal during the shutdown?

A: If EEOC has assigned an Administrative Judge (AJ) to your matter, please contact the AJ's chambers for information. If EEOC has not yet assigned an AJ, please contact the EEOC for assistance at 1-800-669-4000.