



Safe Streets and Roads for All Implementation Grant Application Checklist

- Sign up for an account using the [Valid Eval Implementation Grant Application](#).
- Gather key application data for the **applicant jurisdiction(s)**, including:
 - The total 2020 Census **population**.
 - The total **count of motor vehicle-involved roadway fatalities from 2017-2021**.
 - Review the [SS4A Fact Sheet](#) for information on how to identify this information.
 - If using data other than FARS, gather information on alternative fatality data.
 - The total **average annual fatality rate** (per 100,000 population).
 - Review the [SS4A Fact Sheet](#) for information on how to calculate.
 - The total **percent of population in Underserved Communities**.
 - Review the [SS4A Fact Sheet](#) for information on how to calculate.
 - Take a screenshot of Percent Population in Underserved Communities (from the USDOT ETC Explorer or CEJST tool).
- Gather key application data for the proposed **project area(s)**, including:
 - The total **percent of population in Underserved Communities** (see information above to calculate).
 - The total **percent of the applicant's transportation network** that will be covered by the proposed project area(s).
 - The total **number of fatalities** between 2017 and 2021.
 - The total **number of serious injury crashes** between 2017 and 2021.
 - The total **number of suspected injury crashes** between 2017 and 2021 (*if serious injury crash data is not available*).
- Complete the following **Standard Forms** (download forms within Valid Eval Application):
 - SF-424: Application for Federal Assistance
 - SF-424C: Budget Information for Non-Construction Programs
 - SF-424D: Assurances for Non-Construction Programs
 - SF-LLL: Disclosure of Lobbying Activities
 - Review the [SS4A Fact Sheet](#) for information on how to complete required SF forms
- Write an **application narrative** no longer than 12 pages that responds to all the requirements outlined in the [NOFO](#) instructions in Section D and selection criteria in Section E.
- Create a **map** that shows the location of the jurisdiction and highlights the roadway network.

- Complete the **Implementation Grant Supplemental Estimated Budget**. We recommend using [this template](#).
- Complete [Self-Certification Eligibility Worksheet](#) and provide public link to **Action Plan** or PDF if no public link is available. Please ensure that any links provided are publicly available – not links to internal folders or cloud services that can't be accessed by the SS4A team.
- If applicable, **any other required supporting materials** (e.g., Letters of Intent or documentation of roadway safety responsibility).

A note about who can complete an SS4A application: While a contractor may prepare and submit the application materials, a staff person from the applicant agency must be listed as the primary point of contact and alternate point of contact on the application. Staff from the applicant agency are responsible for signing all applicable forms and responding to any questions the SS4A team may have about application content.

Please refer to the [transportation.gov/grants/ss4a](https://www.transportation.gov/grants/ss4a) and the [NOFO](#) for more information on eligible activities and projects. [Subscribe to email updates](#) to be notified when additional information is available.