



U.S. Department of
Transportation
Office of the Secretary
of Transportation



DOT HQ Garage Parking Improvements

BULLETIN #: TSB-2024-05

DATE: January 25, 2024

SUBJECT: Eliminating paper parking permits in the DOT HQ Garage

PURPOSE: This bulletin communicates improvements to the parking process in the Coleman-Mineta DOT HQ Garage by removing the requirement to print and display paper permits on vehicle dashboards.

INFORMATION: To improve efficiencies with parking, DOT HQ personnel are no longer required to print and display daily and monthly parking permits in their vehicles. Parkers will continue to register for parking and pay in the same way. They will also continue to receive a PDF of their parking permit as receipt of their parking reservation and payment. The only change to the process is that parkers are no longer required to print out and display paper daily and monthly parking permits in their vehicles.

Parking attendants will now use vehicle license plates to validate that vehicles parked in the DOT HQ garage are registered and have paid for parking. **Please note the requirements for vehicle registration and for reserving and paying for parking remain unchanged.**

ACTION: Beginning January 29, 2024, DOT HQ personnel who are registered to park will no longer be required to print and display permits in their vehicles in the DOT HQs Garage. Parkers are still required to purchase a daily or monthly parking permit prior to parking in the garage. Daily and monthly permits can be purchased at the DOT Headquarters Parking Reservation Web Page [DOT | Pass \(usedirect.com\)](https://usedirect.com). New users can register for parking by visiting [PTBParking v 2.0 \(dot.gov\)](https://PTBParking.v2.0.dot.gov). For guides on how to register, reserve, and pay for parking, please visit: [Department of Transportation Headquarters Parking \(DOT\) | US Department of Transportation](https://www.transportation.gov/dot-headquarters-parking)

EXPIRATION DATE: This bulletin will remain in effect until cancelled.

CONTACT: If you have questions regarding this bulletin, please contact the Parking and Transit Benefit Office at (202) 366-1398 or Parking.TransitOffice@dot.gov