
Secretary Scheduler (OST) Calendar

Sunday, October 1, 2023 – Tuesday, October 31, 2023

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

October 2023

Su Mo Tu We Th Fr Sa

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>
<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>	<u>21</u>
<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>
<u>29</u>	<u>30</u>	<u>31</u>				

▲ [S1 - TRAVEL] (b)(7)(F)	Sun, Oct 1	(b)(7)(F)
[S1 - VIRTUAL BRIEFING] Press Briefing		11:35 AM – 11:45 AM
[S1 - PRESS] Press Block		11:55 AM – 12:30 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
▲ [S1 - DC]	Mon, Oct 2 to Thu, Oct 5	12:00 AM – 8:00 PM
[S1 - PERS TRAVEL] (b)(6)	Mon, Oct 2	(b)(6)
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - FLEX] Flex Time		8:30 AM – 8:45 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - REVIEW] Desk Time		9:00 AM – 9:30 AM
[S1 - HYBRID MEETING] Public Affairs Check-In		9:30 AM – 9:45 AM
[S1 - HYBRID MEETING] Front Office Leadership Check-In		9:45 AM – 10:00 AM
[S1 - VIRTUAL MEETING] Jeff Zients, White House Chief of Staff		10:00 AM – 10:30 AM
[S1 - REVIEW] Desk Time		10:30 AM – 11:00 AM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS] (b)(6)		

[S1 - PERS TRAVEL] (b)(6) [S1 - BRIEFING] Press Brief [S1 - PRESS] Interview [S1 - DIGITAL] Content Review [S1 - HYBRID MEETING] Projects Discussion [S1 - CALL] Call Time Block [S1 - TRAVEL] (b)(7)(F) [S1 - IN-PERSON MEETING] Cabinet Meeting [S1 - TRAVEL] (b)(7)(F) [S1 - VIRTUAL MEETING] Nightly Check-Out		(b)(6) 1:35 PM – 1:45 PM 1:45 PM – 2:15 PM 2:15 PM – 2:25 PM 2:30 PM – 3:30 PM 3:35 PM – 3:45 PM (b)(7)(F) 4:30 PM – 6:00 PM (b)(7)(F) 6:00 PM – 6:15 PM
▲ [S1 - PERS] (b)(6) [S1 - TRAVEL] (b)(7)(F) [S1 - IN-PERSON EVENT] FAA Visit [S1 - TRAVEL] (b)(7)(F) [S1 - REVIEW] Desk Time [S1 - HYBRID MEETING] Front Office Leadership Check-In [S1 - HYBRID MEETING] Public Affairs Check-In [S1 - DIGITAL] DTC Time [S1 - DIGITAL] Content Review [S1 - IN-PERSON MEETING] Projects Discussion [S1 - HYBRID MEETING] Nightly Check-Out [S1 - REVIEW] Desk Time [S1 - PERS TRAVEL] (b)(6) [S1 - PERS TRAVEL] [S1 - PERS TRAVEL]	Tue, Oct 3	(b)(6) (b)(7)(F) 9:00 AM – 1:00 PM (b)(7)(F) 1:15 PM – 2:00 PM 2:00 PM – 2:15 PM 2:15 PM – 2:30 PM 2:35 PM – 3:00 PM 3:05 PM – 3:15 PM 3:20 PM – 4:05 PM 4:10 PM – 4:25 PM 4:30 PM – 5:00 PM (b)(6)
▲ [S1 - PERS] (b)(6) [S1 - TRAVEL] (b)(7)(F) [S1 - HYBRID MEETING] Front Office Leadership Check-In [S1 - HYBRID MEETING] FMCSA/PHMSA [S1 - HYBRID MEETING] Part 380 Meeting [S1 - REVIEW] Writing Time [S1 - PERS TRAVEL] (b)(6) [S1 - PERS] (b)(6) [S1 - PERS TRAVEL] (b)(6) [S1 - REVIEW] Desk Time	Wed, Oct 4	(b)(6) (b)(7)(F) 8:55 AM – 9:55 AM 10:00 AM – 10:30 AM 10:35 AM – 11:05 AM 11:10 AM – 12:05 PM (b)(6) 1:25 PM – 1:45 PM

[S1 - PRESS] Press Block		1:45 PM – 2:45 PM
[S1 - REVIEW] Desk Time		2:45 PM – 3:00 PM
[S1 - IN-PERSON GREET] Matthew Lehner		3:00 PM – 3:15 PM
[S1 - HYBRID MEETING] Public Affairs Check-In		3:20 PM – 3:35 PM
[S1 - HYBRID MEETING] Internal Infrastructure Implementation Check-In		3:40 PM – 4:25 PM
[S1 - CALL] Senator Kevin Cramer (R-ND)		4:30 PM – 4:45 PM
[S1 - HYBRID MEETING] Nightly Check-Out		4:45 PM – 5:00 PM
[S1 - CALL] Union Pacific CEO Jim Vena		5:05 PM – 5:15 PM
[S1 - REVIEW] Desk Time		5:15 PM – 5:30 PM
[S1 - VIRTUAL MEETING] Weekly Cabinet Call		5:30 PM – 6:00 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS EVENT] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
▲ [S1 - PERS TRAVEL] (b)(6)	Thu, Oct 5	(b)(6)
[S1 - PERS] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS] (b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - REVIEW] Writing Time		9:50 AM – 10:25 AM
[S1 - IN-PERSON MEETING] Discussion about speeches		10:25 AM – 10:35 AM
[S1 - REVIEW] Writing Time		10:35 AM – 12:00 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS]		
[S1 - HYBRID MEETING] Public Affairs Check-In		1:35 PM – 1:50 PM
[S1 - HYBRID MEETING] Front Office Leadership Check-In		1:50 PM – 2:05 PM
[S1 - REVIEW] Desk Time		2:05 PM – 2:40 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] Northeast Corridor Commission Meeting Remarks		3:00 PM – 3:20 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - HYBRID MEETING] Scheduling Check-In		3:40 PM – 4:00 PM
[S1 - CALL] Call Time Block		4:00 PM – 4:25 PM
[S1 - PRESS] Media Interview		4:25 PM – 4:50 PM
[S1 - REVIEW] Digital Content Review		4:55 PM – 5:05 PM
[S1 - HYBRID MEETING] Nightly Check-Out		5:10 PM – 5:25 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

[S1 - PERS]	(b)(6)		(b)(6)
	[S1 - PERS TRAVEL]	(b)(6)	
▲ [S1]	(b)(6)	Fri, Oct 6	
▲ [S1 - PERS TRAVEL]	(b)(6)	Sat, Oct 7	(b)(6)
[S1 - PERS]	(b)(6)		
[S1 - PERS TRAVEL]	(b)(6)		
▲ [S1 - PERS TRAVEL]	(b)(6)	Sun, Oct 8	(b)(6)
[S1 - PERS]	(b)(6)		
[S1 - PERS TRAVEL]	(b)(6)		
▲ [S1 - HOLIDAY: Columbus Day]		Mon, Oct 9	
[S1]	(b)(6)	Mon, Oct 9	
▲ [S1 - DC + MD]		Tue, Oct 10	
[S1 - TRAVEL]	(b)(7)(F)	Tue, Oct 10	(b)(7)(F)
[S1 - HYBRID MEETING] Front Office Leadership Check-In			9:00 AM – 9:30 AM
[S1 - HYBRID MEETING] Public Affairs Check-In			9:30 AM – 9:45 AM
[S1 - DIGITAL] Content Review			9:45 AM – 9:55 AM
[S1 - IN-PERSON BRIEFING] Intel Briefing			10:00 AM – 10:45 AM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - CALL] Call Time Block			10:50 AM – 11:20 AM
[S1 - IN-PERSON MEETING] Lunch with Under Armour Executive Chairman Kevin Plank, MAG Partners CEO MaryAnne Gilmartin, and MacFarlane Partners Executive Chairman Victor MacFarlane			12:00 PM – 12:50 PM
[S1 - TRAVEL]	(b)(7)(F)		12:55 PM – 1:05 PM
[S1 - PERS]	(b)(6)		(b)(6)
(b)(6)			
[S1 - IN-PERSON EVENT] Baltimore Banner iMPACT MARYLAND Conference - Fireside Chat			1:45 PM – 2:30 PM
[S1 - PRESS] Interview			2:35 PM – 3:05 PM
[S1 - TRAVEL]	(b)(7)(F)		3:05 PM – 4:25 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out			4:35 PM – 4:50 PM
[S1 - REVIEW] Desk Time			4:50 PM – 5:10 PM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)

▲ [S1 - DC + MD]

Wed, Oct 11

[S1 - PERS] (b)(6)

Wed, Oct 11

(b)(6)

[S1 - VIRTUAL MEETING] Front Office Leadership Check-In

9:00 AM – 9:15 AM

[S1 - VIRTUAL MEETING] Public Affairs Check-In

9:15 AM – 9:30 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - IN-PERSON EVENT] CMVOST Grant Award Announcement

10:00 AM – 11:30 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PERS] (b)(6)

(b)(6)

[S1 - HYBRID BRIEFING] Southwest Airlines Investigation

1:00 PM – 1:30 PM

[S1 - IN-PERSON MEETING] FO Huddle

1:30 PM – 2:00 PM

[S1 - REVIEW] Writing Time

2:00 PM – 3:30 PM

[S1 - HYBRID MEETING] Scheduling Check-In

3:30 PM – 4:00 PM

[S1 - HYBRID MEETING] Nightly Check-Out

4:00 PM – 4:15 PM

[S1 - REVIEW] Desk Time

4:15 PM – 5:30 PM

[S1 - VIRTUAL MEETING] Weekly Cabinet Call

5:30 PM – 6:00 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲ [S1 - DC]

Thu, Oct 12 to Fri, Oct 13

[S1 - PERS] (b)(6)

Thu, Oct 12

(b)(6)

[S1 - PERS TRAVEL] (b)(6)

[S1 - PERS] (b)(6)

[S1 - PERS TRAVEL] (b)(6)

[S1 - HYBRID MEETING] Front Office Leadership Check-In

11:05 AM – 11:20 AM

[S1 - HYBRID MEETING] FAA Update

11:30 AM – 12:00 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - IN-PERSON MEETING] RH

12:30 PM – 12:45 PM

[S1 - REVIEW] Desk Time

12:45 PM – 1:30 PM

[S1 - HYBRID MEETING] Wealth Creation Check-In

1:30 PM – 2:00 PM

[S1 - CALL] Congresswoman Julia Brownley (D-CA)

2:00 PM – 2:15 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - HYBRID MEETING] PIDP Grants

2:30 PM – 3:30 PM

[S1 - DIGITAL] Content Review

3:35 PM – 3:45 PM

[S1 - HYBRID MEETING] Public Affairs Check-In

3:50 PM – 4:05 PM

[S1 - CALL] Senator Pete Ricketts (R-NE)

4:10 PM – 4:25 PM

[S1 - CALL] Call Time

4:30 PM – 4:50 PM

[S1 - HYBRID MEETING] Nightly Check-Out

4:50 PM – 5:05 PM

	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
	[S1 - PERS TRAVEL] (b)(6)		(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
▲	[S1 - PERS TRAVEL] (b)(6)	Fri, Oct 13	(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - HYBRID MEETING] Public Affairs Check-In		8:40 AM – 8:55 AM
	[S1 - HYBRID MEETING] Spanish Language Press Prep		9:00 AM – 9:30 AM
	[S1 - HYBRID MEETING] Content Huddle		9:40 AM – 10:10 AM
	[S1 - PRESS] Press Block		10:10 AM – 10:40 AM
	[S1 - HYBRID MEETING] Front Office Leadership Check-In		10:45 AM – 11:00 AM
	[S1 - HYBRID BRIEFING] Accommodations for Air Travelers Using Wheelchairs NPRM		11:05 AM – 11:25 AM
	[S1 - HYBRID BRIEFING] Pre-Brief for Meeting with Mexican Secretary Jorge Nuno		11:35 AM – 11:50 AM
	[S1 - HYBRID MEETING] Administrative Check-In		11:55 AM – 12:10 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - IN-PERSON DROP-BY] S2		12:45 PM – 1:00 PM
	[S1 - DIGITAL] Content Review		1:00 PM – 1:10 PM
	[S1 - IN-PERSON DROP BY] Dominican Republic Minister of Tourism David Collado		1:15 PM – 1:45 PM
	[S1 - CALL] Jeff Zients, White House Chief of Staff		1:50 PM – 2:00 PM
	[S1 - DIGITAL] DTC Time		2:00 PM – 2:10 PM
	[S1 - CALL] Call Time Block		2:10 PM – 2:40 PM
	[S1 - REVIEW] Writing Time		2:40 PM – 3:50 PM
	[S1 - HYBRID MEETING] Nightly Check-Out		3:50 PM – 4:05 PM
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
▲	CO call	Sun, Oct 15	8:15 PM – 8:45 PM
▲	[S1 - DC]	Mon, Oct 16	
	[S1 - PERS] (b)(6)	Mon, Oct 16	(b)(6)
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

[S1 - REVIEW] Desk Time	8:55 AM – 9:10 AM
[S1 - IN-PERSON MEETING] Mexican Secretary Jorge Nuno	9:15 AM – 10:00 AM
[S1 - HYBRID MEETING] Public Affairs Check-In	10:05 AM – 10:15 AM
[S1 - IN-PERSON GREET] USDOT Military Fellows	10:15 AM – 10:30 AM
[S1 - IN-PERSON DROP-BY] Los Angeles Mayor Karen Bass and Los Angeles City Council Members	10:35 AM – 10:45 AM
[S1 - PERS DROP-BY] (b)(6)	(b)(6)
[S1 - REVIEW] Desk Time	11:15 AM – 11:45 AM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON MEETING] Front Office Leadership Retreat	12:00 PM – 5:00 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PERS] (b)(6)	(b)(6)
[S1 - IN-PERSON MEETING] Uber CEO Dara Khosrowshahi	5:45 PM – 6:15 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PERS] (b)(6)	(b)(6)
[S1 - PERS TRAVEL] (b)(6)	
[S1 - PERS EVENT] (b)(6)	
[S1 - PERS TRAVEL] (b)(6)	

▲ [S1 - TRAVEL: FL]	Tue, Oct 17 to Wed, Oct 18	
[S1 - PERS] (b)(6)	Tue, Oct 17	
[S1 - TRAVEL] (b)(7)(F)	Tue, Oct 17	(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F)		
[S1 - TRAVEL] (b)(7)(F) (DCA > PBI)		
[S1 - TRAVEL] (b)(7)(F)		
[S1 - TRAVEL]		
[S1 - TRIP EVENT] Small Business Investor Alliance (SBIA) 2023 National Summit for Middle Market Funds		10:20 AM – 12:20 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRIP EVENT] Forum Club of the Palm Beaches		12:20 PM – 2:30 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRIP EVENT] Brightline Train Station Tour		2:40 PM – 3:10 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
(b)(7)(F)		
[S1 - TRIP EVENT] Brightline Train Station Tour & Meetings		3:55 PM – 4:40 PM
[S1 - VIRTUAL MEETING] Nightly Check-Out		4:40 PM – 4:55 PM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)

[S1 - PERS EVENT]	(b)(6)		(b)(6)
[S1 - PERS TRAVEL]	(b)(6)		
[S1 - DIGITAL]	Content Review		5:40 PM – 5:50 PM
[S1 - PERS]	(b)(6)		(b)(6)
[S1 - PERS TRAVEL]	(b)(6)		
▲ [S1 - PERS]	(b)(6)	Wed, Oct 18	(b)(6)
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - TRIP EVENT]	Port of Miami Tour and Press Conference		9:15 AM – 11:30 AM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - TRIP EVENT]	Meet & Greet with Airport Union Workers		12:00 PM – 1:00 PM
[S1 - PERS TRAVEL]	(b)(6)		(b)(6)
[S1 - PERS]	(b)(6)		
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL MEETING]	Nightly Check-Out		2:25 PM – 2:40 PM
[S1 - TRIP EVENT/PRESS]	Airport Meeting and Tour / Press Gaggle		2:45 PM – 3:30 PM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F) (MIA > DCA)		
[S1 - TRAVEL]	(b)(7)(F)		
[S1 - TRAVEL]			
▲ [S1 - DC]		Thu, Oct 19	
[S1 - TRAVEL]	(b)(7)(F)	Thu, Oct 19	(b)(7)(F)
[S1 - PERS]	(b)(6)		(b)(6)
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - PERS Travel]	(b)(6)		(b)(6)
[S1 - PERS TRAVEL]	(b)(6)		
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON DROP-BY]	All Appointees Meeting		9:00 AM – 9:10 AM
[S1 - IN-PERSON MEETING]	American Jewish Committee's Muslim-Jewish Advisory Council		9:15 AM – 9:45 AM
[S1 - PERS]	(b)(6)		(b)(6)
[S1 - REVIEW]	Review/Approvals		10:00 AM – 10:40 AM
[S1 - HYBRID MEETING]	Bio Participation Discussion		10:40 AM – 10:50 AM
[S1 - DIGITAL]	Content Review		10:50 AM – 11:00 AM
[S1 - HYBRID MEETING]	FAA Update		11:00 AM – 11:30 AM
[S1 - HYBRID MEETING]	Public Affairs Check-In		11:35 AM – 11:50 AM

[S1 - PERS TRAVEL] (b)(6)
[S1 - PERS] (b)(6)
[S1 - PERS TRAVEL] (b)(6)
[S1 - IN-PERSON DROP-BY] St. Louis Mayor Tishaura Jones
[S1 - HYBRID MEETING] Scheduling Check-In
[S1 - HYBRID MEETING] Nightly Check-Out
[S1 - CALL] Senator Tammy Baldwin (D-WI)
[S1 - REVIEW] Writing Time
[S1 - TRAVEL] (b)(7)(F)
[S1 - IN-PERSON EVENT] Communities in Action: Building a Better Florida
[S1 - PERS] (b)(6)
[S1 - PERS TRAVEL] (b)(6)
[S1 - PERS] (b)(6)
[S1 - PERS TRAVEL] (b)(6)
[S1 - PERS] (b)(6)
[S1 - TRAVEL] (b)(7)(F)
[S1 - IN-PERSON EVENT] National Museum of American History Fall Board Dinner
[S1 - TRAVEL] (b)(7)(F)

(b)(6)
1:10 PM – 1:20 PM
1:30 PM – 2:00 PM
2:05 PM – 2:20 PM
2:30 PM – 2:40 PM
2:40 PM – 3:30 PM
(b)(7)(F)
4:00 PM – 4:30 PM
(b)(6)
(b)(7)(F)
7:00 PM – 8:45 PM
(b)(7)(F)

▲ [S1 - DC]

Fri, Oct 20

[S1 - PERS Travel] (b)(6)
[S1 - PERS TRAVEL] (b)(6)
[S1 - Travel] (b)(7)(F)
[S1 - IN-PERSON EVENT] Bloomberg CityLab Mayors Breakfast
[S1 - PERS] (b)(6)
[S1 - IN-PERSON EVENT] Bloomberg CityLab Remarks
[S1 - TRAVEL] (b)(7)(F)
[S1 - HYBRID MEETING] Public Affairs Check-In
[S1 - HYBRID MEETING] Front Office Leadership Check-In
[S1 - DIGITAL] DTC Time
[S1 - DIGITAL] Record Voicemail
[S1 - DIGITAL] Content Review
[S1 - HYBRID MEETING] Personnel Check-In
[S1 - PERS] (b)(6)
[S1 - HYBRID BRIEFING] EAS

Fri, Oct 20

(b)(6)
(b)(7)(F)
8:00 AM – 8:40 AM
(b)(6)
9:00 AM – 9:10 AM
(b)(7)(F)
9:40 AM – 9:55 AM
10:00 AM – 10:15 AM
10:20 AM – 10:35 AM
10:40 AM – 10:50 AM
10:50 AM – 11:00 AM
11:05 AM – 11:25 AM
(b)(6)
12:15 PM – 12:45 PM

[S1 - HYBRID MEETING] Internal Infrastructure Implementation Check-In	12:50 PM – 1:50 PM
[S1 - REVIEW] Desk Time	1:50 PM – 2:00 PM
[S1 - HYBRID BRIEFING] Enterprise Risk Management	2:05 PM – 2:35 PM
[S1 - REVIEW] Writing Time	2:35 PM – 3:55 PM
[S1 - HYBRID MEETING] Nightly Check-Out	4:00 PM – 4:15 PM
[S1 - IN-PERSON GREET] Taylor Wright	4:20 PM – 4:35 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PERS] (b)(6)	
[S1 - PERS TRAVEL] (b)(6)	
[S1 - PERS TRAVEL]	
[S1 - PERS TRAVEL]	

▲ [S1 - DC]	Mon, Oct 23	
[S1 - PERS] (b)(6)	Mon, Oct 23	(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Representative Sheila Cherfilus-McCormick (D-FL)		8:35 AM – 8:50 AM
[S1 - HYBRID MEETING] Front Office Leadership Check-In		9:00 AM – 9:15 AM
[S1 - HYBRID MEETING] Public Affairs Check-In		9:15 AM – 9:30 AM
[S1 - DIGITAL] Content Review		9:35 AM – 9:45 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		
[S1 - IN-PERSON GREET] Maeve Bartlett		10:10 AM – 10:25 AM
[S1 - VIRTUAL MEETING] Southwest Airlines CEO Bob Jordan		10:30 AM – 10:50 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - REVIEW] Desk Time		11:05 AM – 11:30 AM
[S1 - CALL] Governor Joe Lombardo (R-NV)		11:30 AM – 11:45 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS]		
[S1 - HYBRID BRIEFING] Pre-Brief for OTR		12:45 PM – 12:55 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - HYBRID MEETING] Administrative Check-In		1:40 PM – 1:55 PM
[S1 - REVIEW] Desk Time		1:55 PM – 2:10 PM
[S1 - HYBRID MEETING] OIG Follow-Up		2:10 PM – 2:40 PM
[S1 - HYBRID MEETING] Nightly Check-Out		2:45 PM – 3:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

[S1 - IN-PERSON EVENT] Greater Washington Partnership Board of Directors Meeting

3:20 PM – 4:20 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PERS] (b)(6)

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PRESS] (b)(6)

5:00 PM – 6:00 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲ [S1 - DC + MD]

Tue, Oct 24

[S1 - TRAVEL] (b)(7)(F)

Tue, Oct 24

(b)(7)(F)

[S1 - IN-PERSON EVENT] Remarks at the Minority Enterprise Development Week Conference

9:15 AM – 9:45 AM

[S1 - PRESS] Minority Enterprise Development Week Conference Post Presser

9:50 AM – 10:00 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - VIRTUAL MEETING] Public Affairs Check-In

10:30 AM – 10:45 AM

[S1 - REVIEW] Desk Time

10:55 AM – 12:00 PM

[S1 - VIRTUAL MEETING] Front Office Leadership Check-In

11:00 AM – 11:15 AM

[S1 - CALL] Senator Jon Tester (D-MT)

11:25 AM – 11:40 AM

[S1 - DIGITAL] Content Review

11:40 AM – 11:50 AM

[S1 - IN-PERSON MEETING] Lunch with Lael Brainard

12:00 PM – 1:00 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PERS] (b)(6)

(b)(6)

[S1 - PERS]

[S1 - DIGITAL] DTC Time

2:35 PM – 2:45 PM

[S1 - CALL] GLS Administrator Adam Tindall-Schlicht

2:50 PM – 3:05 PM

[S1 - CALL] Ambassador David Cohen, US Ambassador to Canada

3:05 PM – 3:20 PM

[S1 - REVIEW] Desk Time

3:20 PM – 4:00 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - HYBRID MEETING] Nightly Check-Out

5:00 PM – 5:15 PM

[S1 - PERS TRAVEL] (b)(6)

(b)(6)

[S1 - PERS TRAVEL]

[S1 - PERS TRAVEL]

▲ [S1 - DC]

Wed, Oct 25 to Thu, Oct 26

12:00 AM – 8:00 PM

[S1 - PERS TRAVEL] (b)(6)

Wed, Oct 25

(b)(6)

[S1 - PERS TRAVEL]

[S1 - PERS TRAVEL]

[S1 - REVIEW] Desk Time		8:10 AM – 8:50 AM
[S1 - VIRTUAL MEETING] Front Office Leadership Check-In		8:50 AM – 9:05 AM
[S1 - VIRTUAL MEETING] FAA Update		9:10 AM – 9:40 AM
[S1 - IN-PERSON MEETING] German Minister for Digital Policy and Transportation Dr. Volker Wissing		9:45 AM – 10:15 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PRESS] Run with Abigail Lorge for Runner's World		10:50 AM – 12:00 PM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - VIRTUAL EVENT] Remarks at the Advisory Committee on Supply Chain Competitiveness Meeting		1:20 PM – 1:55 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL PRE-BRIEF] Transportation Permitting Meeting		2:00 PM – 2:15 PM
[S1 - REVIEW] Desk Time		2:15 PM – 3:00 PM
[S1 - IN-PERSON GREET] Gene Sperling		2:30 PM – 2:35 PM
[S1 - IN-PERSON MEETING] Jake Sullivan		2:40 PM – 2:55 PM
[S1 - IN-PERSON MEETING] Transportation Permitting Principals Meeting #2		3:00 PM – 3:45 PM
[S1 - IN-PERSON DROP-BY] Tarun Chhabra		3:55 PM – 4:20 PM
[S1 - VIRTUAL MEETING] Nightly Check-Out		4:20 PM – 4:35 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Call Time		4:40 PM – 5:00 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] State Dinner in Honor of the Prime Minister of Australia		6:15 PM – 9:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
▲ [S1 - PERS TRAVEL] (b)(6)	Thu, Oct 26	(b)(6)
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM

[S1 - PERS] (b)(6)	(b)(6)
[S1 - PRESS] Press Block	10:10 AM – 11:00 AM
[S1 - HYBRID MEETING] Front Office Leadership Check-In	11:00 AM – 11:15 AM
[S1 - HYBRID MEETING] Public Affairs Check-In	11:15 AM – 11:30 AM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - CALL] Jeff Zients, White House Chief of Staff	11:40 AM – 11:50 AM
[S1 - IN-PERSON EVENT] State Luncheon in Honor of the Prime Minister of Australia	11:55 AM – 2:30 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - HYBRID BRIEFING] Southwest Airlines Investigation	2:50 PM – 3:20 PM
[S1 - CALL] Call Time Block	3:20 PM – 3:40 PM
[S1 - REVIEW] Desk Time	3:40 PM – 4:00 PM
[S1 - VIRTUAL MEETING] (b)(5) Call	4:00 PM – 4:30 PM
[S1 - PRESS] Press Call	4:30 PM – 4:45 PM
[S1 - HYBRID BRIEFING] FOIA	4:45 PM – 5:15 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - VIRTUAL MEETING] Nightly Check-Out	5:25 PM – 5:40 PM
[S1 - IN-PERSON EVENT] Blue Star Families Celebration	5:40 PM – 6:15 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PERS] (b)(6)	(b)(6)

▲ [S1 - DC]	Fri, Oct 27	
[S1 - TRAVEL] (b)(6)	Fri, Oct 27	
[S1 - TRAVEL] (b)(7)(F)	Fri, Oct 27	(b)(7)(F)
[S1 - HYBRID MEETING] Front Office Leadership Check-In		9:00 AM – 9:15 AM
[S1 - HYBRID MEETING] Public Affairs Check-In		9:15 AM – 9:30 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] Ceremonial Swearing-In for FAA Administrator Michael Whitaker		10:00 AM – 10:20 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL MEETING] Scheduling Check-In		10:45 AM – 11:10 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		

[S1 - PERS TRAVEL]	(b)(6)		(b)(6)
[S1 - PERS]	(b)(6)		
[S1 - PERS EVENT]	(b)(6)		
[S1 - PERS TRAVEL]	(b)(6)		
[S1 - PERS TRAVEL]			
[S1 - PERS TRAVEL]			
[S1 - PERS TRAVEL]			
[S1 - PERS TRAVEL]			
▲ [S1 - PERS Event]	(b)(6)	Sat, Oct 28	(b)(6)
▲ [S1 - DC]		Mon, Oct 30 to Tue, Oct 31	12:00 AM – 8:00 PM
[S1 - PERS TRAVEL]	(b)(6)	Mon, Oct 30	(b)(6)
[S1 - PERS]	(b)(6)		
[S1 - PERS TRAVEL]	(b)(6)		
[S1 - PERS]	(b)(6)		
[S1 - DIGITAL]	Content Review		8:40 AM – 8:50 AM
[S1 - VIRTUAL MEETING]	Front Office Leadership Check-In		8:50 AM – 9:05 AM
[S1 - VIRTUAL MEETING]	Public Affairs Check-In		9:05 AM – 9:20 AM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - CALL]	Robin Hayes, Jet Blue CEO		9:30 AM – 9:45 AM
[S1 - IN-PERSON EVENT]	Visit FHWA's Turner-Fairbank Highway Research Center		10:00 AM – 12:15 PM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL BRIEFING]	FRA Pre-Brief		12:20 PM – 12:35 PM
[S1 - PERS]	(b)(6)		(b)(6)
[S1 - IN-PERSON BRIEFING]	Ukraine Pre-Brief		1:30 PM – 1:40 PM
[S1 - DIGITAL]	DTC Time		1:45 PM – 2:25 PM
[S1 - HYBRID MEETING]	Nightly Check-Out		2:35 PM – 2:50 PM
[S1 - REVIEW]	Writing Time		2:50 PM – 4:20 PM
[S1 - TRAVEL]	(b)(7)(F)		(b)(7)(F)
[S1 - PERS]	(b)(6)		(b)(6)
[S1 - PERS TRAVEL]	(b)(6)		
[S1 - PERS EVENT]	(b)(6)		
[S1 - PERS TRAVEL]	(b)(6)		
▲ [S1 - TRAVEL]	(b)(7)(F)	Tue, Oct 31	(b)(7)(F)
[S1 - REVIEW]	Desk Time		8:30 AM – 8:50 AM

[S1 - DIGITAL] Content Review	8:50 AM – 9:00 AM
[S1 - HYBRID MEETING] Front Office Leadership Check-In	9:00 AM – 9:30 AM
[S1 - PRESS] Press Block - WSJ	9:30 AM – 10:00 AM
[S1 - HYBRID MEETING] Prep for New York Press	10:00 AM – 10:30 AM
[S1 - BRIEFING] Pre-brief for Call With Senator Ron Wyden (D-OR)	10:35 AM – 10:50 AM
[S1 - PERS CALL] (b)(6)	(b)(6)
[S1 - CALL] Governor Tony Evers (D-WI) + Governor Tim Walz (D-MN)	11:10 AM – 11:20 AM
[S1 - PERS] (b)(6)	(b)(6)
[S1 - IN-PERSON BRIEFING] Ukraine Trip Intel Briefing	11:30 AM – 12:00 PM
[S1 - PERS] (b)(6)	(b)(6)
[S1 - CALL] Senator Jon Ossoff (D-GA)	12:40 PM – 12:55 PM
[S1 - HYBRID MEETING] Internal Infrastructure Implementation Check-In	1:00 PM – 1:50 PM
[S1 - HYBRID MEETING] FAA Update	1:55 PM – 2:25 PM
[S1 - IN-PERSON BRIEFING] Ukraine Trip Briefing with NSC, State, and Embassy Staff	2:30 PM – 3:30 PM
[S1 - CALL] Call Time – PIDP	3:30 PM – 4:20 PM
[S1 - IN-PERSON GREET] Appointee Meet and Greet	4:20 PM – 4:40 PM
[S1 - IN-PERSON GREET] (b)(6)	4:40 PM – 4:50 PM
[S1 - HYBRID MEETING] Nightly Check-Out	4:55 PM – 5:10 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PERS] (b)(6)	
[S1 - PERS TRAVEL] (b)(6)	
[S1 - PERS EVENT] (b)(6)	
