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Get it signed by your supervisor and submit it to the parking office when picking up your permit or email to [parking.transitoffice@dot.gov](mailto:parking.transitoffice@dot.gov).

To: TRANServe Parking Program

Re: Permit Type: Job Requirement

I hereby certify that (**NAME HERE**) has a job requirement that will require delegation of priority parking.

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_