
SecretaryScheduler (OST) Calendar

Wednesday, February 1, 2023 – Tuesday, February 28, 2023

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

February 2023

Su Mo Tu We Th Fr Sa

			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>
<u>19</u>	<u>20</u>	<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>
<u>26</u>	<u>27</u>	<u>28</u>				

▲ [S1 - DC]

[S1 - TRAVEL] (b)(7)(F)

[S1 - PERS EVENT] (b)(6)

[S1 - TRAVEL] (b)(7)(F)

[S1 - PRESS] Press Block - BIL Grants (5)

[S1 - PERS] (b)(6)

[S1 - DIGITAL] Content Review

[S1 - REVIEW] Desk Time

[S1 - IN-PERSON BRIEFING] S1 + S2 + S3

[S1 - IN-PERSON MEETING] S2/CoS Check-In

[S1 - HYBRID BRIEFING] 5G/Controller

Hiring Update

[S1 - PERS] (b)(6)

[S1 - TRAVEL] (b)(7)(F)

[S1 - IN-PERSON MEETING] WH

Competition Council

[S1 - CALL] Call Time Block

[S1 - IN-PERSON EVENT] Drop-by WH Drop-by Zach Liscow, OMB

[S1 - REVIEW] Speaker Series Planning

[S1 - VIRTUAL MEETING] Nightly Check-Out

[S1 - IN-PERSON EVENT] WH Chief of Staff Reception

[S1 - TRAVEL] (b)(7)(F)

Wed, to
Feb 1Wed,
Feb 1Fri,
Feb 3

(b)(7)(F)

(b)(6)

(b)(7)(F)

8:25 AM – 9:45 AM

(b)(6)

9:55 AM – 10:05 AM

10:05 AM – 10:40 AM

10:45 AM – 11:00 AM

11:00 AM – 11:30 AM

11:30 AM – 12:00 PM

(b)(6)

(b)(7)(F)

12:50 PM – 2:45 PM

3:20 PM – 3:50 PM

3:30 PM – 3:50 PM

3:50 PM – 4:20 PM

4:20 PM – 4:35 PM

4:45 PM – 5:45 PM

(b)(7)(F)

▲ [S1 - PERS] (b)(6)	Thu, Feb 2	(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - REVIEW] Desk Time		8:25 AM – 8:45 AM
[S1 - PRESS] Punchbowl News - Virtual Event (1)		8:45 AM – 9:30 AM
[S1 - PRESS] Press Block - Local (3)		9:40 AM – 10:10 AM
[S1 - DIGITAL] Content Review		10:15 AM – 10:25 AM
[S1 - REVIEW] Desk Time		10:25 AM – 10:45 AM
[S1 - IN-PERSON MEETING] DOT Equity Council Launch		10:45 AM – 12:00 PM
[S1 - IN-PERSON MEETING] Budget Meeting [Working Lunch]		12:05 PM – 12:35 PM
[S1 - HYBRID BRIEFING] Pre-Brief on PBS Documentary Interview		12:40 PM – 12:55 PM
[S1 - IN-PERSON MEETING] Dr. Arati Prabhakar, Science Advisor to the President of the United States		1:00 PM – 1:45 PM
[S1 - REVIEW] Desk Time		1:50 PM – 2:25 PM
[S1 - IN-PERSON MEETING] Internal Infrastructure Implementation Check-In		2:30 PM – 3:00 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out		3:10 PM – 3:25 PM
[S1 - REVIEW] Desk Time		3:25 PM – 3:45 PM
[S1 - PRESS] PBS Newshour Interview (1)		4:05 PM – 4:35 PM
[S1 - REVIEW] Desk Time		4:35 PM – 4:50 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS EVENT] (b)(6)		(b)(6)
(b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS EVENT] (b)(6)		(b)(6)
▲ [S1 - TRAVEL] (b)(7)(F)	Fri, Feb 3	(b)(7)(F)
[S1 - REVIEW] Desk Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM
[S1 - VIRTUAL MEETING] WH EV Charging Meeting		9:00 AM – 9:30 AM
[S1 - REVIEW] Desk Time		9:30 AM – 10:00 AM
[S1 - PRESS] TIME Interview (1)		10:00 AM – 10:45 AM
[S1 - REVIEW] Desk Time		10:45 AM – 11:00 AM
[S1 - IN-PERSON GREET] USDOT Employees		11:00 AM – 11:10 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

[S1 - REVIEW] Desk Time	12:40 PM – 1:00 PM
[S1 - IN-PERSON GREET] Michael Clarke, Congressional Affairs Specialist	1:00 PM – 1:15 PM
[S1 - VIRTUAL MEETING] WH Debt Limit	1:15 PM – 1:45 PM
[S1 - HYBRID BRIEFING] Reconnecting Communities	1:55 PM – 2:25 PM
[S1 - HYBRID BRIEFING] UTCs	2:30 PM – 3:00 PM
[S1 - HYBRID MEETING] FAA Update	3:10 PM – 3:30 PM
[S1 - HYBRID MEETING] SWA Investigation Update	3:40 PM – 4:25 PM
[S1 - HYBRID MEETING] Hiring Check-In	4:30 PM – 5:20 PM
[S1 - HYBRID MEETING] International Travel (Small Group)	5:20 PM – 5:25 PM
[S1 - HYBRID MEETING] International Travel	5:25 PM – 5:45 PM
[S1 - IN-PERSON MEETING] FO Leadership Meeting	5:45 PM – 6:00 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)

▲ [S1 - PRESS] Pre-brief on Sunday Show Interviews	Sat, Feb 4	2:00 PM – 3:00 PM
[S1 - PERS-EVENT] (b)(6)		(b)(6)

▲ [S1 - PERS] (b)(6)	Sun, Feb 5	(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PRESS] CNN Interview Pre-Tape (1)		7:15 AM – 8:00 AM
[S1 - PRESS] NBC Interview Pre-Tape (1)		8:00 AM – 8:30 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PRESS] ABC Interview Live (1)		8:45 AM – 9:20 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - DC]	Mon, to Feb 6	Wed, Feb 8
[S1 - TRAVEL] (b)(7)(F)	Mon, Feb 6	(b)(7)(F)
[S1 - REVIEW] Desk Time		8:30 AM – 9:00 AM
[S1 - DIGITAL] Content Review		9:00 AM – 9:10 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN- PERSON EVENT] Community College National Legislative Summit		9:30 AM – 10:40 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Call Time –Trip Notifications (LA/TX)		11:00 AM – 11:30 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PRESS] Press Block - Local (3)		12:00 PM – 1:00 PM

[S1 - HYBRID MEETING] Hiring Update	1:10 PM – 1:20 PM
[S1 - HYBRID MEETING] FO Leadership	1:20 PM – 2:00 PM
[S1 - CALL] Call Time Block	2:00 PM – 2:30 PM
[S1 - IN-PERSON MEETING] Dr. Vivek Murthy, Surgeon General	2:30 PM – 3:00 PM
[S1 - IN-PERSON EVENT] Speaker Series - Dr. Vivek Murthy, Surgeon General	3:00 PM – 4:15 PM
[S1 - REVIEW] Desk Time	4:15 PM – 4:40 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out	4:40 PM – 4:55 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PERS EVENT] (b)(6)	(b)(6)
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)

▲ [S1 - PERS] (b)(6)	Tue, Feb 7	(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - REVIEW] Desk Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM
[S1 -IN-PERSON MEETING] Agency Operations Update		9:00 AM – 10:00 AM
[S1 - IN-PERSON MEETING] Internal Infrastructure Implementation Check-In		10:05 AM – 11:05 AM
[S1 - DIGITAL] DTC Time (1)		11:10 AM – 11:20 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - CALL] Senator Sheldon Whitehouse (D-RI) and Representative David Cicilline (D-RI)		12:00 PM – 12:20 PM
[S1 - IN-PERSON MEETING] CA Attorney General Rob Bonta		12:30 PM – 1:00 PM
[S1 - PRESS] Press Block - SOTU (5)		1:10 PM – 2:20 PM
[S1 - HYBRID MEETING] Huddle		2:30 PM – 2:45 PM
[S1 - HYBRID MEETING] FAA Update (Small Group)		2:50 PM – 3:20 PM
[S1 - IN-PERSON MEETING] Buu Nygren, President, Navajo Nation		3:30 PM – 4:00 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out		4:05 PM – 4:20 PM
[S1 - CALL] Call Time Block		4:20 PM – 4:30 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] State of the Union Address		8:00 PM – 11:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - PERS TRAVEL] (b)(6)	Wed, Feb 8	(b)(6)
[S1 - PERS EVENT] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PRESS] Press Block - Post SOTU (7)		8:30 AM – 10:05 AM
[S1 - REVIEW] Desk Time		10:05 AM – 10:20 AM
[S1 - IN-PERSON BRIEFING] Policy Catch-All		10:20 AM – 10:50 AM
[S1 -IN -PERSON MEETING] Governor Mark Gordon (R-WY)		11:00 AM – 11:30 AM
[S1 - IN-PERSON MEETING] Katie Thomson, USDOT Director of BIL Implementation		11:40 AM – 11:50 AM
[S1 - PRESS] Podcast - Brian Tyler Cohen (1)		12:00 PM – 12:30 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] Senate Dems Retreat Panel		1:45 PM – 3:15 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - REVIEW] Desk Time		3:35 PM – 4:00 PM
[S1 - IN PERSON MEETING] Reconnecting Communities Follow-up		4:00 PM – 4:45 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out		4:55 PM – 5:10 PM
[S1 - IN-PERSON MEETING] Huddle		5:10 PM – 5:30 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - TRAVEL] LA	Thu, Feb 9	
[S1 - TRAVEL] (b)(7)(F)	Thu, Feb 9	(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F) (DCA > IAH)		
[S1 - DIGITAL] Content Review		7:20 AM – 7:30 AM
[S1 - REVIEW] Major Document Policy Review		7:30 AM – 9:00 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Drive To Event		10:00 AM – 12:30 PM
[S1 - CALL] Call Time Block - Rail		11:00 AM – 11:30 AM
[S1 - IN-PERSON EVENT] Calcasieu River Bridge Press Conference		12:30 PM – 1:55 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON EVENT] RAISE Event in Port Arthur, TX		3:10 PM – 4:40 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL MEETING] Nightly Check-Out		5:10 PM – 5:25 PM

[S1 - CALL] Jake Sullivan, WH National Security Advisor

5:30 PM – 5:45 PM

[S1 - TRAVEL]

(b)(7)(F)

(b)(7)(F)

[S1 - TRAVEL]

(b)(7)(F)

(IAH > DCA)

[S1 - TRAVEL]

(b)(7)(F)

[S1 - TRAVEL]

▲ [S1 - DC]

Fri,
Feb
10

[S1 - TRAVEL]

(b)(7)(F)

Fri,
Feb
10

(b)(7)(F)

[S1 - REVIEW] Desk Time

8:45 AM – 9:15 AM

[S1 - DIGITAL] Record Voicemail

9:15 AM – 9:25 AM

[S1 - HYBRID BRIEFING] North Houston

9:30 AM – 10:00 AM

[S1 - IN-PERSON BRIEFING] Airlines - China

10:10 AM – 10:50 AM

[S1 - PERS]

(b)(6)

(b)(6)

[S1 - IN-PERSON MEETING] Amalgamated Transit Union (ATU)

11:30 AM – 12:00 PM

[S1 - TRAVEL]

(b)(7)(F)

(b)(7)(F)

[S1 - IN-PERSON EVENT] WH Black Reporter Briefing

12:40 PM – 1:10 PM

[S1 - TRAVEL]

(b)(7)(F)

(b)(7)(F)

[S1 - REVIEW] Desk Time

1:35 PM – 2:35 PM

[S1 - IN-PERSON MEETING] Nightly Check-Out

2:35 PM – 2:50 PM

[S1 - IN-PERSON MEETING] Governor Josh Green (D-HI)

3:00 PM – 3:30 PM

[S1 - HYBRID MEETING] FAA Update - Small Group

3:40 PM – 4:10 PM

[S1 - IN-PERSON MEETING] Governor Maura Healey (D-MA)

4:15 PM – 4:45 PM

[S1 - PERS TRAVEL]

(b)(6)

(b)(6)

[S1 - PERS EVENT]

(b)(6)

[S1 - TRAVEL]

(b)(7)(F)

(b)(7)(F)

[S1 - PERS]

(b)(6)

(b)(6)

[S1 - PERS]

[S1 - PERS TRAVEL]

(b)(6)

▲ [S1 - TRAVEL]

(b)(7)(F)

Sat,
Feb
11

(b)(7)(F)

[S1 - PERS]

(b)(6)

(b)(6)

[S1 - IN - PERSON EVENT] WH Governors Dinner		5:50 PM – 9:30 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
▲ [S1 - PERS]	(b)(6)	(b)(6)
	Sun, Feb 12	
▲ [S1 -DC]	Mon, to Fri, Feb 13 Feb 17	12:00 AM – 7:00 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
	Mon, Feb 13	
[S1 - REVIEW] Desk Time		8:30 AM – 8:50 AM
[S1 - MEETING] FO Leadership		9:00 AM – 9:40 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON EVENT] National Association of Counties' Legislative Conference		10:10 AM – 11:00 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - HYBRID MEETING] Scheduling Check-In		11:40 AM – 12:00 PM
[S1 - VIRTUAL BRIEFING] FAA Briefing		12:00 PM – 12:15 PM
[S1 - REVIEW] Desk Time		12:15 PM – 12:50 PM
[S1 - PERS]	(b)(6)	(b)(6)
[S1 - REVIEW]	(b)(5)	1:10 PM – 1:20 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON MEETING] President's Interagency Task Force to Monitor and Combat Trafficking in Persons		1:45 PM – 3:30 PM
[S1 - REVIEW] Desk Time		3:30 PM – 5:00 PM
[S1 - CALL] Keisha Lance Bottoms		3:40 PM – 4:00 PM
[S1 - VIRTUAL MEETING] Nightly Check-Out		4:10 PM – 4:25 PM
[S1 - CALL] Call Time Block / Trip Notifications (GA)		4:30 PM – 5:00 PM
[S1 - IN-PERSON MEETING]	(b)(5)	5:00 PM – 6:00 PM
(b)(5)		
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
▲ [S1 - PERS]	(b)(6)	(b)(6)
	Tue, Feb 14	
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - REVIEW] Desk Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM

[S1 - VIRTUAL MEETING] Partnership for Public Service	9:00 AM – 9:30 AM
[S1 - DIGITAL] DTC Time (1)	9:40 AM – 9:50 AM
[S1 - IN-PERSON MEETING] Internal Infrastructure Implementation Check-In	10:00 AM – 11:00 AM
[S1 - IN-PERSON MEETING] FAA Reauthorization Meeting	11:10 AM – 12:10 PM
[S1 - CALL] VW America CEO	12:15 PM – 12:25 PM
[S1 - PERS] (b)(6)	(b)(6)
[S1 - IN-PERSON MEETING] Portia Allen-Kyle, USDOT Senior Advisor, Office of Civil Rights	1:00 PM – 1:20 PM
[S1 - HYBRID MEETING] FAA Update	1:25 PM – 1:55 PM
[S1 - PRESS] WH Press Call - EV Chargers (TBC)	2:00 PM – 2:35 PM
[S1 - IN-PERSON MEETING] FO HUDDLE	2:35 PM – 2:45 PM
[S1 - IN-PERSON EVENT] USDOT Black History Month	2:50 PM – 4:00 PM
[S1 - REVIEW] Desk Time	4:10 PM – 4:30 PM
[S1 - HYBRID BRIEFING] CAHSR	4:30 PM – 5:00 PM
[S1 - REVIEW] Desk/Call Time	5:00 PM – 5:30 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out	5:35 PM – 5:50 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)

▲ [S1 - TRAVEL] (b)(7)(F)	Wed, Feb 15	(b)(7)(F)
[S1 - REVIEW] Major Policy and Document Review		9:10 AM – 11:00 AM
[S1 - HYBRID BRIEFING] Benefit Cost Analysis		11:00 AM – 11:30 AM
[S1 - HYBRID MEETING] Hiring Update		11:40 AM – 12:10 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1 - IN-PERSON MEETING] Gift Review		1:00 PM – 1:15 PM
[S1 - DIGITAL] Content Review		1:15 PM – 1:25 PM
HOLD [S1 - REVIEW] Document Review		1:25 PM – 1:35 PM
[S1 - REVIEW] Review/Approvals		1:35 PM – 1:50 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - IN-PERSON MEETING] Nightly Check-Out		3:10 PM – 3:30 PM
[S1 - IN-PERSON MEETING] S1 + S2 Check-in		3:30 PM – 4:15 PM

[S1 - HYBRID BRIEFING] FAA Internal -
Recent Unidentified Aerial Phenomena
Update

4:20 PM – 4:40 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - IN-PERSON MEETING] (b)(5)

5:15 PM – 6:15 PM

(b)(5)

[S1 - IN-PERSON EVENT] Brian Deese
Farewell Gathering

6:15 PM – 7:30 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲ [S1 - PERS] (b)(6)

Thu,
Feb
16

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - REVIEW] (b)(5)

8:30 AM – 8:40 AM

[S1 - CALL] Governor DeWine

8:45 AM – 9:00 AM

[S1 - IN-PERSON MEETING] Post-WH Events
Huddle

9:00 AM – 9:20 AM

[S1 - CALL] Senator Gary Peters (D-MI)

9:30 AM – 9:50 AM

[S1 - PRESS] Press Block - Local

10:00 AM – 11:05 AM

[S1 - REVIEW] Desk Time

11:05 AM – 11:20 AM

[S1 - IN-PERSON MEETING] North Houston -
Follow Up

11:20 AM – 11:45 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PERS EVENT] (b)(6)

(b)(6)

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - DIGITAL] DTC Time (1)

1:00 PM – 1:10 PM

[S1 - CALL] Chairman Graves

1:15 PM – 1:30 PM

[S1 - IN-PERSON MEETING] Wealth Creation
Meeting

1:30 PM – 2:00 PM

[S1 - REVIEW] Desk Time

2:00 PM – 2:15 PM

[S1 - IN-PERSON REVIEW] (b)(5)

2:15 PM – 2:45 PM

(b)(5)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

VC: (b)(5)

4:00 PM – 5:00 PM

(b)(5)

▲ [PERS] (b)(6)

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

Fri,
Feb
17

[S1 - REVIEW] Review/ Approvals

8:30 AM – 8:50 AM

[S1 - HYBRID MEETING] Hiring Check-In	9:00 AM – 9:30 AM
[S1 - CALL] (b)(5)	9:35 AM – 9:40 AM
[S1 - VIRTUAL MEETING] Scheduling Check-In	9:40 AM – 9:50 AM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PRESS] (b)(6)	10:00 AM – 10:45 AM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - REVIEW] Desk Time	11:05 AM – 12:00 PM
[S1 - HYBRID MEETING] Rail Huddle	12:00 PM – 1:00 PM
[S1 - REVIEW] Desk Time	1:00 PM – 1:20 PM
[S1 - HYBRID MEETING] FHWA	1:20 PM – 1:50 PM
HOLD [S1 - CALL] Call Time - UTC	2:00 PM – 2:30 PM
[S1 - HYBRID MEETING] FAA Update	3:00 PM – 3:30 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out	3:35 PM – 4:50 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)

▲ [S1 - CALL] Jeff Zients, White House COS	Sat, Feb 18	9:30 AM – 9:35 AM
[S1 - VIRTUAL MEETING] Call Time - Substance		1:30 PM – 2:00 PM
HOLD [S1 - VIRTUAL MEETING] Rail (b)(5)		3:30 PM – 4:15 PM
(b)(5)		

▲ [S1 - CALL] Call Time - Rollout	Sun, Feb 19	2:00 PM – 2:45 PM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS EVENT] (b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ Federal Holiday - OFF	Mon, Feb 20	
[S1 - TRAVEL] (b)(7)(F)	Mon, Feb 20	(b)(7)(F)
[S1 - REVIEW] Desk Time		3:15 PM – 3:45 PM
[S1 - CALL] Call Notifications		3:45 PM – 4:30 PM
[S1 - PRESS BRIEFING] Press Call Prep		4:30 PM – 5:00 PM
[S1 - PRESS] Embargoed Press Call		5:00 PM – 5:45 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - TRAVEL] (b)(7)(F)	Tue, Feb 21	(b)(7)(F)
[S1 - PRESS] Rail Block (4)		7:00 AM – 8:30 AM
[S1 - REVIEW] Desk Time		8:30 AM – 9:30 AM
[S1 - VIRTUAL MEETING] Ohio		9:30 AM – 10:00 AM
[S1 - REVIEW] Desk Time		10:00 AM – 10:30 AM
[S1 - VIRTUAL MEETING] Mark Harper, Secretary of State for Transport of the United Kingdom		10:30 AM – 11:00 AM
[S1 - IN-PERSON MEETING] Public Affairs Check-In		11:00 AM – 11:45 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
(b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Senator Cantwell		1:05 PM – 1:20 PM
[S1 - IN-PERSON MEETING] Jeff Zients		1:30 PM – 2:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - DIGITAL] Content Review		2:30 PM – 2:40 PM
[S1 - PRESS] Press Block (2)		2:45 PM – 3:35 PM
[S1 - REVIEW] Desk Time		3:35 PM – 3:50 PM
[S1 - IN-PERSON MEETING] FO Leadership		3:50 PM – 4:30 PM
[S1 - PRESS] Press Block		4:30 PM – 5:00 PM
[S1 - IN-PERSON MEETING] Nightly Check- Out		5:00 PM – 5:15 PM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS EVENT] (b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[PERS] (b)(6)		(b)(6)
▲ [S1 - PERS] (b)(6)	Wed, Feb 22	(b)(6)
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS EVENT] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
[S1 - REVIEW] Desk Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM
[S1 - IN-PERSON BRIEFING] NHTSA		9:00 AM – 9:30 AM
[S1 - REVIEW] Desk Time		9:30 AM – 10:40 AM
[S1 - IN-PERSON BRIEFING] Supply Chain		10:40 AM – 11:00 AM
[S1] Call Time		11:00 AM – 11:30 AM

[S1 - PERS]	(b)(6)	(b)(6)
[S1 - IN-PERSON EVENT]	Lunch with USDOT Staff	12:00 PM – 12:45 PM
[S1 - REVIEW]	Desk Time	12:50 PM – 1:20 PM
[S1 - PRESS]	Press Block - Local (1)	1:20 PM – 1:50 PM
[S1 - REVIEW]	Desk Time	2:00 PM – 3:30 PM
[S1 - IN-PERSON MEETING]	Nightly Check-Out	3:40 PM – 3:55 PM
[S1 - REVIEW]	Desk Time	3:55 PM – 4:10 PM
[S1 - HYBRID MEETING]	FLOW Supply Chain Update	4:10 PM – 4:40 PM
[S1 - CALL]	Director Brainard	4:45 PM – 5:05 PM
[S1 - CALL]	Call Time OH Notifications	5:05 PM – 5:35 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - PERS]	(b)(6)	(b)(6)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F) (DCA > PIT)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)

▲ [S1 - TRAVEL] Ohio

[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - DIGITAL]	Content Review	7:00 AM – 7:10 AM
[S1 - IN-PERSON EVENT]	Visit Tank Cars with PHMSA/FRA	7:30 AM – 8:30 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - VIRTUAL MEETING]	NTSB Findings	8:40 AM – 9:05 AM
[S1 - IN-PERSON MEETING]	Incident Responders Engagement	9:05 AM – 10:05 AM
[S1 - IN-PERSON EVENT]	Meeting With Mayor	10:15 AM – 10:45 AM
[S1 - IN-PERSON EVENT]	Greet	10:55 AM – 11:20 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON EVENT]	Press Gaggle	11:30 AM – 12:00 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - MEETING]	Nightly Check-Out	2:00 PM – 2:15 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	(b)(7)(F) PIT > DCA)	(b)(7)(F)

Thu,
Feb
23
Thu,
Feb
23

[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL]	
[S1 - VIRTUAL MEETING] S2 Check-in	4:40 PM – 4:50 PM
[S1 - REVIEW] Desk Time	4:55 PM – 5:25 PM
[S1 - PRESS] Interview	5:30 PM – 5:50 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PERS] (b)(6)	(b)(6)
[S1 - VIRTUAL BRIEFING] Interview Prep	6:45 PM – 6:50 PM
[S1 - PRESS] Interview	6:55 PM – 7:10 PM

▲ [S1 - DC]

Fri,
Feb
24

Fri,
Feb
24

[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - REVIEW] Desk Time	8:30 AM – 9:00 AM
[S1 - IN-PERSON MEETING] Interstate Natural Gas Association of America (INGAA)	9:00 AM – 9:40 AM
[S1 - CALL] Jeff Zients, White House COS	9:50 AM – 10:00 AM
[S1 - HYBRID MEETING] (b)(5)	10:00 AM – 10:30 AM
(b)(5)	
[S1 - REVIEW] Desk Time	10:40 AM – 11:10 AM
[S1 - CALL] Call Time	11:10 AM – 11:25 AM
[S1 - VIRTUAL MEETING] (b)(5)	11:30 AM – 12:00 PM
[S1 - CALL] Call Time	12:00 PM – 12:10 PM
[S1 - IN -PERSON DROP-BY] Maurice Henderson	12:15 PM – 12:20 PM
[S1 - VIRTUAL EVENT] Microsoft Ability Summit	12:20 PM – 12:50 PM
[S1 - IN-PERSON MEETING] PSD	12:55 PM – 1:30 PM
[S1 - IN-PERSON MEETING] Department Heads + Partnership for Public Service	1:30 PM – 3:30 PM
[S1 - IN-PERSON MEETING] FO Leadership Meeting	1:55 PM – 2:25 PM
[S1 - DIGITAL] Record Voicemail	2:25 PM – 2:35 PM
[S1 - PRESS] Interviews	3:40 PM – 4:00 PM
[S1 - DIGITAL] Content Review	4:00 PM – 4:10 PM
[S1 - VIRTUAL MEETING] Joint Office briefing to DOT/DOE Leadership on Battery Manufacturing	4:15 PM – 4:45 PM
[S1 - IN-PERSON MEETING] FO Rail Huddle	4:45 PM – 4:50 PM
HOLD [S1 - CALL] Senator Moran (R-KS)	4:50 PM – 5:00 PM
OH Follow-Up Virtual Meeting	5:00 PM – 5:30 PM
[S1 - HYBRID MEETING] Nightly Check-Out	5:40 PM – 5:55 PM

[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON EVENT] (b)(6)	6:00 PM – 6:45 PM
(b)(6)	
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)

▲ [S1 - TRAVEL] Kansas City Airport Opening	Mon, Feb 27	
[S1 - TRAVEL] (b)(7)(F)	Mon, Feb 27	(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F) (DCA > MCI)		
[S1 - DIGITAL] Content Review		8:50 AM – 9:00 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRAVEL]		
[S1 - IN-PERSON EVENT] Airport Ribbon Cutting		10:35 AM – 12:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL BRIEF] Press Briefing		12:15 PM – 12:25 PM
[S1 - CALL] White House Chief of staff, Jeff Zients		12:30 PM – 12:40 PM
[S1-IN-PERSON EVENT] Panasonic Site Visit		12:40 PM – 2:15 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[IN-PERSON EVENT] Walking Tour & Convo w/ Students/Faculty – University of Missouri-Kansas City		2:50 PM – 4:25 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - MEETING] Nightly Check-Out		4:50 PM – 5:05 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F) (MCI > DCA)		
[S1 - TRAVEL] (b)(7)(F)		
[S1 - TRAVEL]		

▲ [S1 - DC]	Tue, Feb 28	
[S1 - PERS] (b)(6)	Tue, Feb 28	(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - VIRTUAL PRESS BRIEF] Interview Prep		7:35 AM – 7:45 AM
[S1 - PRESS] Interviews		7:50 AM – 8:15 AM
[S1 - IN-PERSON MEETING] FO Leadership		8:25 AM – 9:00 AM

[S1 - IN- PERSON BRIEFING] Travel and Tourism	9:05 AM – 9:35 AM
[S1 - IN-PERSON MEETING] Large Projects	9:40 AM – 10:40 AM
[S1 - DIGITAL] Content Review	10:45 AM – 10:55 AM
[S1 - REVIEW] Desk Time	10:55 AM – 11:10 AM
[S1 - HYBRID MEETING] Daily OPA Check-In	11:10 AM – 11:20 AM
[S1 - IN-PERSON MEETING] Guillaume Faury, CEO of Airbus	11:30 AM – 12:00 PM
[S1 - VIRTUAL EVENT] CPC Luncheon - Discussion on Rail	12:05 PM – 12:35 PM
[S1 - IN-PERSON MEETING] Merger Meeting	12:40 PM – 1:40 PM
[S1 - PERS] (b)(6)	(b)(6)
[S1 - IN-PERSON MEETING] Capt. Jason Ambrosi, Air Line Pilots Association President	2:00 PM – 2:30 PM
[S1 - IN-PERSON DROP BY] OST-P Staff Meeting	2:35 PM – 2:50 PM
[S1 - REVIEW] Desk Time	2:55 PM – 3:30 PM
[S1 - VIRTUAL MEETING] Senator Ed Markey (D-MA)	3:35 PM – 4:05 PM
[S1 - IN-PERSON BRIEFING] Hearing Prep - Initial Meeting	4:10 PM – 4:40 PM
[S1 - IN-PERSON MEETING] Nightly Check-Out	4:40 PM – 4:55 PM
[S1 - IN-PERSON MEETING] Thomas Isen	5:05 PM – 5:20 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - IN-PERSON EVENT] (b)(6)	5:30 PM – 6:30 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)
[S1 - PERS EVENT] (b)(6)	(b)(6)
