

2023 UTC GRANT AWARDS

Schedule of Deliverables/Reporting Requirements

Deliverable/ Requirement	Due Date	Period Covered	Page Number in Deliverables/ Reporting Requirements Grant Document
YEAR 1			
Revised Year 1 Budget	7/28/2023	6/1/2023 to 5/31/2024	requested in 6/28/2023 e-mail from Amy Stearns
SF425 Federal Financial Report	7/30/2023	6/1/2023 to 6/30/2023	page 6
Website	~ 7/30/2023	update as needed	page 5
Directory of Key Personnel	~ 7/30/2023	update as needed	page 6
Data Management Plan	~ 9/30/2023	update as needed	page 6
Research Project Information	within one month after project selection		pages 6-9
List of New Research Projects	within one month after project selection		pages 9
SF425 Federal Financial Report	10/30/2023	7/1/2023 to 9/30/2023	page 6
Semi-Annual Progress Report #1	10/30/2023	start of grant activities to 9/30/2023	pages 11,13-20
UTC/CUTC Awards Event 2023 <i>UTCs encouraged to attend but will not be invited to nominate UTC Outstanding Student this year (in Wash., DC)</i>	1/6/2024		page 12 and 6/29/2023 e-mail from Caesar Singh
Winter UTC Directors Meeting <i>(in Wash., DC)</i>	1/7/2024		page 5
SF425 Federal Financial Report	1/30/2024	10/1/2023 to 12/31/2023	page 6
SF425 Federal Financial Report	4/30/2024	1/1/2024 to 3/31/2024	page 6
Semi-Annual Progress Report #2	4/30/2024	10/1/2023 to 3/31/2024	pages 11,13-20
Summer UTC Directors Meeting <i>(in South Padre Island, TX)</i>	6/10-12/2024		page 5
Annual Progress Meeting	annually, no fixed date	since grant kickoff meeting at US DOT	page 5
SF425 Federal Financial Report	7/30/2024	4/1/2024 to 6/30/2024	page 6
Final Research Report	within two months after completion of project		pages 10-11
Invention/Patents in iEdison	as needed		page 12

YEAR 2

(subject to availability of funds, OST-R anticipates awarding Year 2 funds in Spring or Summer 2024 and will request a budget from each UTC prior to that award)

SF425 Federal Financial Report	10/30/2024	7/1/2024 to 9/30/2024	page 6
Semi-Annual Report #3	10/30/2024	4/1/2024 to 9/30/2024	pages 12-20
Performance Indicators	10/30/2024	10/1/2023 to 9/30/2024 (and include research project info from 6/1/2023-9/30/2023)	pages 11, 21-25
Research Project Information	within one month after project selection		pages 6-9
List of New Research Projects	within one month after project selection		pages 9-10
UTC Outstanding Student of the Year/CUTC Awards Event (<i>in Wash., DC</i>)	January TBD, 2025		page 12
SF425 Federal Financial Report	1/30/2025	10/1/2024 to 12/31/2024	page 6
SF425 Federal Financial Report	4/30/2025	1/1/2025 to 3/31/2025	page 6
Semi-Annual Progress Report #4	4/30/2025	10/1/2024 to 3/31/2025	pages 12-20
Summer UTC Directors Meeting (<i>in Arkansas</i>)	Summer TBD, 2025		page 5
Annual Progress Meeting	annually, no fixed date	since previous year's meeting	page 5
SF425 Federal Financial Report	7/30/2025	4/1/2025 to 6/30/2025	page 6
Final Research Report	within two months after completion of project		pages 10-11
Invention/Patents in iEdison	as needed		page 12

YEARS 3-6

(additional funding expected to be awarded ahead of Years 3, 4, and 5)

Continue deliverables/reporting on same schedule as in Year 2 for duration of grant through Year 6 or if extended