

1. ACCESSING THE TRANSIT BENEFIT WEB APPLICATION VIA MY ACCESS

1.1 Logging In

1. Enter the URL: <http://transitapp.ost.dot.gov>. The Transit System Login page is displayed.
2. Enter the username entered when the account was registered in the User Name textbox.
3. Click the **Continue to Login** button. The PIV or Network Login page displays.

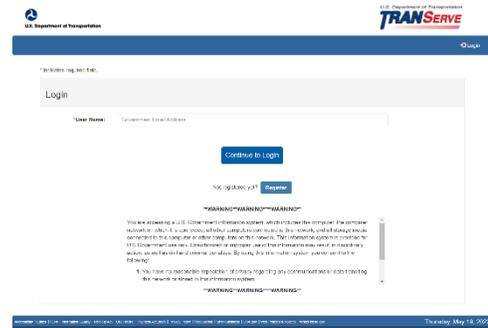


Figure 1: Transit System Login page

1.1.1 PIV LOGIN

1. Click the **PIV or Network Login** button. The My Access page displays.

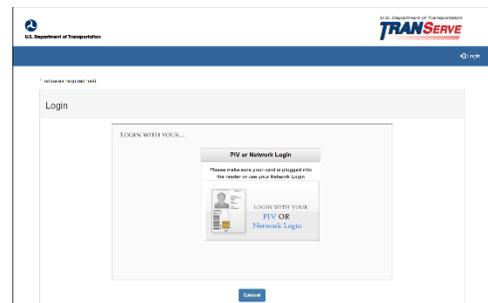


Figure 2: PIV or Network Login page

2. Click the **Sign in with PIV/CAC card** button.

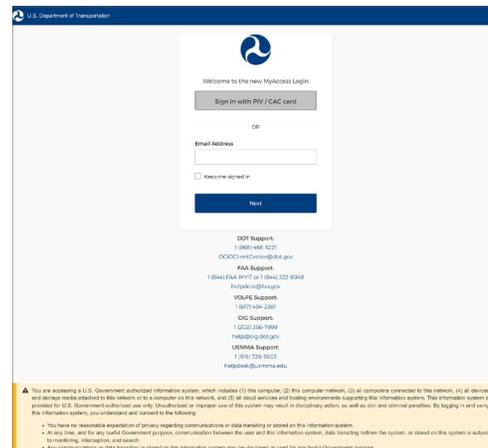


Figure 3: My Access page

Note: If using MS Edge, the Certificate Information page will display. Select your name and click the OK button.



- The ActivClient Login page displays. Enter your PIN number.

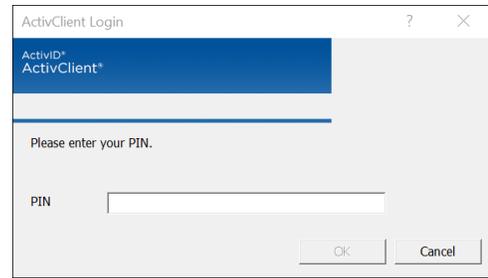


Figure 4: ActivClient Login page

- Click the **OK** button. The Transit Application Rules of Behavior page displays.

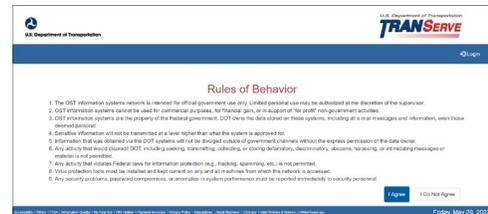


Figure 5: Transit Application Rules of Behavior page

1.2 Expired Password

The Transit Benefit Web Application password expires every sixty (60) days. When the password expires, it will need to be changed to access the Transit Benefit Program Web Application. The below steps give instructions for changing an expired password.

1.2.1 PIV LOGIN

- Enter the URL: <https://transitapp.ost.dot.gov>. The Transit System Login page is displayed.
- Enter the username entered when the account was registered in the User Name textbox.
- Click the **Continue to Login** button. The Login page displays.
- Click the **PIV or Network Login** button. The My Access page displays.

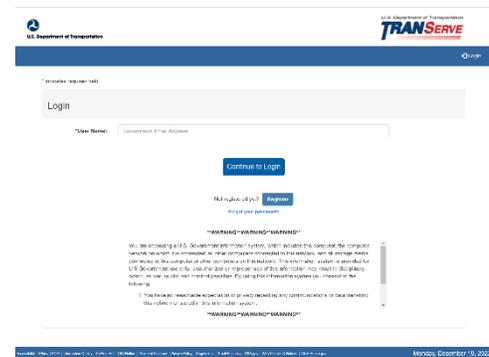


Figure 6: Transit System Login page

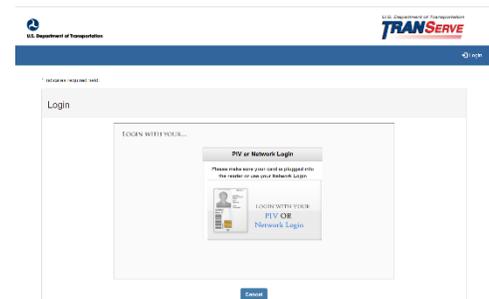


Figure 7: Login page



- Click the **Sign in with PIV/CAC card** button.

Note: If using MS Edge, the Certificate Information page will display. Select your name and click the OK button.

- The ActivClient Login page displays. Enter your PIN number.
- Click the **OK** button.

- The Change Password [Password Expired] page displays.
- Change your transit password.
- Click the **Submit** button. The Transit Benefit Program Rules of Behavior page displays.

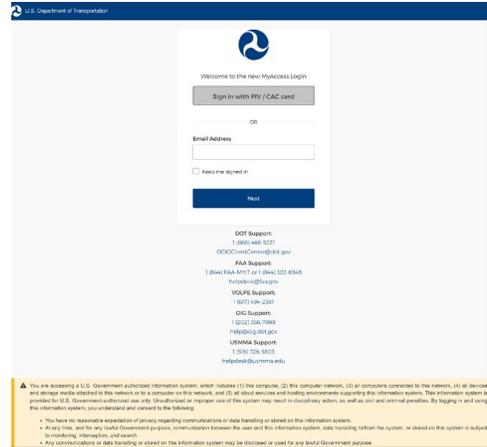


Figure 8: My Access page

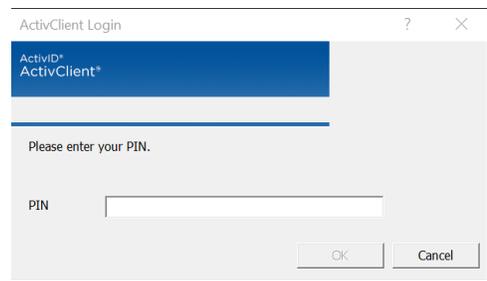


Figure 9: ActivClient Login page

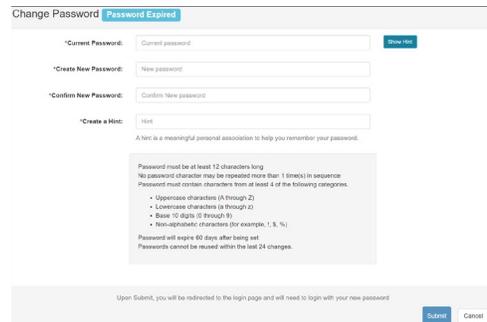


Figure 10: Change Password [Password Expired] page



Figure 11: Rules of Behavior page

