

Safe Streets and Roads for All Implementation Checklist

While a contractor may prepare and submit the application materials, staff in the political subdivision of a State or Tribe must be listed as the point of contact and alternate point of contact on the application. Staff from the political subdivision or Tribe are responsible for signing all applicable forms listed below and responding to any questions the SS4A team may have about application content.

- Sign up for an account using the [Valid Eval Implementation Grant Application](#)
- Gather key application data, including:
 - Total applicant jurisdiction population
 - Total applicant jurisdiction census tract(s)
 - Total applicant jurisdiction count of motor vehicle-involved roadway fatalities 2016-2020 or 2017-2021
 - Total applicant jurisdiction average annual fatality rate (per 100,000 population)
 - Percent of population in Underserved Communities Census Tract(s) in project areas
 - Project area fatalities 2017-2021
 - Project area serious injuries 2017-2021
- Identify the following information:
 - Problem(s) to be solved with project(s)
 - Roadway safety responsibility
 - Roadway users that will receive significant safety benefits
 - Total project and Federal funding breakdowns for activities A, B, and C
 - If applicable, demonstration or supplemental planning activities
- Complete the following Standard Forms:
 - SF-424: Application for Federal Assistance
 - SF-424C: Budget Information for Non-Construction Programs
 - SF-424D: Assurances for Non-Construction Programs
 - SF-LLL: Disclosure of Lobbying Activities
- Write a narrative no longer than 12 pages that responds to all the requirements outlined in the NOFO based on the instructions in Section D and selection criteria in Section E.
- Create map that shows the location of the jurisdiction and highlights the roadway network
- Take a screenshot of Percent Population in Underserved Communities (from the ETCE or CEJST tool)

- Complete [Project Area Crash Data Template](#)
- Complete [Self-Certification Eligibility Worksheet](#)
- Complete the Supplemental Estimated Budget
- Provide Action Plan (only if public links are not provided)
- If applicable, gather information on joint applicants
- If applicable, gather information on alternative fatality data
- If applicable, any other supporting materials required (e.g., Letter of Intent or other documentation of roadway safety responsibility)

Please refer to the [NOFO](#) for more information on eligible activities and projects.
[Subscribe to email updates](#) to be notified when additional information is available.