
SecretaryScheduler (OST) Calendar

Monday, August 1, 2022 – Wednesday, August 31, 2022

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

August 2022

Su Mo Tu We Th Fr Sa

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>
<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
<u>21</u>	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>
<u>28</u>	<u>29</u>	<u>30</u>	<u>31</u>			

▲ (b)(6)

[S1 - TRAVEL] NJ

Mon, Aug 1

[S1] (b)(6)

Mon, Aug 1

8:30 AM – 8:45 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - EVENT] Portal North Bridge Groundbreaking

10:00 AM – 11:15 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - VIRTUAL MEETING] Monday Look Ahead

11:50 AM – 12:10 PM

[S1] Office Time

12:05 PM – 4:45 PM

[S1] Flex Time

12:10 PM – 12:30 PM

[S1 - VIRTUAL MEETING] Sync

12:30 PM – 1:10 PM

[S1] Desk/Call Time

1:40 PM – 2:15 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - VIRTUAL BRIEFING] Daily Show with Trevor Noah

3:00 PM – 3:45 PM

[S1 - VIRTUAL MEETING] Nightly Check-Out

4:00 PM – 4:15 PM

[S1] Flex/Catch All

4:15 PM – 4:45 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - REVIEW] Review/Approvals

5:00 PM – 5:30 PM

[S1 - PRESS] Record the Daily Show with Trevor Noah

5:30 PM – 7:00 PM

[S1 - PERS TRAVEL] (b)(6)

(b)(6)

[S1 - PERS] (b)(6)

[S1 - PERS TRAVEL] (b)(6)

▲ [S1 - TRAVEL] PA

Tue, Aug 2

[S1 - TRAVEL] (b)(7)(F)	Tue, Aug 2	(b)(7)(F)
(b)(7)(F)		
[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
[S1 - EVENT] Lehigh Valley International Airport Visit		9:30 AM – 10:25 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
(b)(7)(F)		
[S1 - EVENT] Visit to Lehigh Carbon Community College + FMCSA Grant Announcement		10:55 AM – 12:45 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - CALL] Representative Emanuel Cleaver (D-MO)		1:45 PM – 2:00 PM
[S1 - VIRTUAL MEETING] RAISE Huddle		2:00 PM – 2:30 PM
[S1 - REVIEW] Review/Approvals		2:30 PM – 3:00 PM
[S1 - VIRTUAL MEETING] Nightly Check-Out		3:20 PM – 3:35 PM
[S1] Call Time		3:20 PM – 4:00 PM
[S1 - VIRTUAL MEETING] Sync		4:30 PM – 5:15 PM
[S1 - REVIEW] Desk Time		5:30 PM – 6:10 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		

▲ [S1] DC	Wed, Aug 3 to Fri, Aug 5	
[S1 - PERS] (b)(6)	Wed, Aug 3	(b)(6)
[S1 - PERS]		
[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
[S1 - PERS] (b)(6)		(b)(6)
[S1] Desk Time		9:00 AM – 9:30 AM
[S1 - VIRTUAL BRIEFING] Policy Catch-All		9:30 AM – 9:50 AM
[S1 - HYBRID BRIEFING] Bus/Low-No Grants		10:00 AM – 11:00 AM
[S1] Desk Time		11:00 AM – 11:30 AM
[S1 - HYBRID BRIEFING] Pre-Brief on WH (b)(5)		11:30 AM – 12:00 PM
(b)(5)		
[S1 - IN-PERSON MEETING] Working Lunch Sync		12:15 PM – 1:00 PM
[S1 - HYBRID MEETING] Internal - Department Heads		1:20 PM – 2:10 PM
[S1 - HYBRID MEETING] FAA Outstanding Reports		2:00 PM – 2:20 PM
[S1] Correspondence Time		2:20 PM – 2:40 PM
[S1 - IN-PERSON MEETING] Nuria Fernandez, FTA Administrator		2:45 PM – 3:00 PM

	[S1- DNS] Policy and Major Document Review-SOLO		3:00 PM – 4:30 PM
	[S1 - HYBRID MEETING] Nightly Check-Out		4:45 PM – 5:30 PM
	[S1 - REVIEW] Review/Approvals		5:30 PM – 6:20 PM
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
	[S1 - EVENT] Sen. Warner (D-VA) Group Dinner		6:30 PM – 8:30 PM
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
▲	[S1 - DIGITAL] Content Review (SOLO)	Thu, Aug 4	7:20 AM – 7:30 AM
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
	[S1 - PRESS] Press Slot		7:30 AM – 9:00 AM
	[S1] Desk Time		9:00 AM – 9:30 AM
	[S1 - CALL] Ann Phillips, MARAD Administrator		9:30 AM – 9:45 AM
	[S1 - VIRTUAL MEETING] Supply Chain Update		9:50 AM – 10:05 AM
	[S1 - DROB BY] GPS Meeting		10:20 AM – 10:30 AM
	[S1 - HYBRID EVENT] DOT Partnership Interns Event		10:30 AM – 11:00 AM
	[S1 - HYBRID EVENT] DOT Internship Speaker Series		11:00 AM – 12:00 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - VIRTUAL MEETING] WH Weekly Cabinet Call		1:00 PM – 1:30 PM
	[S1 - CALL] Jared Bernstein, White House Council of Economic Advisers		1:45 PM – 2:00 PM
	[S1 - HYBRID MEETING] Airline Discussion		2:00 PM – 3:00 PM
	[S1 - VIRTUAL] WH (b)(5)		3:00 PM – 4:00 PM
	(b)(5)		
	[S1 - HYBRID MEETING] Sync		4:00 PM – 4:30 PM
	[S1] Review/Desk Time		4:30 PM – 5:00 PM
	[S1 - HYBRID MEETING] Nightly Check-Out		5:00 PM – 5:15 PM
	[S1 - HYBRID MEETING] Scheduling Meeting		5:15 PM – 5:30 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - PERS] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
▲	[S1 - TRAVEL] (b)(7)(F)	Fri, Aug 5	(b)(7)(F)
	[S1 - EVENT] Breakfast with Suzanne Clark, Chamber CEO		8:00 AM – 9:00 AM
	[S1 - DIGITAL] Content Review (SOLO)		9:00 AM – 9:10 AM
	[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

[S1] Record Voicemail - SOLO	9:20 AM – 9:35 AM
[S1 - CALL] Dani Simons, A/S and Director of Public Affairs	9:35 AM – 9:50 AM
[S1- REVIEW] Review (b)(5)	10:00 AM – 10:20 AM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PERS TRAVEL]	
[S1 - PERS TRAVEL]	
[S1 - VIRTUAL MEETING] Beltway Update	1:40 PM – 1:55 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PRESS] Press Slot	2:00 PM – 3:00 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - VIRTUAL BRIEFING] Internal - Implementation Check-In	3:00 PM – 3:30 PM
[S1 - CALL] Governor Larry Hogan (R-MD)	3:30 PM – 3:40 PM
[S1 - VIRTUAL MEETING] Sync	3:45 PM – 4:00 PM
[S1 - PERS TRAVEL] (b)(6)	(b)(6)
[S1 - PERS TRAVEL]	
[S1 - PERS TRAVEL]	
[S1 - PERS TRAVEL]	
[S1 - CALL] Representative Anthony Brown (D-MD)	6:00 PM – 6:20 PM

▲ [S1] (b)(6)	(b)(6)	
[S1 - CALL] Senator Susan Collins (R -ME)	Mon, Aug 8	8:50 AM – 9:00 AM
[S1 - VIRTUAL DROP BY] Monthly BIL Career Leads Check-In		9:15 AM – 9:30 AM
[S1 - VIRTUAL MEETING] Monday Look Ahead		9:30 AM – 10:00 AM
[S1 - VIRTUAL MEETING] DBE Check-In		10:00 AM – 10:30 AM
[S1 - VIRTUAL MEETING] FY24 Budget Follow-Up		10:30 AM – 11:30 AM
[S1 - PRESS] Airline Consumer Interview		11:30 AM – 12:00 PM
[S1 - CALL] Call Time/Desk Time		12:00 PM – 12:30 PM
[S1 - PERS] (b)(6)		(b)(6)
[S1- VIRTUAL MEETING] Future of Work Update		1:00 PM – 1:45 PM
[S1 - VIRTUAL BRIEFING] Internal - Implementation Check-in		2:00 PM – 3:00 PM
[S1 - CALL] Congressional RAISE Notifications		3:00 PM – 4:00 PM
[S1 - CALL] Keisha Lance Bottoms		4:00 PM – 4:20 PM
[S1 - MEETING] Nightly Check-Out		4:40 PM – 5:10 PM
[S1 - VIRTUAL MEETING] Sync		5:10 PM – 5:40 PM
[S1 - REVIEW] Review/Approvals		5:40 PM – 6:00 PM

▲ [S1] DC	Tue, Aug 9 to Wed, Aug 10
[S1 - PERS TRAVEL] (b)(6)	Tue, Aug 9

(b)(6)

[S1 - DIGITAL] Content Review (SOLO)
[S1] Call/Desk Time
[S1 - PERS TRAVEL] (b)(6)
[S1- REVIEW] Policy and Major Document Review-
SOLO
[S1 - PERS TRAVEL] (b)(6)
[S1 - PERS TRAVEL]
[S1 - PERS TRAVEL]
[S1 - VIRTUAL MEETING] Speechwriters
[S1 - DIGITAL] DTC Time
[S1 - PERS] (b)(6)
[S1 - HYBRID MEETING] Permitting Brainstorm
[S1 - CALL] Congressional RAISE Notifications / AZ
Trip Notifications
[S1 - HYBRID MEETING] S1 International Travel
Priorities 2022
[S1 - GREET] Front Office Interns Departure Greet
[S1 - HYBRID MEETING] Sync
[S1 - HYBRID MEETING] Beltway Update
[S1 - CALL] Senator Roy Blunt (R-MO)
[S1 - HYBRID MEETING] Nightly Check-Out
[S1 - REVIEW] Review/Approvals
[S1 - TRAVEL] (b)(7)(F)

8:50 AM – 9:00 AM
9:30 AM – 10:00 AM
(b)(6)
10:50 AM – 12:20 PM

(b)(6)

1:15 PM – 1:30 PM
1:50 PM – 2:05 PM
(b)(6)
2:30 PM – 3:00 PM
3:05 PM – 4:05 PM

4:10 PM – 4:40 PM

4:40 PM – 4:55 PM
5:00 PM – 5:30 PM
5:45 PM – 6:00 PM
6:00 PM – 6:20 PM
6:20 PM – 6:35 PM
6:35 PM – 6:50 PM

(b)(7)(F)

▲ [S1 - DIGITAL] Content Review (SOLO)
[S1 - TRAVEL] (b)(7)(F)
[S1 - HYBRID MEETING] Pre-Brief on Interviews
[S1 - PRESS] Press Slot
[S1] (b)(6)
[S1 - HYBRID MEETING] Airlines Discussion
[S1 - TRAVEL] (b)(7)(F)
[S1 - EVENT] WH PACT Act Signing
[S1 - TRAVEL] (b)(7)(F)
[S1 - FLEX] Desk Time
[S1 - PERS] (b)(6)
[S1 - IN -PERSON MEETING] FLOW Executive
Session
[S1 - IN-PERSON MEETING] FLOW Meeting
[S1 - PRESS CALL] WH/DOT RAISE Announcement
[S1 - TRAVEL] (b)(7)(F)
[S1 - IN-PERSON MEETING] Union Station
[S1 - TRAVEL] (b)(7)(F)

Wed, Aug 10

7:00 AM – 7:10 AM

(b)(7)(F)

7:10 AM – 7:20 AM
7:20 AM – 8:10 AM
8:10 AM – 8:20 AM
8:20 AM – 9:20 AM

(b)(7)(F)

9:45 AM – 10:35 AM

(b)(7)(F)

11:00 AM – 11:30 AM

(b)(6)

12:00 PM – 12:30 PM

12:30 PM – 12:50 PM

12:55 PM – 1:55 PM

(b)(7)(F)

2:15 PM – 3:15 PM

(b)(7)(F)

[S1 - HYBRID MEETING] Nightly Check-Out	3:30 PM – 4:30 PM
[S1 - HYBRID MEETING] Sync	4:30 PM – 5:15 PM
[S1 - HYBRID MEETING] Sync Again	5:15 PM – 5:30 PM
[S1 - REVIEW] Review/Approvals	5:30 PM – 6:25 PM
[S1] Flex Time	6:25 PM – 8:00 PM

▲ [S1 - TRAVEL] AZ	Thu, Aug 11 to	Fri, Aug 12
[S1 - TRAVEL] (b)(7)(F)	Thu, Aug 11	(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F)		
[S1 - TRAVEL] Board Plane		5:50 AM – 6:00 AM
[S1 - TRAVEL] (b)(7)(F) (DCA > TUL)		(b)(7)(F)
[S1 - TRAVEL] (b)(7)(F) (TUL > TUS)		
[S1 - DIGITAL] Content Review (SOLO)		10:00 AM – 10:10 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Photoline - Tucson RAISE		12:00 PM – 12:45 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Press Conference - Tucson RAISE		12:50 PM – 1:20 PM
[S1 - EVENT] Press Pull-Asides/Digital - Tucson RAISE		1:20 PM – 1:50 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PERS] (b)(6)		(b)(6)
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Senator Roger Wicker (R-LA)		3:00 PM – 3:10 PM
[S1 - CALL] State/Local RAISE Notifications		3:10 PM – 4:00 PM
[S1 - EVENT] Press Conference - Phoenix RAISE		4:20 PM – 5:00 PM
[S1 - EVENT] Press Pull-Asides - Phoenix RAISE		5:00 PM – 5:20 PM
[S1 - EVENT] Photoline - Phoenix RAISE		5:20 PM – 6:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] OBAP Conference		6:30 PM – 7:15 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1] Flex Time		7:45 PM – 9:45 PM
[S1 - PERS TRAVEL] (b)(6)		(b)(6)
[S1 - PERS] (b)(6)		
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - DIGITAL] Content Review (SOLO)	Fri, Aug 12	9:10 AM – 9:20 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - PRESS] Univision Interview		10:30 AM – 11:00 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Aviate Academy		11:30 AM – 1:00 PM
Weekly Cabinet Call - IRA		12:30 PM – 1:00 PM

[S1 - WH] NCTF Principals - Inflation Reduction Act

1:00 PM – 1:20 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - TRAVEL] Airport Time

1:50 PM – 2:35 PM

[S1 - REVIEW] Review/Approvals

2:00 PM – 2:30 PM

[S1 - TRAVEL] (b)(7)(F) (PHX > ORD)

(b)(7)(F)

[S1 - TRAVEL] Deplane/Airport Time

6:10 PM – 6:25 PM

[S1 - TRAVEL] Airport Time

6:25 PM – 8:50 PM

[S1 - TRAVEL] (b)(7)(F) (ORD > TVC)

(b)(7)(F)

[S1 - TRAVEL] Deplane/Airport Time

10:07 PM – 10:20 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲ [S1 - PERS] (b)(6)

(b)(6)

▲ [S1] (b)(6)

(b)(6)

[S1 - VIRTUAL MEETING] Monday Look Ahead

Mon, Aug 15

9:30 AM – 10:00 AM

[S1] Call/Desk Time

10:30 AM – 11:00 AM

[S1 - VIRTUAL MEETING] WH (b)(5)

11:00 AM – 11:30 AM

[S1] Desk Time

11:30 AM – 11:45 AM

[S1 - VIRTUAL MEETING] Sync

11:45 AM – 12:05 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - REVIEW] Policy and Major Document Review-SOLO

1:00 PM – 2:45 PM

[S1 - CALL] Appointee Check-In (John Putnam, General Counsel)

2:45 PM – 3:00 PM

[S1] Call/Desk Time

3:00 PM – 3:40 PM

[S1 - VIRTUAL BRIEFING] Pre-Brief on Isaac Doveve Interview

3:40 PM – 4:00 PM

[S1] Call/Desk Time

4:00 PM – 4:40 PM

[S1 - VIRTUAL MEETING] Nightly Check-Out

4:40 PM – 4:55 PM

[S1 - REVIEW] Review/Approvals

5:00 PM – 5:30 PM

[S1] Flex Time

5:30 PM – 6:40 PM

[S1 - PERS TRAVEL] (b)(6)

(b)(6)

[S1 - PERS TRAVEL]

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▲ [S1] DC

Tue, Aug 16 to Thu, Aug 18

[S1 - TRAVEL] (b)(7)(F)

Tue, Aug 16

(b)(7)(F)

[S1] (b)(6)		8:50 AM – 9:00 AM
[S1 - HYBRID BRIEFING] CAFE Update		9:00 AM – 9:30 AM
[S1 - IN PERSON MEETING] Steve Cliff, NHTSA Administrator		9:30 AM – 9:40 AM
[S1 - HYBRID MEETING] Airlines Discussion		9:45 AM – 10:45 AM
[S1 - PERS] (b)(6)	(b)(6)	
[S1 - PRESS] RAISE/Low-No Grants Slot		11:00 AM – 12:00 PM
[S1 - GREET] Justine Hong, Director of Executive Secretariat		12:00 PM – 12:10 PM
[S1] Lunch with S2		12:10 PM – 12:55 PM
[S1 - GREET] Employee Meet & Greet		1:00 PM – 2:00 PM
[S1 - PRESS] Isaac Doveve Interview		2:00 PM – 2:30 PM
[S1 - CALL] Senator Jack Reed (D-RI)		2:30 PM – 2:40 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)	
[S1 - PRESS] WH Press Hits		3:00 PM – 3:10 PM
[S1 - EVENT] WH IRA Signing		3:10 PM – 4:10 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)	
[S1 - HYBRID MEETING] FO Leadership		4:40 PM – 5:40 PM
[S1 - HYBRID MEETING] Nightly Check-Out		5:35 PM – 6:00 PM
[S1 - IN-PERSON MEETING] Sync		6:00 PM – 6:25 PM
[S1 - TRAVEL] (b)(7)(F)	(b)(7)(F)	
[S1 - DROP BY] (b)(6)		6:30 PM – 7:00 PM
[S1 - PERS TRAVEL] (b)(6)		
[S1 - PERS] (b)(6)		
[S1 - PERS TRAVEL] (b)(6)		
(b)(6)		
[S1 - TRAVEL] (b)(7)(F)	Wed, Aug 17	(b)(7)(F)
[S1 - IN-PERSON MEETING] Coffee with Maurice Henderson, Senior Advisor		8:30 AM – 9:10 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1] Writing Time		9:20 AM – 9:45 AM
[S1] Correspondence Time		9:45 AM – 10:00 AM
[S1 - IN-PERSON MEETING] Enoch T. Ebong, Director, U.S. Trade & Development Agency		10:00 AM – 10:30 AM
[S1 - HYBRID BRIEFING] Pre-brief (b)(5)		10:40 AM – 11:00 AM
(b)(5)		
[S1 - PRESS] Erika Kullberg Podcast Interview		11:00 AM – 12:00 PM
[S1 - PERS] (b)(6)	(b)(6)	
[S1 - VIRTUAL MEETING] John Furner, President and CEO, Walmart U.S.		12:30 PM – 1:00 PM
[S1 - HYBRID BRIEFING] Internal - Implementation Check-in		1:00 PM – 2:00 PM

[S1 - PRESS] Press Slot - RAISE Grants

2:00 PM – 3:00 PM

[S1] Call/Desk Time

3:05 PM – 3:30 PM

[S1 - VIRTUAL BRIEFING] (b)(5)

3:30 PM – 4:30 PM

(b)(5)

[S1 - HYBRID MEETING] Nightly Check-Out

4:30 PM – 4:45 PM

[S1] Writing Time

4:45 PM – 5:45 PM

[S1 - PERS TRAVEL] (b)(6)

(b)(6)

[S1 - PERS EVENT] (b)(6)

[S1 - PERS] (b)(6)

[S1 - PERS] (b)(6)

[S1 - PERS TRAVEL] (b)(6)

▲ [S1 - PERS] (b)(6)

Thu, Aug 18

(b)(6)

[S1 - DIGITAL] Content Review (SOLO)

9:20 AM – 9:30 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1] Major Policy/Doc Review Time

9:35 AM – 10:35 AM

[S1 - DIGITAL] DTC Time

10:40 AM – 11:00 AM

[S1 - PRESS] RAISE/Low-No Grants Slot

11:00 AM – 12:00 PM

[S1 - IN-PERSON EVENT] Employee Lunch

12:00 PM – 12:40 PM

[S1] Flex Time

12:45 PM – 1:00 PM

[S1 - VIRTUAL BRIEFING] Catch-all Policy Time

1:00 PM – 1:30 PM

[S1 - CALL] RAISE Trip Notification Calls

1:30 PM – 2:00 PM

[S1] Desk/Call Time

2:00 PM – 2:30 PM

[S1 - REVIEW] Review/Approvals

2:30 PM – 2:55 PM

[S1 - HYBRID BRIEFING] INFRA Grants

3:00 PM – 3:40 PM

[S1 - HYBRID BRIEFING] Pre-Brief Airlines Interview

3:45 PM – 4:00 PM

[S1 - PRESS] Airlines Interview

4:05 PM – 4:45 PM

[S1 - HYBRID MEETING] Nightly Check-Out

4:40 PM – 4:50 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - IN-PERSON MEETING] Administrator Michael Regan, EPA

5:00 PM – 6:00 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - FLEX] Flex Time

6:10 PM – 6:35 PM

[S1 - PERS] (b)(6)

(b)(6)

[S1 - PERS]

[S1 - PERS]

[S1 - VIRTUAL MEETING] Pre-brief on MSNBC interview

8:50 PM – 9:10 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PRESS] MSNBC Live Interview

9:25 PM – 9:50 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲	[S1 - PERS] (b)(6)	Fri, Aug 19	
	[S1 - DIGITAL] Content Review (SOLO)	Fri, Aug 19	8:15 AM – 8:25 AM
	[S1] Record Voicemail - SOLO		8:25 AM – 8:40 AM
	[S1 - VIRTUAL MEETING] Scheduling Check-In		8:40 AM – 9:15 AM
	[S1 - VIRTUAL MEETING] Sync		9:15 AM – 9:35 AM
	[S1 - CALL] Call Time		9:35 AM – 10:05 AM
	[S1] Major Policy/Doc Review Time		10:05 AM – 10:50 AM
	[S1 - PERS TRAVEL] (b)(6)		(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - REVIEW] Review/Approvals		1:00 PM – 1:30 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	[S1 - PERS FLEX] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	(b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	(b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		

▲	[S1 - PERS] (b)(6)	(b)(6)	
	[S1 - PERS TRAVEL] (b)(6)	Sat, Aug 20	(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS] (b)(6)		
	[S1 - PERS MEETING] (b)(6)		
	[S1 - PERS] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)		
	[S1 - PERS EVENT] (b)(6)		
	[S1 - PERS TRAVEL] (b)(6)	(b)(6)	

▲	[S1 - PERS TRAVEL] (b)(6)	Sun, Aug 21	(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
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▲	[S1 - DIGITAL] Content Review (SOLO)	Mon, Aug 22	8:20 AM – 8:30 AM
	[S1 - REVIEW] Policy and Major Document Review (SOLO)		8:30 AM – 9:20 AM
	[S1 - VIRTUAL MEETING] Huddle on Projects		9:30 AM – 10:00 AM
	[S1 - VIRTUAL MEETING] Pre-Brief on SEIU Leadership Meeting		10:00 AM – 10:10 AM
	[S1 - REVIEW] Review Time		10:10 AM – 10:30 AM
	[S1 - REVIEW] Policy and Major Document Review (SOLO)		10:30 AM – 11:30 AM
	[S1 - VIRTUAL BRIEFING] Internal - Implementation Check-in		11:30 AM – 12:30 PM
	[S1 - VIRTUAL MEETING] Pre-brief on NTICC event		12:30 PM – 12:40 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - VIRTUAL MEETING] SEIU Leadership Meeting		1:00 PM – 2:00 PM
	[S1 - CALL] Claris Chang, Exec Sec		2:00 PM – 2:15 PM
	[S1 - VIRTUAL EVENT] National Transportation in Indian Country Conference (NTICC) Planning Committee		2:25 PM – 3:00 PM
	[S1 - CALL] Senator Ed Markey (D-MA)		3:00 PM – 3:20 PM
	[S1 - REVIEW] Review/Approvals		3:20 PM – 3:35 PM
	[S1 - PRESS] Pre-Brief + Airlines Interview		3:35 PM – 3:50 PM
	[S1 - VIRTUAL MEETING] Nightly Check-Out		4:00 PM – 4:30 PM
	[S1 - PERS] (b)(6)		(b)(6)
	[S1 - CALL] Call Time		5:30 PM – 5:50 PM
	[S1 - PERS TRAVEL] (b)(6)		(b)(6)
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
	[S1 - PERS TRAVEL]		
▲	[S1 - TRAVEL] RAISE TOUR	Tue, Aug 23 to Fri, Aug 26	
	[S1 - TRAVEL] DC > FL > OK	Tue, Aug 23	

[S1 - TRAVEL] (b)(7)(F)	Tue, Aug 23	(b)(7)(F)
[S1 - TRAVEL] Board/Airport Time		6:30 AM – 6:45 AM
[S1 - TRAVEL] (b)(7)(F) (DCA > TPA)		(b)(7)(F)
[S1 - TRAVEL] Deplane/Airport Time		9:00 AM – 9:15 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Photoline - Tampa RAISE		9:35 AM – 10:05 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
(b)(7)(F)		
[S1 - EVENT] Press Conference - Tampa RAISE		10:20 AM – 10:55 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Press Pull Asides- Tampa RAISE		11:00 AM – 11:50 AM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - DIGITAL] DTC Time (Remote)		12:00 PM – 12:15 PM
[S1 - TRAVEL] Board/Airport Time		12:15 PM – 12:30 PM
[S1 - TRAVEL] (b)(7)(F) (TPA > TUL)		(b)(7)(F)
[S1 - REVIEW] Review/Approvals		1:00 PM – 1:30 PM
[S1 - TRAVEL] Deplane/Airport Time		3:10 PM – 3:25 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
(b)(7)(F)		
[S1 - EVENT] Press Conference - Tulsa RAISE		3:40 PM – 4:15 PM
[S1 - EVENT] Press Pull Asides - Tulsa RAISE		4:15 PM – 4:45 PM
[S1 - EVENT] Photoline - Tulsa RAISE		4:45 PM – 5:30 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Greenwood Walking Tour w/ State Rep. Regina Goodwin		5:40 PM – 6:25 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Staff Dinner		6:30 PM – 8:00 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)

▲ [S1 - TRAVEL] OK > NV > MN	Wed, Aug 24	
[S1 - TRAVEL] (b)(7)(F)	Wed, Aug 24	(b)(7)(F)
[S1 - TRAVEL] Board/Airport Time		7:45 AM – 8:00 AM
[S1 - DIGITAL] Content Review (SOLO)		7:50 AM – 8:00 AM
[S1 - TRAVEL] (b)(7)(F) (TUL > RNO)		(b)(7)(F)
[S1 - TRAVEL] Deplane/Airport Time		11:45 AM – 12:15 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - CALL] Call Time		12:20 PM – 12:40 PM
[S1 - EVENT] Photoline - Fernley RAISE		12:50 PM – 1:20 PM
[S1 - TRAVEL] (b)(7)(F)		(b)(7)(F)
[S1 - EVENT] Press Conference - Fernley RAISE		1:30 PM – 2:00 PM
[S1 - EVENT] Press Pull Asides - Fernley RAISE		2:00 PM – 2:30 PM

[S1 - TRAVEL] (b)(7)(F) with WaPo
Reporter (Ian Duncan)

(b)(7)(F)

[S1 - TRAVEL] Board/Airport Time

3:05 PM – 3:15 PM

[S1 - TRAVEL] (b)(7)(F) (RNO > MSP)

(b)(7)(F)

[S1 - REVIEW] Review/Approvals

4:00 PM – 4:30 PM

[S1 - TRAVEL] Deplane/Airport Time

6:35 PM – 6:45 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - PERS EVENT] (b)(6)

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

▲ [S1 - TRAVEL] MN > OH > NH

Thu, Aug 25

[S1 - PERS] (b)(6)

Thu, Aug 25

(b)(6)

[S1 - PERS]

(b)(7)(F)

[S1 - TRAVEL] (b)(7)(F)

[S1 - PRESS] Press Interviews

8:30 AM – 9:10 AM

[S1 - DIGITAL] Content Review (SOLO)

9:15 AM – 9:25 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - EVENT] Bus Tour - Minneapolis RAISE

9:30 AM – 10:30 AM

[S1 - CALL] FHWA Proposed Waiver for EVSE

10:30 AM – 10:40 AM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

(b)(7)(F)

[S1 - EVENT] Minnesota State Fair - Minneapolis
RAISE

10:50 AM – 12:00 PM

[S1 - DIGITAL] DTC Time (Remote)

12:00 PM – 12:15 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - TRAVEL] Board/Airport Time

12:15 PM – 12:30 PM

[S1 - TRAVEL] (b)(7)(F) MSP > PCW

(b)(7)(F)

[S1 - REVIEW] Review/Approvals

1:00 PM – 1:30 PM

[S1 - TRAVEL] Deplane/Airport Time

2:00 PM – 2:15 PM

[S1 - CALL] (b)(6)

(b)(6)

(b)(6)

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

(b)(7)(F)

[S1 - EVENT] Press Conference - Sandusky RAISE

2:40 PM – 3:15 PM

[S1 - EVENT] Press Pull Asides - Sandusky RAISE

3:15 PM – 3:45 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - EVENT] Photoline - Sandusky RAISE

3:55 PM – 4:40 PM

[S1 - PRESS] TMZ Interview

4:50 PM – 5:00 PM

[S1 - TRAVEL] (b)(7)(F)

(b)(7)(F)

[S1 - VIRTUAL MEETING] INFRA Grants

5:00 PM – 5:45 PM

[S1 - FLEX] Hold/Airport Time

5:30 PM – 5:50 PM

[S1 - TRAVEL] Board/Airport Time

5:50 PM – 6:00 PM

[S1 - TRAVEL] (b)(7)(F) (PCW > BML)

(b)(7)(F)

[S1 - TRAVEL] Deplane/Airport Time		7:40 PM – 7:55 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - PERS EVENT]	(b)(6)	(b)(6)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
▲ [S1 - TRAVEL] NH > DC	Fri, Aug 26	
[S1 - PERS]	(b)(6)	(b)(6)
[S1 - PERS]		
[S1 - VIRTUAL MEETING] Nightly Check-Out		9:30 AM – 10:00 AM
[S1 - PRESS] Radio Interview		10:05 AM – 10:20 AM
[S1 - PRESS] NYT Interview		10:25 AM – 10:40 AM
[S1 - VIRTUAL MEETING] Airlines Updates		10:45 AM – 11:15 AM
[S1 - DIGITAL] Content Review (SOLO)		11:15 AM – 11:25 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - EVENT] Visit to the Burgess BioPower Plant		11:30 AM – 11:55 AM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
(b)(7)(F)		
[S1 - EVENT] Downtown Walking Tour with Mayor - Berlin RAISE		12:00 PM – 12:10 PM
[S1 - EVENT] Photoline - Berlin RAISE		12:10 PM – 12:50 PM
[S1 - EVENT] Press Conference - Berlin RAISE		12:50 PM – 1:30 PM
[S1 - EVENT] Press Pull Asides - Berlin RAISE		1:30 PM – 2:00 PM
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - TRAVEL] Board/Airport Time		2:15 PM – 2:20 PM
[S1 - TRAVEL]	(b)(7)(F) (BML > DCA)	(b)(7)(F)
[S1 - REVIEW] Review/Approvals		2:30 PM – 3:30 PM
[S1 - TRAVEL] Deplane/Airport Time		4:00 PM – 4:15 PM
[S1 - PERS CALL]	(b)(6)	(b)(6)
[S1 - TRAVEL]	(b)(7)(F)	(b)(7)(F)
[S1 - PERS]	(b)(6)	(b)(6)
[S1 - PERS TRAVEL]	(b)(6)	(b)(6)
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		
[S1 - DIGITAL] DTC TIME		9:00 PM – 9:10 PM
[S1 - PERS TRAVEL]	(b)(6)	(b)(6)
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		
[S1 - PERS TRAVEL]		
Fri, Aug 26 to Sat, Aug 27		
▲ [S1 -	(b)(6)	(b)(6)
		(b)(6)