
SecretaryScheduler (OST) Calendar

(b) (6) @dot.gov

Wednesday, December 1, 2021 – Friday, December 31, 2021

Time zone: (UTC-05:00) Eastern Time (US & Canada)

(Adjusted for Daylight Saving Time)

December 2021

Su Mo Tu We Th Fr Sa

			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>
<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

🔔	[S1] Commute (b)(7)(F)	Wed, Dec 1	Commute (b)(7)(F)
	[S1 - WH] Transition Time		8:20 AM – 8:30 AM
	[S1 - WH] Drop-in - Yohannes Abraham		8:30 AM – 8:50 AM
	[S1 - WH] Transition Time		8:50 AM – 9:00 AM
	AJP/AFP Daily		9:00 AM – 9:30 AM
	[S1 - WH] Drop-in - Jeff Zients		9:45 AM – 10:00 AM
	[S1 - WH] Digital Time		10:30 AM – 11:00 AM
	[S1 - WH] (b) (6)		11:00 AM – 11:10 AM
	[S1 - WH] DROP-IN TARUN CHHABRA		11:15 AM – 11:30 AM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1 - WH] [S1 - WH] Lunch/Calls/Drop-By		11:40 AM – 12:10 PM
	[S1 - WH] Visit with Jennifer Harris		11:50 AM – 12:10 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1 - WH] Hold Room		12:20 PM – 1:30 PM
	[S1 - WH] Space Council Meeting		1:30 PM – 3:30 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1] Binder Review (SOLO)		3:50 PM – 4:00 PM
	[S1 - MEETING] Nightly Check Out Call		4:00 PM – 4:30 PM
	[S1] Review/Approvals		4:30 PM – 5:00 PM

🔔	Com [S1] mute + NC Trip Briefing	Thu, Dec 2	Commute (b)(7)(F)
	(b)(7) [S1 - TRAVEL] Airport Time		8:30 AM – 9:20 AM
	AJP/AFP Daily		9:00 AM – 9:30 AM
	[S1 - TRAVEL] Flight to Charlotte, NC		(b) (6)
	[S1 - TRAVEL] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1] Transition Time		11:05 AM – 11:15 AM

[S1] Greet John Lewis, CEO of CAT system	11:15 AM – 11:20 AM
[S1 - EVENT] Charlotte Transportation Center Tour w/ VPOTUS	11:20 AM – 11:40 AM
[S1] Transition Time	11:40 AM – 11:55 AM
[S1 - EVENT] Charlotte Transportation Center Program	11:55 AM – 12:20 PM
[S1] Transition Time	12:20 PM – 12:35 PM
[S1 - PRESS] Photo Line	12:35 PM – 12:50 PM
[S1 - PRESS] Press Time with VPOTUS	12:50 PM – 1:20 PM
[S1 - TRAVEL] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - TRAVEL] Flight to DC	(b) (6)
[S1] Review/Approvals	3:10 PM – 3:40 PM
[S1 - DIGITAL] Content Review (SOLO)	3:40 PM – 3:50 PM
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - PERS] (b) (6)	(b) (6)
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - WH] Tree Lighting	5:00 PM – 6:40 PM
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - EVENT] Student House	6:50 PM – 7:30 PM
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)

▲ [S1] Commute (b)(7)(F)	Fri, Dec 3	Commute (b)(7)(F)
[S1] Desk/Review Time		8:30 AM – 9:40 AM
[S1 - MEETING] Administrative Check-in		9:45 AM – 10:00 AM
[S1 - MEETING] CAFE Update		10:00 AM – 10:20 AM
[S1 - MEETING] Supply Chain Update Meeting		10:20 AM – 10:35 AM
[S1] DTC Time		10:40 AM – 11:10 AM
[S1 - PERS] (b) (6)		(b) (6)
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - EVENT] Jackson Ward Walking Tour		2:30 PM – 3:15 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - EVENT] Infrastructure Press Conference		3:30 PM – 4:30 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - EVENT] Supply Chain Roundtable		5:00 PM – 6:00 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - CALL] Secretary Mayorkas		6:30 PM – 6:45 PM
[S1] Review/Approvals		6:45 PM – 7:15 PM
[S1] Call Time		7:15 PM – 7:25 PM

▲ [S1] Commute (b)(7)(F)	Sat, Dec 4	Commute (b)(7)(F)
[S1 - PERS] (b) (6)		(b) (6)

FYI [S1- PERS] (b) (6) (b) (6)

▲ [S1 - PERS] (b) (6) Sun, Dec 5 (b) (6)

[S1 - EVENT] 44th Annual Kennedy Center Honors 7:00 PM – 10:00 PM

[S1 - EVENT] Kennedy Center Honors Dinner Sun, Dec 5 to Mon, Dec 6 10:30 PM – 1:30 AM

▲ [S1] Commute (b)(7)(F) Mon, Dec 6 Commute (b)(7)(F)

[S1] Desk Time 8:30 AM – 8:50 AM

[S1 - DIGITAL] Content Review (SOLO) 8:50 AM – 9:00 AM

AJP/AFP Daily 9:00 AM – 9:30 AM

[S1 - PERS] (b) (6) (b) (6)

[S1] Desk Time 10:20 AM – 10:40 AM

[S1 - MEETING] Monday Lookahead 10:40 AM – 11:00 AM

[S1] Desk Time 11:00 AM – 11:30 AM

[S1] Stop by S2 team lunch 11:30 AM – 11:45 AM

[S1] Commute (b)(7)(F) Commute (b)(7)(F)

[S1] Lunch with Senator Collins 12:00 PM – 1:00 PM

[S1] Commute (b)(7)(F) Commute (b)(7)(F)

[S1 - (b) (5) (b) (5)

[S1 - PRESS] Slot 1:40 PM – 2:30 PM

[S1] Desk Time 2:40 PM – 3:00 PM

[S1 - BRIEFING] Policy Catch-All 3:00 PM – 3:30 PM

[S1 BRIEFING] North Houston Highway Improvement Program 3:30 PM – 4:00 PM

[S1 - MEETING] Cabinet Implementation Prep – (b) (5) 4:10 PM – 4:30 PM

[S1] Binder Review (SOLO) 4:35 PM – 4:45 PM

[S1 - MEETING] Nightly Check Out Call 4:45 PM – 5:15 PM

[S1] Review/Approvals 5:15 PM – 5:45 PM

[S1] Commute (b)(7)(F) Commute (b)(7)(F)

▲ [S1] Commute (b)(7)(F) Tue, Dec 7 Commute (b)(7)(F)

[S1 - PERS] (b) (6) (b) (6)

[S1 - DIGITAL] Content Review (SOLO) 8:50 AM – 9:00 AM

[S1] Desk Time 9:00 AM – 10:10 AM

[S1 - PRESS] WSJ CEO Council Network 10:20 AM – 10:55 AM

[S1 - CALL] Senator Schumer 11:00 AM – 11:10 AM

[S1] Commute (b)(7)(F) Commute (b)(7)(F)

Infrastructure Implementation Task Force 12:00 PM – 1:00 PM

[S1] Commute (b)(7)(F) Commute (b)(7)(F)

Commute (b)(7)(F) Commute (b)(7)(F)

[S1 - MEETING] Coffee with Judge Lina Hidalgo		1:45 PM – 2:15 PM
Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - CALL] Willie Adams, ILWU President		2:30 PM – 2:45 PM
[S1] Desk Time		2:45 PM – 3:30 PM
[S1 - PERS]		(b) (6)
[S1 - MEETING] Supply Chain Update Meeting		4:00 PM – 4:15 PM
[S1] Binder Review (SOLO)		4:20 PM – 4:30 PM
[S1 - MEETING] Nightly Check Out Call		4:30 PM – 5:00 PM
[S1] DTC		5:00 PM – 5:10 PM
[S1] Review/Approvals		5:10 PM – 5:40 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1] Commute (b)(7)(F)	Wed, Dec 8	Commute (b)(7)(F)
[S1] Desk Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
[S1] Desk Time		9:00 AM – 10:00 AM
Annual Ethics Training - (b) (5)		10:00 AM – 11:00 AM
[S1 - WH] Follow Up (b) (6)		11:00 AM – 11:30 AM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - WH] National Climate Task Force		12:00 PM – 1:00 PM
[S1 - WH] Lunch w/ CoS and EPA Administrator		1:00 PM – 2:00 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - MEETING] IJIA Special Projects Follow Up		2:30 PM – 3:00 PM
[S1 - BRIEFING] BIL New Programs Overview		3:10 PM – 4:05 PM
[S1 - MEETING] COS/DCOS Check-In		4:10 PM – 5:10 PM
[S1] Binder Review (SOLO)		5:10 PM – 5:20 PM
[S1 - MEETING] Nightly Check Out Call		5:20 PM – 5:50 PM
[S1] Review/Approvals		5:50 PM – 6:20 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1] Commute (b)(7)(F)	Thu, Dec 9	Commute (b)(7)(F)
[S1] Desk Time		8:30 AM – 8:45 AM
[S1 - BRIEFING] Wicker Lunch		8:45 AM – 9:00 AM
[S1] Desk/Review Time		9:00 AM – 9:30 AM
[S1 - DIGITAL] Content Review (SOLO)		9:30 AM – 9:40 AM
[S1 - MEETING] Supply Chain Update Meeting		9:40 AM – 9:55 AM
[S1 - BRIEFING] Monthly Priority Updates (b) (5)		10:00 AM – 11:20 AM

[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - CALL] Quick Call -- Senator Merkley		11:35 AM – 11:45 AM
[S1] Lunch with Senator Wicker		12:00 PM – 1:00 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - MEETING] USDOT Political Appointee: BIL Implementation Project Delivery Briefing with Eno Center for Transportation		1:10 PM – 1:55 PM
[S1 - PRESS] The Clyburn Chronicles		2:00 PM – 2:30 PM
[S1 - PRESS] Slot		2:40 PM – 3:55 PM
[S1] Binder Review (SOLO)		4:00 PM – 4:10 PM
[S1 - MEETING] Nightly Check Out Call		4:10 PM – 4:40 PM
[S1] Call Time - Notification Calls		4:40 PM – 5:00 PM
[S1 - PERS] (b) (6)		(b) (6)
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - PERS] (b) (6)		(b) (6)

🚩 [S1 - DIGITAL] Content Review (SOLO)	Fri, Dec 10	8:50 AM – 9:00 AM
AJP/AFP Daily		9:00 AM – 9:30 AM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - EVENT] Senator Dole Memorial Service		10:00 AM – 1:00 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1] Lunch/Call Time		1:30 PM – 2:20 PM
[S1 - PREP] Call with Brian Deese		1:45 PM – 1:55 PM
[S1 - CALL] Brian Deese		2:00 PM – 2:05 PM
[S1 - BRIEFING] Catch-All Policy Time		2:20 PM – 2:50 PM
[S1 - WH] Black Community Stakeholders Call		3:00 PM – 3:30 PM
[S1 - MEETING] FRA Check In		3:40 PM – 4:00 PM
[S1] Binder Review (SOLO)		4:00 PM – 4:10 PM
[S1 - MEETING] Nightly Check Out Call		4:10 PM – 4:40 PM
[S1] NH/MA Notification Calls		4:40 PM – 5:00 PM
[S1 - WH] (b) (5) BBB Cabinet Touch Base		5:00 PM – 5:30 PM
Cabinet call (b) (5)		5:30 PM – 6:00 PM
[S1] Review/Approvals		6:00 PM – 6:30 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)

🚩 [S1] PERS	Sat, Dec 11	(b) (6)
🚩 New Hampshire	Mon, Dec 13	
[S1] Commute (b)(7)(F)	Mon, Dec 13	Commute (b)(7)(F)
[S1 - TRAVEL] Airport Time		5:40 AM – 6:20 AM
[S1 - TRAVEL] (b) (6) (DCA > BOS)		(b) (6)

[S1 - TRAVEL] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - DIGITAL] Content Review (SOLO)	8:30 AM – 8:40 AM
[S1 - MEETING] Monday Look Ahead	8:40 AM – 9:00 AM
AJP/AFP Daily	9:00 AM – 9:30 AM
[S1 - CALL] Senator Cantwell	9:30 AM – 9:45 AM
[S1 - EVENT] Rail Roundtable - New Hampshire	9:45 AM – 10:45 AM
[S1 - EVENT] RAISE Grant Press Conference	11:00 AM – 11:40 AM
[S1 - PRESS] Pullasides	11:40 AM – 12:00 PM
[S1 - PRESS] LA Times	12:00 PM – 12:05 PM
[S1 - TRAVEL] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - EVENT] Coffee with Annie Kuster	12:30 PM – 1:00 PM
[S1 - TRAVEL] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - CALL] Rep. Pressley	1:10 PM – 1:20 PM
[S1 - MEETING] Amazon CEO, Andy Jassy	1:30 PM – 2:00 PM
[S1 - MEETING] Checkout Call	2:00 PM – 2:20 PM
[S1 - EVENT] Tour of Boston Port	2:30 PM – 4:00 PM
[S1 - TRAVEL] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - TRAVEL] Airport Time	4:10 PM – 5:30 PM
[S1] Review/Approvals	4:30 PM – 5:00 PM
[S1 - TRAVEL] (b) (6) (BOS > DCA)	(b) (6)
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)

▲ [S1] Commute (b)(7)(F)	Tue, Dec 14	Commute (b)(7)(F)
[S1] Desk/Review Time		8:30 AM – 8:50 AM
[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
AJP/AFP Daily		9:00 AM – 9:30 AM
[S1 - CALL] Senator Warner		9:30 AM – 9:40 AM
[S1 - MEETING] Supply Chain Update Meeting		9:40 AM – 9:55 AM
[S1] Walk to Garage		9:55 AM – 10:00 AM
[S1] Walkthrough of Vehicle		10:00 AM – 10:15 AM
[S1] Walk to Office		10:15 AM – 10:20 AM
[S1] SOLO Event Prep		10:20 AM – 10:30 AM
[S1 - EVENT] NAM Board Exec Committee Meeting		10:30 AM – 11:00 AM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1] Drive with Sec. Granholm		
[S1 - BRIEFING] Prep for Press Conference with DOE/DOT Teams		11:35 AM – 11:45 AM
[S1 - EVENT] DOE - MOU Announcement		11:45 AM – 12:20 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)

(b) (5)	(b) (5)
[S1 - WH] (b) (6)	1:00 PM – 1:10 PM
[S1 - PERS] (b) (6)	(b) (6)
[S1 - WH] New Mayors Meeting	1:40 PM – 2:20 PM
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1] Desk Time	2:40 PM – 3:10 PM
[S1] Binder Review (SOLO)	3:10 PM – 3:20 PM
[S1 - BREIFING] Intel Briefing	3:30 PM – 4:30 PM
[S1 - MEETING] Nightly Check Out Call	4:35 PM – 4:50 PM
[S1 - PERS] (b) (6)	(b) (6)
[S1 - EVENT] Holiday Party	5:40 PM – 6:40 PM

 [S1] Commute (b)(7)(F)	Wed, Dec 15	Commute (b)(7)(F)
[S1 - CALL] FAA/5G Prep		8:10 AM – 8:30 AM
FAA/5G Check in call		8:30 AM – 9:00 AM
[S1] Desk/Review Time		9:00 AM – 9:40 AM
[S1 - DIGITAL] Content Review (SOLO)		9:40 AM – 9:50 AM
[S1 - MEETING] Strategic Planning		10:00 AM – 1:00 PM
[S1 - PERS] (b) (6)		(b) (6)
[S1 - MEETING] Conversation with Mitch Landrieu + USDOT Political Appointees		1:30 PM – 2:30 PM
[S1 - WH] Clean Cars Update		2:30 PM – 3:00 PM
[S1 - MEETING] OIG (b) (5)		3:00 PM – 3:45 PM
(b) (5)		
[S1 - CALL] Quick Call - Dana Remus		3:50 PM – 3:55 PM
[S1] Binder Review (SOLO)		4:00 PM – 4:10 PM
[S1 - MEETING] Nightly Check Out Call		4:10 PM – 4:30 PM
MST: Conference call with DOT Secretary Pete Buttigieg		4:30 PM – 5:00 PM
[S1] Review/Approvals		5:00 PM – 5:30 PM
[S1] DTC Time		5:30 PM – 5:50 PM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)

 [S1] Commute (b)(7)(F)	Thu, Dec 16	Commute (b)(7)(F)
[S1 - PRESS] CNN New Day		7:25 AM – 7:45 AM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1] Com + Content Review (SOLO)		Commute (b)(7)(F)
[S1 - MEETING] 5G Meeting with FAA		8:30 AM – 9:00 AM
[S1] Call Time/Desk Time		9:00 AM – 9:30 AM
[S1 - MEETING + UPDATE] Supply Chain Update Meeting (b) (5)		9:30 AM – 10:00 AM
(b) (5)		

[S1 - PRESS] Slot	10:10 AM – 10:55 AM
[S1 - EVENT] Call-in to South Carolina Drivers Forum	11:00 AM – 11:15 AM
[S1 - BRIEFING] Prep - Implementation Task Force	11:20 AM – 11:45 AM
[S1] Desk/Call Time - Notifications	11:45 AM – 12:10 PM
[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
[S1 - WH] Lunch with Amb Rice	12:30 PM – 1:30 PM
[S1 - BRIEFING] Catch-all Policy Time	1:50 PM – 2:20 PM
[S1 - WH] Event with DOL re: Trucking Infrastructure Implementation Task Force	2:30 PM – 3:50 PM
[S1] Commute (b)(7)(F)	4:00 PM – 5:00 PM
[S1 - BRIEFING] PIDP Grants	Commute (b)(7)(F)
[S1 - MEETING] GA Look Ahead	5:30 PM – 6:00 PM
[S1 - PRESS] Lawrence O'Donnell MSNBC Pre-Tape	6:10 PM – 6:25 PM
	8:00 PM – 8:30 PM

▲ [S1 - TRAVEL] Commute (b)(7)(F)	Fri, Dec 17	Commute (b)(7)(F)
[S1 - TRAVEL] Airport Time		7:40 AM – 8:30 AM
[S1 - TRAVEL] (b) (6) (BWI > SAV)		(b) (6)
[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
AJP/AFP Daily		9:00 AM – 9:30 AM
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - EVENT] Port Tour		10:45 AM – 11:30 AM
[S1 - EVENT] Port Press Conference		11:30 AM – 12:10 PM
[S1 - PRESS] Pullasides		12:10 PM – 12:25 PM
[S1] Transition Time		12:25 PM – 12:35 PM
[S1 - EVENT] Roundtable		12:35 PM – 1:30 PM
[S1] Com mute + Phone Interview		(b) (6)
[S1] Airport Time		1:40 PM – 2:30 PM
[S1 - TRAVEL] (b) (6) (SAV > DCA)		(b) (6)
[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
[S1 - BRIEFING] FAA/5G Update		4:15 PM – 4:30 PM
FAA/5G Check in follow up		4:30 PM – 5:00 PM

▲ [S1 - PERS] (b) (6)	(b) (6)	
[S1 - PERS] (b) (6)	(b) (6)	
(b) (6)		
[S1] PIDP Review - SOLO	Sat, Dec 18	12:00 PM – 12:50 PM
[S1 - PERS] (b) (6)		(b) (6)
[S1 - PERS]		
[S1 - PERS]		

	[S1 - PERS] (b) (6)		(b) (6)
▲	[S1 - CALL] (b) (6)	Sun, Dec 19	(b) (6)
	[S1 - PERS] (b) (6)		(b) (6)
	[S1 - PERS]		
▲	[S1] Commute (b)(7)(F)	Mon, Dec 20	Commute (b)(7)(F)
	[S1] Desk Time		8:30 AM – 8:50 AM
	[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
	AJP/AFP Daily		9:00 AM – 9:30 AM
	[S1 - MEETING] Monday Look Ahead		9:40 AM – 10:00 AM
	[S1] Desk Time		10:00 AM – 11:00 AM
	[S1 - MEETING] Coffee with Lana Hurdle		11:00 AM – 11:30 AM
	[S1 - MEETING] Public Affairs, EoY		11:30 AM – 11:55 AM
	[S1 - PERS] (b) (6)		(b) (6)
	[S1 + S2] Classified Briefing (b) (5)		12:45 PM – 1:15 PM
	[S1 - MEETING] Gov. Affairs. EoY		1:25 PM – 1:45 PM
	[S1 - MEETING] Public Engagement, EoY		1:50 PM – 2:10 PM
	[S1] PIDP - SOLO Review		2:10 PM – 2:40 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1 - (b) (6)		3:00 PM – 3:20 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1] Binder Review (SOLO)		3:50 PM – 4:00 PM
	[S1 - MEETING] Nightly Check Out Call		4:00 PM – 4:30 PM
	[S1] Review/Approvals		4:30 PM – 5:00 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
	[S1 - WH] Cabinet Holiday Tour		5:50 PM – 6:50 PM
	[S1] Commute (b)(7)(F)		Commute (b)(7)(F)
▲	[S1] Commute (b)(7)(F)	Tue, Dec 21	Commute (b)(7)(F)
	[S1] Desk Time		8:30 AM – 8:50 AM
	[S1 - DIGITAL] Content Review (SOLO)		8:50 AM – 9:00 AM
	[S1] Desk/Review Time		9:00 AM – 9:40 AM
	[S1 - BRIEFING] Implementation Prep		9:40 AM – 10:00 AM
	[S1 - MEETING] Supply Chain Update Meeting		10:00 AM – 10:15 AM
	[S1] Review Time		10:20 AM – 11:20 AM
	[S1 - PERS] (b) (6)		(b) (6)
	[S1 + S2] Personnel Sync		12:00 PM – 12:15 PM
	[S1] Desk Time		12:15 PM – 12:40 PM
	[S1] Meet & Greet (b) (6)		12:40 PM – 1:00 PM

	[S1 - PRESS] Slot	1:05 PM – 1:55 PM
	Infrastructure Implementation Task Force	2:00 PM – 3:00 PM
	[S1 - CALL] Mitch Landrieu	3:00 PM – 3:10 PM
	[S1] Record VM - SOLO	3:10 PM – 3:20 PM
	[S1] Review/Approvals	3:20 PM – 3:50 PM
	[S1] Binder Review (SOLO)	3:50 PM – 4:00 PM
	[S1 - MEETING] Nightly Check Out Call	4:00 PM – 4:30 PM
	[S1 - BRIEFING] Prep Call with FAA	4:50 PM – 5:10 PM
	[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
▲	[S1] Commute (b)(7)(F)	Wed, Dec 22
	FAA/5G Check in call	7:45 AM – 8:10 AM
	[S1 - BRIEFING] Supply Chain Meeting Prep	8:30 AM – 8:50 AM
	[S1 - DIGITAL] Content Review (SOLO)	8:50 AM – 9:00 AM
	[S1] Desk Time	9:00 AM – 9:30 AM
	[S1 - MEETING] A4A	9:45 AM – 10:15 AM
	[S1 - WH] Supply Chain Disruption Taskforce Meeting - POTUS	10:30 AM – 11:30 AM
	[S1 - MEETING] (b) (5)	11:30 AM – 11:50 AM
	(b) (5) Union Station	
	[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
	[S1 - PERS] (b) (6)	(b) (6)
	[S1 - MEETING] Cyber Update	7:20 PM – 7:50 PM
▲	[S1] Commute (b)(7)(F)	Thu, Dec 23
	[S1 - PRESS] MSNBC Steph Ruhle (Pre-Taped)	8:15 AM – 8:30 AM
	[S1 - PRESS] CNBC Squawk Box	8:35 AM – 8:50 AM
	[S1 - DIGITAL] Content Review (SOLO)	8:50 AM – 9:00 AM
	[S1] Commute (b)(7)(F)	Commute (b)(7)(F)
	[S1 - MEETING] FAA/5G	1:00 PM – 1:30 PM
▲	OFF - Federal Holiday - Christmas Day	Fri, Dec 24
	[S1 - DIGITAL] Content Review (SOLO)	Fri, Dec 24
		8:50 AM – 9:00 AM
▲	[S1 - DIGITAL] Content Review (SOLO)	Mon, Dec 27
	Confirmed FAA/5G Check in call	11:30 AM – 11:40 AM
	(b) (6)	11:45 AM – 12:15 PM
		(b) (6)
▲	(b) (5)	Tue, Dec 28
	[S1 - MEETING] FAA/5G	1:30 PM – 1:50 PM
	FAA/5G Check in (b) (5)	2:15 PM – 2:45 PM

FAA/5G Check in

4:30 PM – 5:00 PM

▲	AJP/AFP Daily	Wed, Dec 29	10:00 AM – 10:30 AM
	[S1 - MEETING] Internal - Department Heads		1:00 PM – 1:50 PM
	FAA/5G		6:30 PM – 7:00 PM

▲	[S1 - DIGITAL] Content Review (SOLO)	Thu, Dec 30	12:00 PM – 12:10 PM
	[S1 - BRIEFING] Catch-all Policy Time		1:00 PM – 1:30 PM
	5G Tag Up		3:30 PM – 4:00 PM
	FAA/5G check in		4:30 PM – 5:00 PM
	[S1 - CALL] Steve Dickson		7:00 PM – 7:30 PM
	[S1- CALL] John Stankey, AT&T CEO		7:45 PM – 8:15 PM

▲	[S1 - DIGITAL] Content Review (SOLO)	Fri, Dec 31	12:00 PM – 12:10 PM
	FAA/5G check in		12:30 PM – 1:00 PM
	[S1 - MEETING] 5G Deployment		1:30 PM – 2:30 PM
