



U.S. Department of  
Transportation  
Office of the Secretary  
of Transportation



## TSB-2022-04 DOT HQs Garage Operations

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**BULLETIN #:** TSB-2021-04

**DATE:** May 2, 2022

**SUBJECT:** DOT HQs Garage Operations

**PURPOSE:** This bulletin provides instructions for how HQs personnel will pay for parking, in the DOT HQs garage, starting June 1, 2022.

**INFORMATION: Resuming pay-to-park operations in the DOT HQs Garage:** Effective June 1, 2022, the HQs parking office will resume collection of parking payments. All registered monthly and daily permit holders are required to pay for their parking reservations made in the DOT HQs parking reservation system [DOT | Pass \(usedirect.com\)](https://dot.pass.usdirect.com).

**Parking Rates (June 2022):**

- \$155 - monthly permit- Purchases can be made up to 2 months in advance
- \$12 - daily permits- Purchases can be made up to 6 permits per transaction
- Per transaction parking reservation fee- \$0.30 per daily / \$1.00 monthly
- EV Permit holders- \$.60 daily battery charging fee

**ACTION:** Beginning June 1, 2022, to park in the HQs garage, you will need to pay a monthly or daily fee. You will pay your parking fees through [Pay.gov - Home](https://pay.gov) – a U.S. Treasury payment system used by many Federal agencies. Starting May 10, 2022 registered HQs personnel follow these step-by-step instructions for making June monthly and daily parking payment:



Pay.gov  
Instructions(f).pdf

**Need to register with the HQs parking office?** Apply to park in the DOT HQs garage at [Parking Application](#). Please note, approval to park is based on the availability of parking spaces issued in accordance with the Federal Property Management Regulations, 41CFR 102-74.285 and 102-74.305 criteria for allocation of parking spaces

**Q&A SESSIONS:** The parking office will be holding question and answer sessions for anyone needing more information on parking in the HQs garage. Below are the scheduled Microsoft Teams sessions which are open to anyone:

[May 12 11:00am Pay.gov Parking Payment Brown Bag](#)

[May 17 2:00pm Pay.gov Parking Payment Brown Bag](#)

[May 24 9:00am Pay.gov Parking Payment Brown Bag](#)

**CONTACT:** If you have questions regarding this bulletin, please contact the Parking and Transit Benefit Office at (202) 366-1398 or [Parking.TransitOffice@dot.gov](mailto:Parking.TransitOffice@dot.gov).