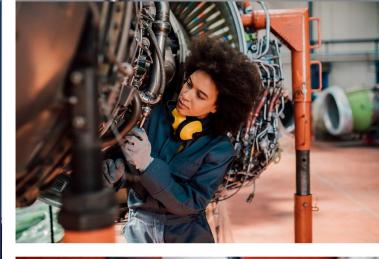


Aviation Manufacturing Jobs Protection (AMJP) Program

Wichita, Kansas Friday, June 25, 2021







The problem that brings us all together today

• The COVID-19 pandemic decimated aviation activity worldwide.



The problem that brings us all together today

- The COVID-19 pandemic decimated aviation activity worldwide.
- With aircraft idled, aircraft maintenance and repair activity also declined.
- Businesses that make key parts or conduct maintenance and repair saw demand and revenues plummet, and many had to lay people off.
- As passenger and airline demand recover, the industry needs these businesses to be viable.

Overview of this presentation

- Overview of the Aviation Manufacturing Jobs Protection (AMJP) Program.
- Defining your "Eligible Employee Group"
- Calculating your "Total Compensation Level"
- Explanation of key milestones and timeframes
- Overview of the application process
- Questions

The American Rescue Plan Act (ARPA)

- \$1.9 trillion COVID-19 pandemic recovery legislation.
- Established the Aviation Manufacturing Jobs Protection (AMJP)
 Program, and authorized \$3 billion in funding.
- Enacted March 11, 2021.

The American Rescue Plan Act (ARPA) cont'd

- Several other laws and regulations apply as well:
 - —Paperwork Reduction Act
 - —Anti Deficiency Act
 - —Payment Integrity Information Act
 - —Federal Financial Accountability and Transparency Act
 - —Title 2 Code of Federal Regulations (CFR)
 - —etc.

What kind of businesses are eligible?

- Actively manufactures an aircraft, aircraft engine, propeller, or a component, part, or systems of an aircraft or aircraft engine under a Federal Aviation Administration production approval; OR
- Holds a <u>certificate</u> issued under part 145 of title 14, Code of Federal Regulations, for maintenance, repair, and overhaul of aircraft, aircraft engines, components, or propellers; **OR**
- Operates a process <u>certified to SAE AS9100</u> related to the design, development, or provision of an aviation product or service, including a part, component, or assembly.

Are there other requirements and restrictions?

- Yes, there are several other requirements, listed on the AMJP web-pages at https://www.transportation.gov/AMJP.
- They include where the business is legally established, how the business has been impacted by the pandemic, and whether the business has already received financial support from other COVID-19 pandemic relief programs.

How can eligible businesses use this money?

- "to facilitate the retention, rehire, or recall of employees"
- Base compensation (excluding overtime and premium pay)
- Cost of benefits (such as paid time off, insurance premiums paid by the employer, employer contributions toward retirement, etc.)
- Cannot be used for back-pay of rehired or recalled employees.



How much can the AMJP provide to an eligible business?



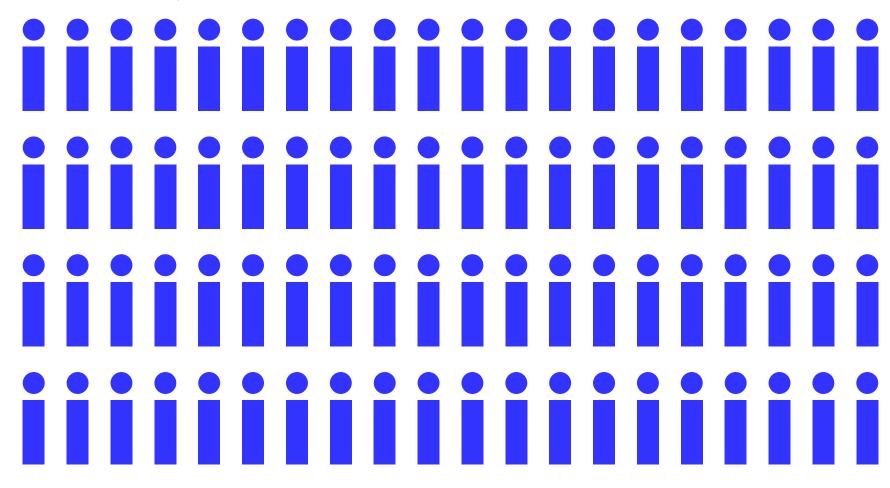




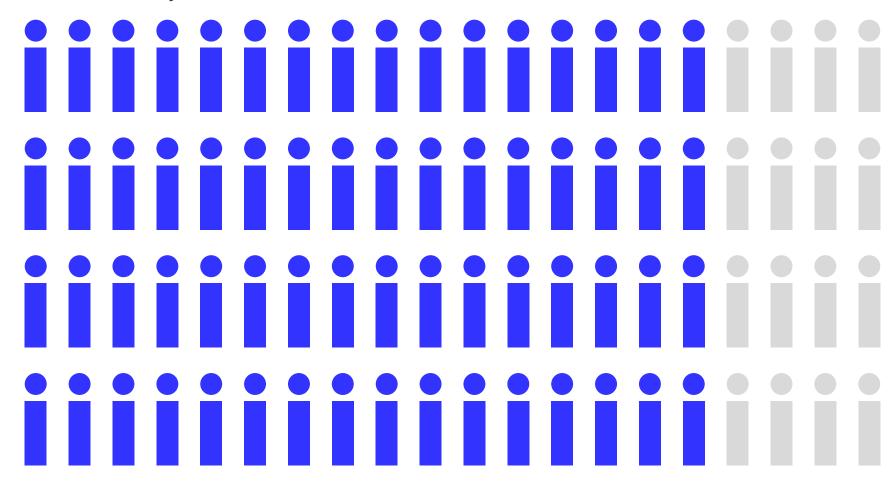
How much money can AMJP provide?

- In order to answer this question, each business must first define its "Eligible Employee Group":
 - —Employees who were engaged in aviation manufacturing activities and services, or maintenance, repair, and overhaul activities and services, as of April 1, 2020.
 - —Cannot exceed 25 percent of the employer's total United States workforce as it existed on April 1, 2020; and
 - —Can only include employees with a total compensation level of \$200,000 or less per year as of April 1, 2020.

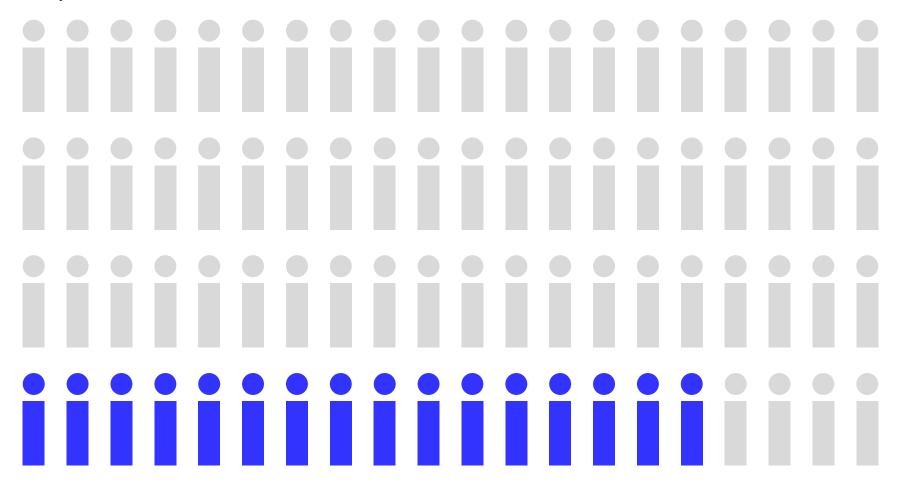
Total workforce (U.S. and beyond)



United States workforce only



No more than 25 percent of the United States workforce



No more than 25 percent of the United States workforce



Total Compensation Level (annual) (example)



Calculating what AMJP can contribute (example)



What do we mean by "Public Contribution"?

- The "Public Contribution" is the amount that the AMJP Program can give to an eligible business.
- The AMJP can provide up to 50 percent of the compensation costs for the Eligible Employee Group.
- The business must commit to fund the "Private Contribution"—the remainder of compensation costs for the Eligible Employee Group for the six-month period of the AMJP agreement.

Do I have to identify who's in our EEG?

- Each business will have to keep internal records on which employees are part of its Eligible Employee Group.
- However, the business should <u>not</u> identify specific employees by name in their applications for the AMJP.



How to apply







Application process involves three agencies

Department of Transportation

Program office implementing the AMJP

For assistance

Call (202) 366-5112 or email amjp@dot.gov

General Services Administration

Operates the System of Award Management (SAM) (government-wide system)

For assistance

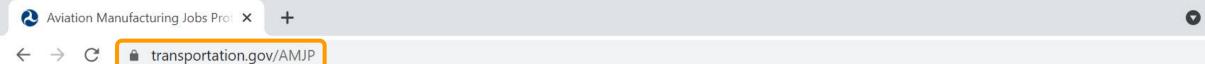
Call (866) 606-8220 or go to https://sam.gov/content/home

GrantSolutions.gov

Operates the GrantSolutions platform that the AMJP is using (and that many other agencies use for their programs)

For assistance

Call (866) 577-0771 or email dot.amjp@grantsolutions.gov



An official website of the United States government Here's how you know >

1 The latest general information on the Coronavirus Disease 2019 (COVID-19) is available on Coronavirus.gov. For USDOT specific COVID-19 resources, please visit our page.



U.S. Department of Transportation

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Eligible Employee Groups

AMJP Paperwork Reduction Act

AMJP Webinar Resources

Related Links

Sign up for AMJP updates

Aviation Manufacturing Jobs Protection Program



The Aviation Manufacturing Jobs Protection (AMJP) Program is a new program under the American Rescue Plan that can provide funding to eligible businesses, to pay up to half of their compensation costs for certain categories of employees, for up to six months.

In return, the business is required to make several commitments, including a commitment that the company will not involuntarily furlough or lay off employees with that group during the same six-month period.

The AMJP application process is now open!

Key dates:

- Tuesday, June 15 at 8:00 a.m. prevailing Eastern time—application system goes live.
- Tuesday, June 22 at 5:00 p.m. prevailing Eastern time—any questions about the application process due to be submitted at AMJP@dot.gov

 ■.
- Tuesday, July 13 at 5:00 p.m. prevailing Eastern time—all applications must be submitted via the official
 application portal.

View the links and critical instructions on the AMJP Application Process page.





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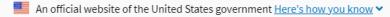












1 The latest general information on the Coronavirus Disease 2019 (COVID-19) is available on Coronavirus.gov. For USDOT specific COVID-19 resources, please visit our page.



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AMJP Application Process

Find more information and key AMJP application resources below:

- Please review the AMJP Application Process Overview steps before you begin
- To begin the application process, please click to launch the AMJP Eligibility Screening Tool
- To return to the application process after you have already begun, log in

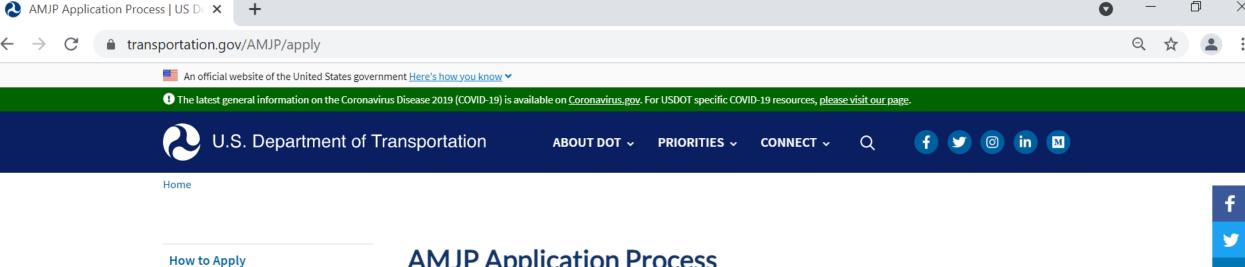
Additional Resources:

- Federal Register Notice published June 14, 2021
- Frequently Asked Questions (FAQs) published June 17, 2021
- Sample Application Form (for information/reference only)
- Sample Supporting Documentation

Last updated: Thursday, June 17, 2021

Basic steps to apply

- 1. Read the Federal Register notice and FAQs.
- 2. Complete the pre-screening tool (on the DOT website)
- 3. Link to create a user account on the GrantSolutions platform.
- 4. Download the fillable PDF file.
- 5. Input all required information.
- 6. Upload the completed PDF file into the GrantSolutions platform (along with all required documentation).



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Last updated: Thursday, June 17, 2021







Pre-screening tool







Aviation Manufacturing Jobs Protection (AMJP) Program: Eligibility Screening Tool

This questionnaire helps businesses assess whether their organizations meet the basic criteria to apply for funding under the Aviation Manufacturing Jobs Protection (AMJP) Program. For further detail, refer to the Department of Transportation's AMJP Program website at https://www.transportation.gov/AMJP/companies-eligible-help-under-amjp.

This is only a pre-screening template. It does not represent the actual application for AMJP funding. Responses to this questionnaire will have no direct bearing on applicant eligibility. Upon completion, applicants that appear to meet these initial criteria will receive a link to the actual AMJP application portal.

- 1. Review the following statements with respect to the business:
- A) The company actively manufactures an aircraft, aircraft engine, propeller, or a component, part, or systems of an aircraft or aircraft engine under a Federal Aviation Administration (FAA) production approval. Note: The term "active" is defined in FAA Order 8120.23A, Sec. 3-3(b), and means that "FAA has issued a new production approval, or the PAH [production approval holder] has produced and/or shipped products or articles within the past 12 months." OR
- B) The business holds a certificate issued under Title 14, Code of Federal Regulations (C.F.R.), part 145, for maintenance, repair, and overhaul of aircraft, aircraft engines, components, or propellers. OR
- C) The business operates a process certified under SAE AS9100 (<u>https://www.sae.org/standards/content/as9100/</u>) related to the design, development, or provision of an aviation product or service, including a part, component, or assembly.

Please select "Yes" if any of the above statements are true or "No" if none of them apply to the usiness. *



Aviation Manufacturing Jobs Protection (AMJP) Program: Eligibility Screening Tool

Follow these instructions to apply

Based on your response, the business appears to satisfy at least one of the basic criteria to apply for AMJP funding. There are several other requirements as well.

To apply, access the application portal, GrantSolutions.

NEW GrantSolutions Users: Follow this link to request an account and email the completed form to <a href="https://docs.ncb/docs.n

https://home.grantsolutions.gov/home/wp-content/uploads/2021/06/Grant-Recipient-User-Account-Request-Form-2021-1.pdf

EXISTING GrantSolutions Users: Follow this link to log into GrantSolutions and initiate an application:

https://www.grantsolutions.gov/auth/realms/Grantsolutions/protocol/openid-connect/auth?

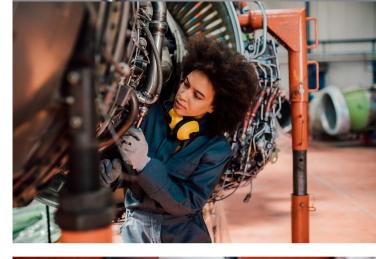
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ate=acf1cbd1-0b80-4f56-820f-a3ee34fc52ba&login=true&scope=openid

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Submit



Username request form for GrantSolutions.gov







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• Up Close Exi Should a us "Request T		User Signa	Grant Recipient (Organization): Address 1 (Organization): Address 2 (Organization): State:
requesting (Submissic The Superv Completed			City: Grant Number(s): DUNS: User First Name: User Last Name:
• En • Fa The Suppor			Title: Phone: Email:

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https://home.grantsolutions.gov/home/wp-content/uploads/2021/06/Grant-Recipient-User-Account-Request-Form-2021-1.pdf

EXISTING GrantSolutions Users: Follow this link to log into GrantSolutions and initiate an application:

https://www.grantsolutions.gov/auth/realms/Grantsolutions/protocol/openid-connect/auth?

response type=code&client id=home&redirect uri=https%3A%2F%2Fwww.grantsolutions.gov%2Fgshome%2Fhome&st
ate=acf1cbd1-0b80-4f56-820f-a3ee34fc52ba&login=true&scope=openid

Back

Submit



Selected pages from the AMJP application form







Department of Transportation Aviation Manufacturing Jobs Protection (A	(MJP) Program Appendig the application portal.
DOT will only accept applications	s submitted through the application portal.
A. Applicant's Legal Name The business name of the	
B. Other Business Name(s) "Doing Business As" or other	
C. Holding company(les) of other corporate ownership above the applicant level	
D. List all subsidiaries included in the scope of the	D upload organizational
I -borte and/Ul lillo	s any information in Lines C or D, upload organizational the legal relationship between the entities in the
GrantSolutions portan	
E. Taxpayer ID (TIN/EIN) Number	
F. DUNS Number Or G. Unique Entity Identifier	
(SAM-UEI) Brimary Business Address	Street 1



DOT will only accept applications submitted through the application portal.

For most businesses, "total operating revenues" will equate to "Gross receipts and sales" as Section 5.A (reduction in operating revenues) reported on either their income tax returns -- e.g., IRS Forms 1120, 1120-S, 1065, or (for unincorporated sole proprietorships) on IRS Form 1040, Schedule C.

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uiiii	ting Revenues for Tax Tour 2000
Λ	Total Operating Nevertay Year 2020
Α.	Total Operating Revenues for Tax Year 2020

- Total Operating Revenues for Tax Year 2020 \$0 0% Net change (calculated)

WARNING: If the percentage change is less than 15%, then this criterion is not met.

ATTENTION: Upload copies of tax returns, official SEC filings, or audited financial statements substantiating the figures above (excluding or redacting any Personally Identifiable Information, such as Social Security numbers, financial institution information, etc.) in the GrantSolutions portal.

ss- or furlous	ghs) Total workforce
Section 5.B (involuntary layoffs or furlou	Total paid employee hours Total Workforce
Section 6.5	
A. Year ending December 31, 2019	0
anding December	0
B. Year ending Declarated) C. Net change (calculated) Leaves due to furloughs	
C. Net change (calculated) D. Reduction in hours due to furloughs	0%
Liferco reduction day	0% The F must equate to at least 10%
E. Workforce reduced (calculated)	Line F must equate



DOT will only accept applications submitted through the application portal.

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	D Total Operating Revenue	1
	C. Net change (calculated) Percentage change (calculated) Percentage change is less than 15%, then this criterion is not met.	_

WARNING: If the percentage change is less than 15%, then this criterion is not met.

ATTENTION: Upload copies of tax returns, official SEC filings, or audited financial statements substantiating the figures above (excluding or redacting any Personally Identifiable Information, such as Social Security numbers, financial institution information, etc.) in the GrantSolutions portal.

Section 5.B (involuntary layoffs or furloug	Total paid employee hours Total workforce
A. Year ending December 31, 2019 B. Year ending December 31, 2020	0
Reduction in hours due to furloughs Workforce reduction due to layoffs E. Workforce reduction due to layoffs	0% Own Line F must equate to at least 10%

DOT will only accept applications submitted through the application portal.

For most businesses, "total operating revenues" will equate to "Gross receipts and sales" as Section 5.A (reduction in operating revenues) reported on either their income tax returns -- e.g., IRS Forms 1120, 1120-S, 1065, or (for unincorporated sole proprietorships) on IRS Form 1040, Schedule C.

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	unincorporated solo purificant Tay Year 2019
	unincorporated sole proprietorships unincorporated sole proprietorships A. Total Operating Revenues for Tax Year 2019 B. Total Operating Revenues for Tax Year 2020 O% O%
	A. Total Operating Revenues for Tax Year 2020
	A. Total Operating Revenues for Tax Total
	B. Total Operating
	C. Net change (calculated) D. Percentage change (calculated) D. Percentage change is less than 15%, then this criterion is not met.
	D Percentage change (cares less than 15%, then the
	D. Feronius

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Section 5.B (involuntary layoffs or furlough	Total paid employee hours Total workforce 80
December 31, 2019	166,400 72 142,848 -8 -23,552
B. Year ending December 5. C. Net change (calculated) C. hours due to furloughs	6 912
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Aviation Manufacturing Jobs Protection (AMJP) Program Application

DOT will only accept applications submitted through the application portal.

OT will only accept applications submit	As of April 1, 2020	As of March 31, 2021
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F. Fabrication or assembly		
G. Inspection H. Maintenance, Repair and Overhaul Overhaul Overhaul Overhaul Overhaul Overhaul Overhaul		
H. Maintenance, Repair and J. Aircraft, System or Quality Testing I. Aircraft, System or Quality Testing	n	
Aircraft, System or Quality Testing Aircraft, System or Quality Testing Other positions directly engaged in aviation Other positions and/or repair. NOTE: If		
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Aviation Manufacturing Jobs Protection (AMJP) Program Application

DOT will only accept applications submitted through the application portal.

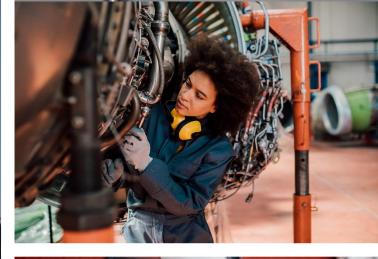
lauon merenanta aubmitt	ed through the a	24 2021
OT will only accept applications submitt	As of April 1, 2020	As of March 31, 2021
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Determining Size of EEG	64	12
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A. Total U.S. Workforce B. Maximum Size of EEG (calculated, based on 25% of Line A) ¹⁷ Number of employees included in the applicant processing Design	at's designated EEG	(by category)
based on 25% of Employees included in the applical	1	1
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- In-curoment	8	1
F. Fabrication or assembly	11	
G. Inspection Repair and Overhaul	1	11
 G. Inspection H. Maintenance, Repair and Overhaul I. Aircraft, System or Quality Testing J. Other positions directly engaged in aviation manufacturing and/or repair. NOTE: If more than five (5) percent of the total EEG more than five (5) percent of the applicant is classified as "Other," then the applicant must provide a detailed listing of the specific positions included. It may also cause a delay in application review. See additional cautions in footnote. 18 K. Totals (calculated) 	2	12 ne maximum size of the
K. Totals (calculated)	s than or equal to tr	essary.
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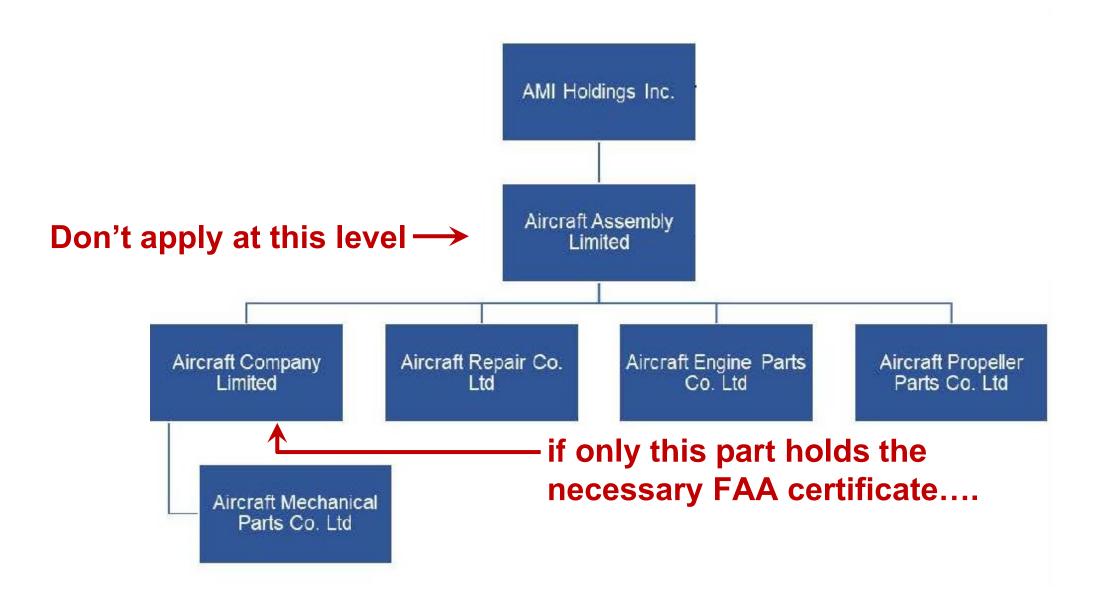
Guidance for large, complex business structures

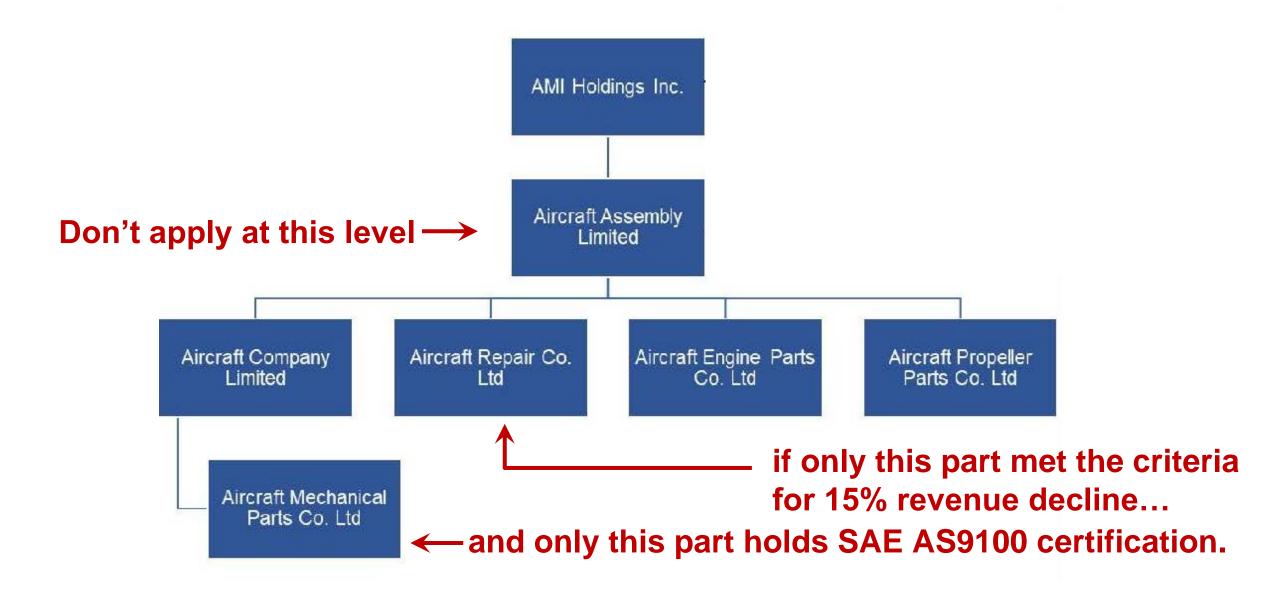


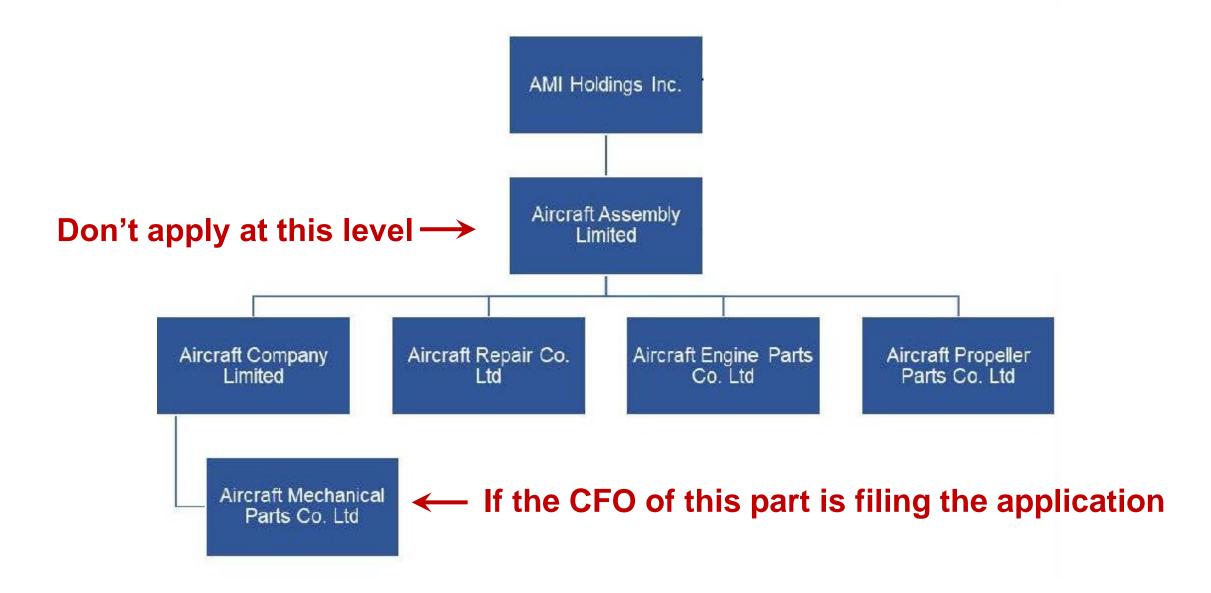














QUESTION 1: Applicant business and legal information

Provide the following applicant information. The term "applicant" refers to the corporation, firm, or other business entity that is seeking to apply to receive funds under the AMJP Program. No entity (including any government agency or subdivision) may submit an application on behalf of another entity. There is no provision for sub-awards. Only eligible businesses (as defined

Special considerations for applicants whose business structures include multiple legal above) may apply.

Applicants are encouraged to submit a single, consolidated application that includes all eligible parts of the business structure (including separate business locations). Applicants are strongly advised to apply at a level that clearly demonstrates their eligibility based on all criteria (with clear and complete supporting documentation), and that clearly demonstrates

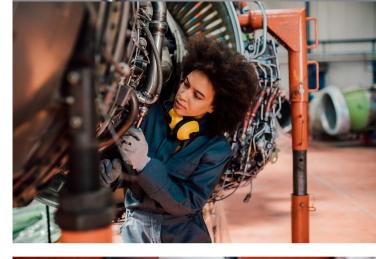
The business entity that applies must be authorized to make all legal commitments and is that there is no risk of redundant costs. responsible to ensure that it meets the eligibility criteria.

An applicant business with separate business entities may submit separate applications for each unit, but there can be only one application for a given DUNS number.

If the application relies upon different parts of their business structure to meet the criteria, there will be increased risk of delay in processing the application, and increased risk that DOT may need additional information or may have to deny eligibility. the applicant involves more than



Key milestones and timeframes involved in the application





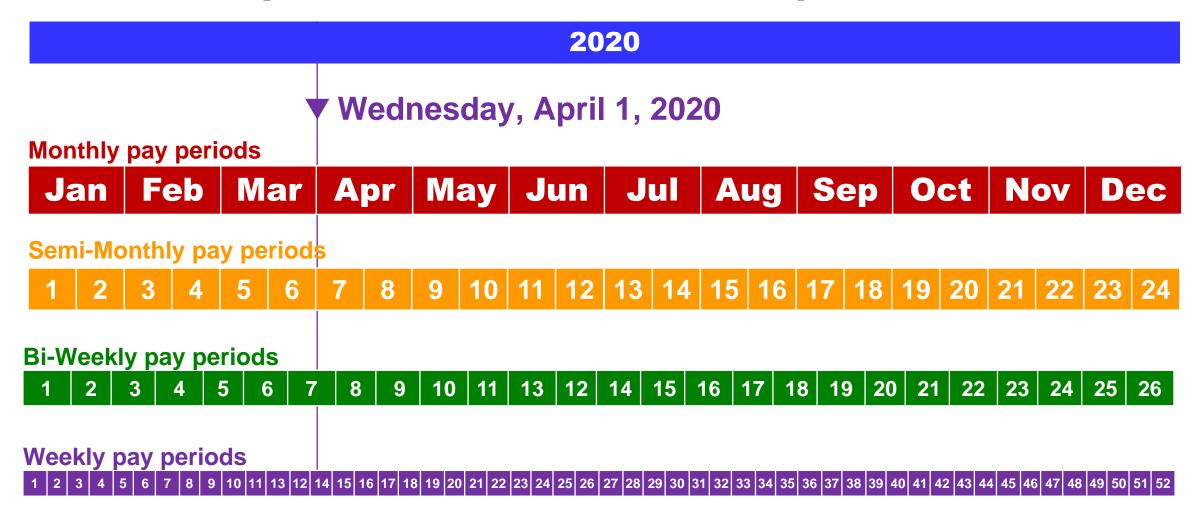


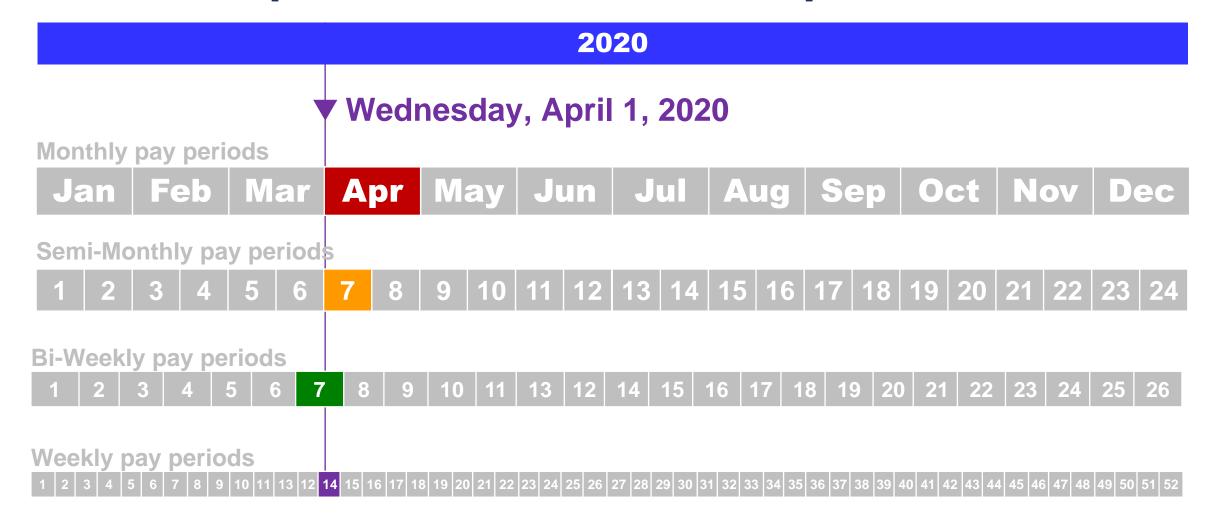
2019	2020	2021	2022
	April 1, 2020 Basis for max	imum size of EEG a	nd associated costs
	One year later		
		▲ March 31, 20	21
		Updated work	force and
		compensation	cost data

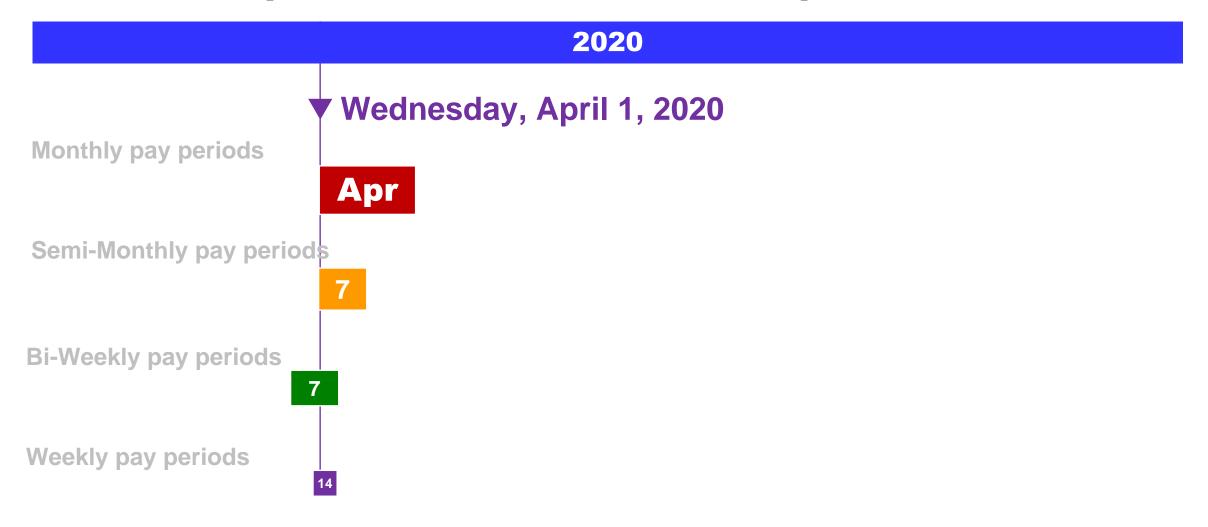
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	▲ Calendar Year (CY		
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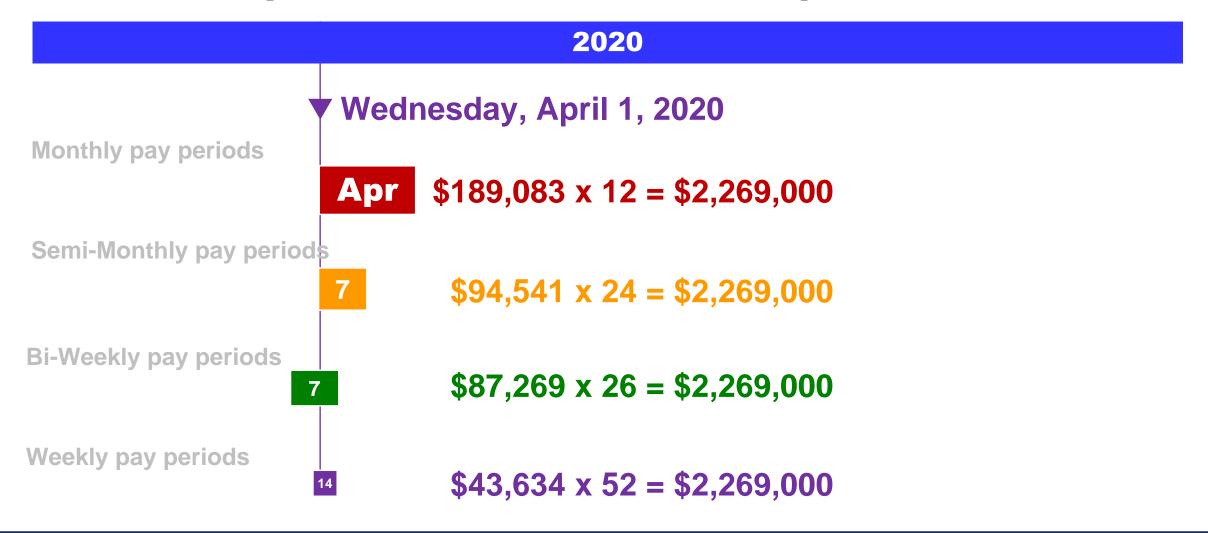
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Aviation	ed th	rough the opi	Total District	
	As of	April 1, 2020 A	\s of	March 31, 2021
A. Complete compensation cost for the specific employees included in the EEG, for the pay period that included the date for the pay period of each column.				
for the pay period that included indicated at the top of each column. B. Indicate the duration of the pay period.	Select	a pay period duration	Select	a pay period duration
	Goloss			
C. Factor by which to multiply Line A in order to calculate an annualized figure.	Sele	ect a pay period number	Sel	ect a pay period number
D. Preliminary annualized Total Compensation Level for the EEG (Line	. A	\$ 0		\$ O
times Line C) (calculated) F If any benefit costs for the EEG are not be a line A (and therefore)	ot e not			

Aviation	ed through the	
DOT will only accept applications submitt	As of April 1, 2020	As of March 31, 2021
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for the pay period that included indicated at the top of each column. B. Indicate the duration of the pay period.	Bi-Weekly	Bi-Weekly
C. Factor by which to multiply Line A in order to calculate an annualized figure.	26	26
D. Preliminary annualized Total	A \$2,268,99	\$ 1,475,188
D. Preliminary annualized Total Compensation Level for the EEG (Line times Line C) (calculated) F. If any benefit costs for the EEG are not time A (and therefore)	t e not \$84,000	\$ 62,000

QUESTION 11: Certifications

Applicant must attest to the following certifications. DOT retains the right to require supporting documentation during compliance reviews to confirm the accuracy of the information provided by the applicant throughout this application.

)	v the	applicant throughout the str	
		intain the total	OYes ONo
	3	compensation to this subtitle.	OYes
		Applicant agrees to provide immediate notification of the workforce	ONo
	C.	agreement and room from conducting any involuntary layons,	OYes ONo
		of application and continuing until at least the exploration and continuing until at least the exploration and receipt of Federal funds provided thereunder. agreement ²⁰ and receipt of Federal funds provided thereunder.	OYes
	D	libert agrees to use the funds received under salaries, and	ONo



What happens next?







What will happen after the application process?

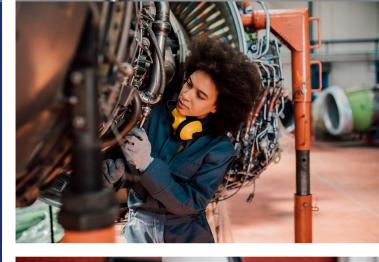
- DOT will review and validate the requests (including supporting documentation).
- DOT will verify eligibility (and establish the Public Contribution) for each applicant.
- DOT will tabulate the results and notify applicants.
- DOT will send each eligible applicant a financial assistance agreement—a legal document that will outline all of the financial parameters, terms and conditions, reporting and documentation requirements.

And then what?

- After the recipient business signs that agreement, DOT will make an initial disbursement.
- Recipient businesses will then need to submit requests and supporting documentation before receiving subsequent disbursements.
- Eventually, each recipient business will have to complete a closeout package.
- All recipient businesses will be subject to audit review.

Questions?

Call (202) 366-5112 Email amjp@dot.gov







Thank you!

